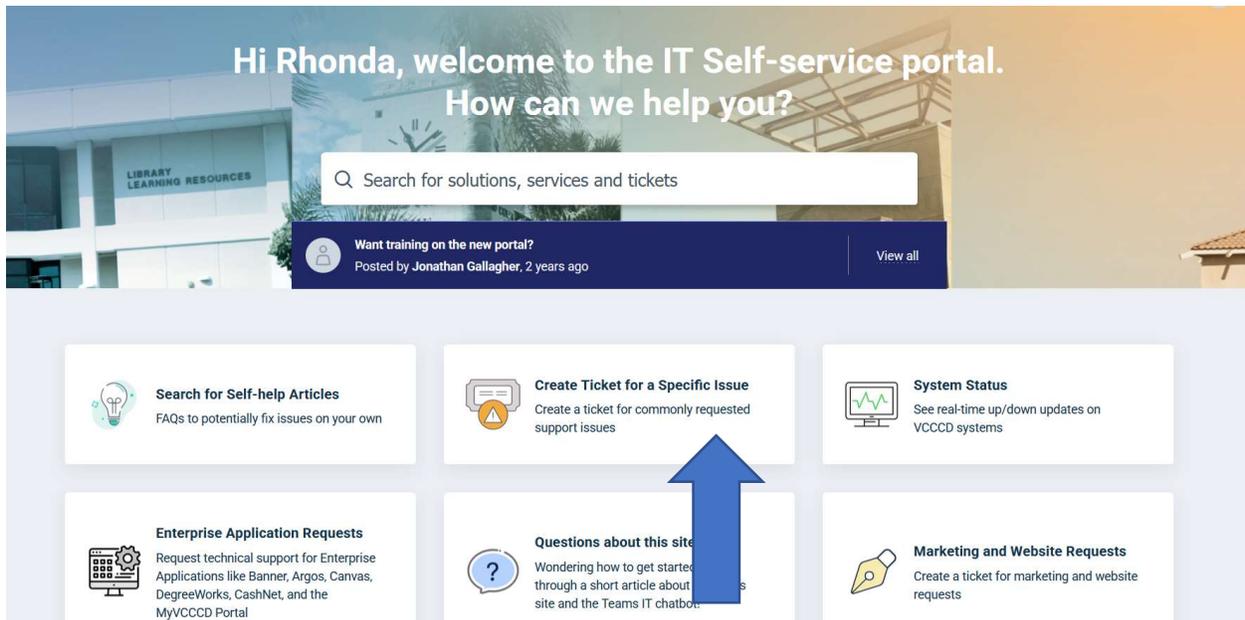


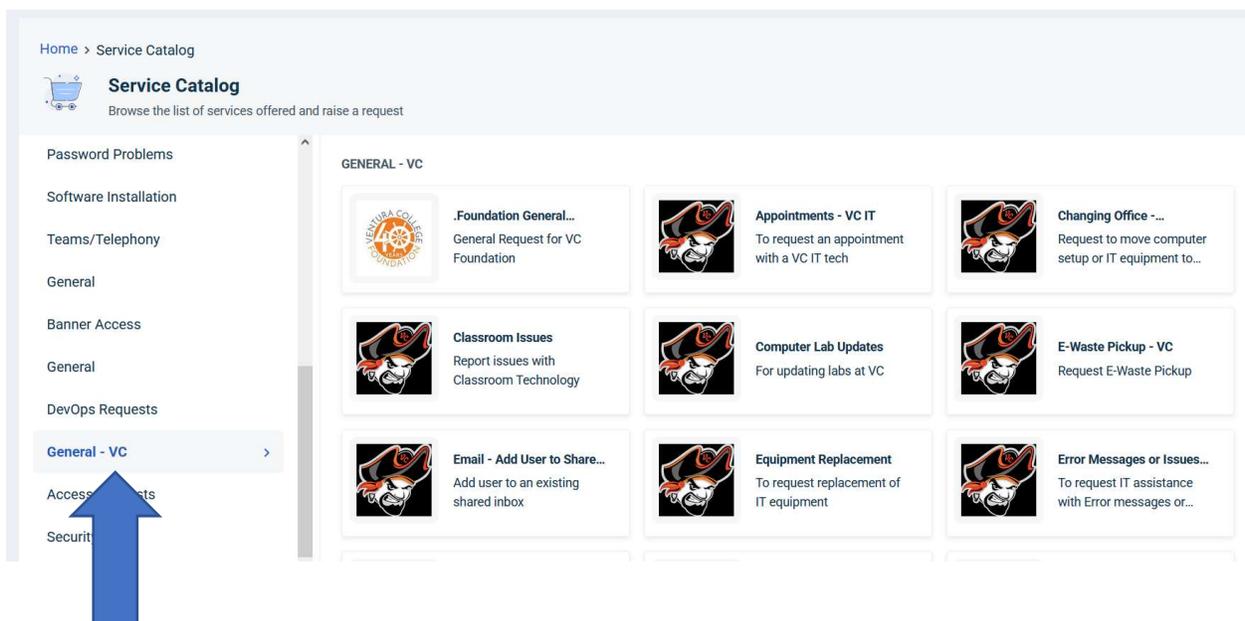
How to submit an IT work order to the Ventura College IT Department

First go to: <https://ithelpdesk.vccd.edu/support/home>

Then click on “Create Ticket for a Specific Issue”



Next scroll down on the left-hand margin and find the “General – VC” link and click on it.



Next, find the ticket that is appropriate for you. They all have a pirate head logo, except for the VC Foundation. If you can't find a ticket that matches your issue, choose the VC-IT General Ticket which is the last ticket template in the group.