



*Office of the President*

June 27, 2024

Patty Wendt  
Educational Assistance Center

Dear Patty,

Thank you for all the work you put into completing your comprehensive program review. It has been reviewed by the College Planning Committee and the Executive Team. The College Planning Committee feedback is attached. Below, you will find comments, commendations, and recommendations from the Executive Team. These are provided for incorporation into your annual program planning processes. Typically, recommendations require planning improvements that will be implemented over time. Thus, in your subsequent annual mini-reviews, you'll want to provide updates on progress made towards addressing these recommendations.

**Comments:**

- EAC provides tailored, equitable services, courses, auxiliary aids, and academic adjustments to ensure students with equal access to educational opportunities at Ventura College.
- While course success rates for all EAC disciplines are above the 66.7% standard, ACT and CDL courses enjoy a 95.2% and 95.0% success rate and EAC and LS have a 64.7% and 71.1% success rate.
- Student headcount is slowly on the rise following the beginning of the pandemic. However, total student contacts continue to drop.

**Commendations:**

1. The department enjoys over 90% achievement of service unit outcome-1 (students will be able to request appropriate accommodations of the EAC staff and classroom professors. The department enjoys over 90% service unit outcome-2 (students will demonstrate self-advocacy skills with instructors and staff).
2. In 2022-2023, the department appears to be reversing a downward trend in course success rates.
3. Following a sharp drop in student headcount in 2019-2020, the department is recovering in headcount over the past three years.

*Ventura College will be a beacon of learning — a source of inspiration and guidance — for our students and community.*

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**Recommendations:**

1. Hire a PT counselor to assist with serving students and increase counseling contacts.
2. Increase peer-to-peer support and outreach to increase student contacts.
3. Analyze process for tracking contacts to ensure each student contact is counted.

CPC's overall recommendation is to strengthen the program, to which I generally concur. Thank you again for your dedicated work in improving outcomes for our students.

Sincerely,

*Kimberly Hoffmans*

Kimberly Hoffmans, R.N., Ed.D.

President

Ventura College

Cc: Gema Sanchez, Interim Dean of Student Affairs  
JP Schumacher, Vice President of Student Affairs

# Default Report

CPC Program Review Feedback Form - EAC

April 16, 2024 11:21 AM PDT

## Q2 - What is this program doing well?

What is this program doing well?

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Career Tech is working very hard to help businesses hire quality employees. These business throughout our region hire our former students which gives our former students an opportunity to work and live in our region

The program creates a safe space for students to be able to get their learning needs met so they can have reduced barriers in their courses.

EAC cares about our challenged students.

Providing Student services that are necessary

Attempting to reach out to students who have been identified or need to be identified with a disability. Contacts through online process.

Servicing students that need academic support is clearly shown.

Serving a student population that has varied and substantial needs for support and accommodation so they can be successful in college.

This program aims to support students to the best of its ability by offering preferred testing locations in quiet environments, tailoring accommodations to individual needs, and offering hands-on support to students requiring assistance.

### Q3 - What could this program improve upon?

What could this program improve upon?

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Need to have the ability to hire more FT and have the ability for proper classroom facilities

There appears to be challenges to the program having the support they need in order to function at their most effective level.

Purchase a hot spot for CC needs.

Needs more support and resources to more effectively serve current and new students in all areas covered under EAC

Assessments, increased access to support students who need to be identified, fill needed position, continue (and balance) in-person and online contacts.

Add services to support other divisions. For example in Athletics we are seeing a need to have faculty/staff with expertise come out and support coaching faculty to help identify students that need EAC services.

Increased ability (through staffing) to do assessments. Increased space for testing.

This program has acknowledged its ongoing efforts to enhance its assessment capabilities. Another area for improvement lies in its capacity to offer assessments and diagnoses, particularly for students who may suspect they are neurodivergent or facing other learning challenges. It should strive to provide these services free of charge and integrated within the program itself, rather than relying on external referral services.

## Q6 - How well do the program's objectives align with the VC Educational Master Plan?

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Aligns

This group appears to be founded on helping to close equity gaps for students who have identified and unidentified learning barriers

Very well

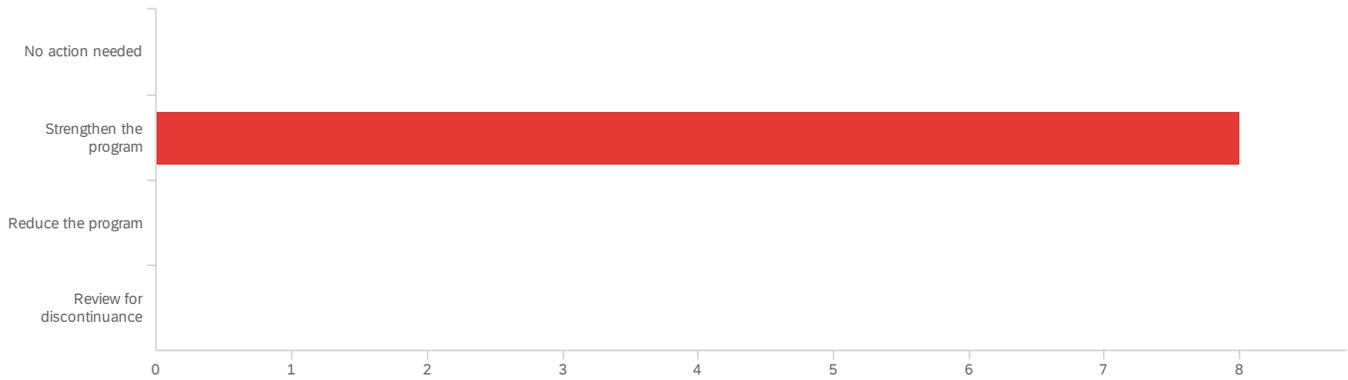
well

Aligns

Aligns well with goals 1 and 2.

This program does align with the VC Educational Master Plan as it seeks to promote student success, equitable growth, and seeks to expand accessibility as much as it possibly can.

## Q8 - I recommend the following course of action for this program:



#	Field	Choice Count
1	No action needed	0.00% 0
2	Strengthen the program	100.00% 8
3	Reduce the program	0.00% 0
4	Review for discontinuance	0.00% 0
		8

Showing rows 1 - 5 of 5

**End of Report**