Curriculum Committee Agenda
Multi-Disciplinary Center – West, Room 312 (MCW 312)

Tuesday, May 2, 2023 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2023 UNLESS OTHERWISE NOTED.

I.   ROLL CALL (Quorum is 8 out of 15 voting members)

VOTING MEMBERS		
Faculty Co-Chair	☐Peter Sezzi (PS)	
Faculty Co-Chair	☐Maline Werness-Rude (MWR)	
Articulation Officer	☐Vacant	
Technical Review Chair	☐Michael Callahan (MC)	
Academic Senate President	☐Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	☐Nicole Falco (NF)	☐ Kafui Okosun (KO)
Career Education II Division	☐Dorothy Farias (DF)	☐Vacant
English & Math Division	☐Amanda Martin (AM)	☐Vacant
Health, KIN, ICA, Performing & Visual Arts Division	☐ Krenly Guzman Gonzalez (KG)	☐Robin Hester (RH)
Librarian	☐Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	☐Rubisela Gamboa (RG)	☐ (Vacant)
Sciences Division	☐Chloe Branciforte (CB)	☐ (Vacant)
Student Services Division	☐Maria Reyes-Sanchez (MRS)	☐Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	☐Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of External Affairs)	☐ Rona Williams	
Dean	☐Bernard Gibson (Health/Kin/Athletics/PA)	☐Aaron Jones (SCI)
Dean	☐Lisa Putnam (Lib/Lang/S&B Sci/ Vis Art)	☐Felicia Dueñas (CEII)
Dean	☐Nenagh Brown (Engl/Math/Comm)	☐Phil Briggs (IE)
Dean	☐Debbie Newcomb (CEI)	☐Leticia Canales (Stud Serv)
Dean	☐Jesus Vega (Stud Serv)	
Academic Data Specialist	☐Olivia Long	
Academic Data Specialist	☐Kelly Denton	
Recorder/Curriculum Specialist	☐Sarah Ayala	
Distance Education Liaison	☐Sharon Oxford	
Registrar	☐Gaby Asamsama-Acuña	

II.   ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 min)

III.   INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)

      A.   Public Comments (limited to 5 min per person) [1]

IV.   APPROVAL OF MINUTES: April 11, 2023 - Discussion/Action – 2 min)

V.   OLD BUSINESS (Discussion/Action)

      A.   None

VI.   REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)

      A.   Review: MATH V40J, MICR V01

VII.   DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)

      A.   Review: MATH V40J, MICR V01

VIII.   MINIMUM QUALIFICATIONS (Discussion/Action)

      A.   None

IX.   CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)

      A.   MATH V40J, MICR V01

X.   SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

      A.   None

XI.   SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

      A.   None

XII.   FIRST READING PROPOSALS:

      A.   COURSE PROPOSALS REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment)

          1.   None

      B.   COURSE PROPOSALS NOT REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment – 2 min)

          1.   None

      C.   PROGRAMS: (Discussion/Action; see attachment – 5 min)

          1.   New: AA Film Studies, COA Public Administration

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

2. Revision: AS Engineering, COA Engineering, COA Medical Assistant-Multi-Skilled

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

A. COA Agriculture Pest Control Adviser Preparation

XIV. CURRICULUM COMMITTEE BUSINESS

A. Curriculum Co-Chair Nomination(s) (Discussion/Action) – M. Werness-Rude

B. Curriculum Co-Chair(s) Election (Discussion/Action) – M. Werness-Rude

C. AO Status (Discussion) – J. Kalfsbeek-Goetz

XV. POLICY AND PROCESS (Information or Discussion/Action)

A. None

XVI. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)

A. None

XVII. REPORTS & STANDING ITEMS (Information)

A. Co-Chairs Training – M. Werness Rude, P. Sezzi

1. [Courses/Programs in line for first meeting of AY 23/24](#)

B. Technical Review Chair – M. Callahan

1. Program Status Spreadsheet (see [attachment](#) in share folder)

C. Articulation

D. Board of Trustees/ DCCI (formerly DTRW-I)

1. COA Automotive Career Education Expert Technician (new) at 5/6 meeting

E. Subcommittees/Workgroups

1. CCT Task Force Workgroup Updates – D. Farias

a. Link to the canvas course: *https://vcccd.instructure.com/enroll/L6JJLF*

F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

1. AS-T Film, Television, and Electronic Media (new), AS Diesel Mechanics (revision), AS Diesel Engine Repair (revision), COA Medium and Heavy-Duty Vehicle Repair (revision)

XVIII. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. None

XIX. REQUESTS FOR FUTURE AGENDA ITEMS

2022-2023 Curriculum Committee Goals:
- **Provide training(s) to the Curriculum Committee (CC) on curricular and program proposals in order to promote a culture of participation at CC meetings**
- **Complete FT Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.**
- **Develop and implement specific processes for course and program in-putting and review that involve CC members**
  - **a. Help CC members work with discipline faculty to have curricular and program proposals ready for CC approval**
  - **b. Engage CC members in the technical review of courses**
- **Maintain transparency of:**
  - **a. Course and program review processes**
  - **b. Higher order curricular issues (and types of curriculum)**
- **Committee supports faculty in revising courses/programs to ensure maximum equity and anti-racism a. See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"**

Curriculum Canvas Page Link

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT

CONSENT AGENDA: COURSES — NONSUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

	MICR V01	General Microbiology		CR	4	Update	None	OBJ, CC, LC	Biological Sciences	Fall 2023	x	x	No

SECOND READING: COURSES — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT
	None												

SECOND READING: PROGRAMS — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT
	None												

FIRST READING: COURSES REQUIRING BOARD APPROVAL — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
	None												

FIRST READING: COURSES NOT REQUIRING BOARD APPROVAL — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
	MATH V40J	~~Just-in-Time Support for Mathematics for Liberal Arts~~ *Just-in-Time Support for Exploration of Mathematical Ideas*		CR	1	Revision	T, D	None		Fall 2023	x	x	No

FIRST READING: PROGRAMS — CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT
	AA	Film Studies		CR	18	New	Add to catalog			Fall 2023			Yes
	COA	Public Administration		CR	22	New	Add to catalog			Fall 2023			Yes
	AS	Engineering		CR	68-70	Revision	Unit/course update, restoration of information in CIM			Fall 2023			No
	COA	Engineering		CR	45-47	Revision	Unit/course update, restoration of information in CIM			Fall 2023			No
	COA	Medical Assistant - Multi-Skilled		CR	25	Revision	restoration of information, course revisions			Fall 2023			No

*ALL First Reading proposals presented for simultaneous First/Second reading unless otherwise noted. REQ=requisites / DE=distance education / BOT=Board of Trustees

Page 1 of 2

				CR	UNITS								

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS		CHANGE			EFFECTIVE			
	COA	Agriculture Pest Control Adviser Preparation					Removal of inactivated BIOL V23 from course list.			Fall 2023			

							NEW REQUISITE APPROVALS						

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
	None												

							NEW DISTANCE EDUCATION APPROVALS						

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE			
	None												

							MINIMUM QUALIFICATIONS						

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications	SOURCE		EFFECTIVE				
	None												