Curriculum Committee Agenda
Multi-Disciplinary Center – West, Room 312 (MCW 312)

Tuesday, April 11, 2023 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2023 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 8 out of 15 voting members)

VOTING MEMBERS		
Faculty Co-Chair	☐Peter Sezzi (PS)	
Faculty Co-Chair	☐Maline Werness-Rude (MWR)	
Articulation Officer	☐Vacant	
Technical Review Chair	☐Michael Callahan (MC)	
Academic Senate President	☐Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	☐Nicole Falco (NF)	☐ Kafui Okosun (KO)
Career Education II Division	☐Dorothy Farias (DF)	☐Vacant
English & Math Division	☐Amanda Martin (AM)	☐Vacant
Health, KIN, ICA, Performing & Visual Arts Division	☐ Krenly Guzman Gonzalez (KG)	☐Robin Hester (RH)
Librarian	☐Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	☐Rubisela Gamboa (RG)	☐ (Vacant)
Sciences Division	☐Chloe Branciforte (CB)	☐ (Vacant)
Student Services Division	☐Maria Reyes-Sanchez (MRS)	☐Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	☐Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of External Affairs)	☐ Rona Williams	
Dean	☐Bernard Gibson (Health/Kin/Athletics/PA)	☐Aaron Jones (SCI)
Dean	☐Lisa Putnam (Lib/Lang/S&B Sci/ Vis Art)	☐Felicia Dueñas (CEII)
Dean	☐Nenagh Brown (Engl/Math/Comm)	☐Phil Briggs (IE)
Dean	☐Debbie Newcomb (CEI)	☐Leticia Canales (Stud Serv)
Dean	☐Jesus Vega (Stud Serv)	
Academic Data Specialist	☐Olivia Long	
Academic Data Specialist	☐Kelly Denton	
Recorder/Curriculum Specialist	☐Sarah Ayala	
Distance Education Liaison	☐Sharon Oxford	
Registrar	☐Gaby Asamsama-Acuña	

II.   **ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 min)**

III. **INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)**

   A.   **Public Comments (limited to 5 min per person)** [1]

IV. **CURRICULUM COMMITTEE BUSINESS**

   A.   [**Curriculum Co-Chair Rules**](#) **(Discussion) – M. Werness-Rude, P. Sezzi**

   B.   **Curriculum Co-Chair Nominations (Discussion/Action) – M. Werness-Rude**

   C.   **Current Status of AES (Discussion) – J. Kalfsbeek-Goetz**

   D.   **AO Status (Discussion) – J. Kalfsbeek-Goetz**

V.   **APPROVAL OF MINUTES:** [March 7, 2023](#) **- Discussion/Action – 2 min)**

VI. **OLD BUSINESS (Discussion/Action)**

   A.   **None**

VII. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**

   A.   **None**

VIII. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**

   A.   **None**

IX. **MINIMUM QUALIFICATIONS (Discussion/Action)**

   A.   **None**

X.   **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**

   A.   **None**

XI. **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

   A.   **None**

XII. **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

   A.   **None**

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

XIII. FIRST READING PROPOSALS:

    A. COURSE PROPOSALS REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment)

        1. None

    B. COURSE PROPOSALS <u>NOT</u> REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment – 2 min)

        1. None

    C. PROGRAMS: (Discussion/Action; see attachment – 5 min)

        1. New: COA Automotive Career Education Expert Technician

        2. Revision: AST Early Childhood Education, AS Diesel Mechanics, COA Diesel Engine Repair, COA Medium and Heavy-Duty Vehicle Repair, COA

XIV. **ADMINISTRATIVE CHANGES (Discussion/Action)**

    A. None

XV. **POLICY AND PROCESS (Information or Discussion/Action)**

    A. None

XVI. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)**

    A. None

XVII. **REPORTS & STANDING ITEMS (Information)**

    A. Co-Chairs Training – M. Werness Rude, P. Sezzi

        1. CPL Faculty Lead – J. Kalfsbeek-Goetz

        2. Representatives for Next Academic Year – P. Sezzi

    B. Technical Review Chair – M. Callahan

        1. Program Status Spreadsheet (see [attachment](#) in share folder)

    C. Articulation

    D. Board of Trustees/ DCCI (formerly DTRW-I)

    E. Subcommittees/Workgroups

        1. CCT Task Force Workgroup Updates – D. Farias

        a. Link to the canvas course: _https://vcccd.instructure.com/enroll/L6JJLF_

    F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

        1. [PCAH, 8th Edition](#), [State Approval Handbook](#), ["Teach Out" status](#)

        2. CIM to CAT Documents ([Courses](#) and [Programs](#))

XVIII. **DISCUSSION/INFORMATION (Information or Discussion/Action)**

    A. None

XIX. **REQUESTS FOR FUTURE AGENDA ITEMS**

2022-2023 Curriculum Committee Goals:
- **Provide training(s) to the Curriculum Committee (CC) on curricular and program proposals in order to promote a culture of participation at CC meetings**
- **Complete FT Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.**
- **Develop and implement specific processes for course and program in-putting and review that involve CC members**
  a. **Help CC members work with discipline faculty to have curricular and program proposals ready for CC approval**
  b. **Engage CC members in the technical review of courses**
- **Maintain transparency of:**
  a. **Course and program review processes**
  b. **Higher order curricular issues (and types of curriculum)**
- **Committee supports faculty in revising courses/programs to ensure maximum equity and anti-racism a. See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"**

Curriculum Canvas Page Link

APPROVED		CONSENT AGENDA: COURSES					NONSUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT	
		None												

APPROVED		SECOND READING: COURSES					SUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT	
		None												

APPROVED		SECOND READING: PROGRAMS					SUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS				EFFECTIVE		BOT	
		None												

APPROVED		FIRST READING: COURSES REQUIRING BOARD APPROVAL					SUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT	
		None												

APPROVED		FIRST READING: COURSES NOT REQUIRING BOARD APPROVAL					SUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT	
		None												

APPROVED		FIRST READING: PROGRAMS					CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS				EFFECTIVE		BOT	
	COA	Automotive Career Education Expert Technician		CR	52	New	Add to catalog				Fall 2023		Yes	
	AST	Early Childhood Education		CR	60	Revision	General updates				Fall 2023		No	
	AS	Diesel Mechanics		CR	39.5	Revision	Revision of program to reflect merger of DM V12L, DM V30L, DM V34L, and DM V40L with their respective lecture courses.				Fall 2023		No	
	COA	Diesel Engine Repair		CR	21	Revision	Revision of program to reflect merger of DM V12L with its lecture course.				Fall 2023		No	
	COA	Medium and Heavy Duty Vehicle Repair		CR	18.5	Revision	V34L, and DM V40L with their respective lecture				Fall 2023		No	

ADMINISTRATIVE CHANGES

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS		CHANGE			EFFECTIVE			
		None								Sum 2023			

NEW REQUISITE APPROVALS

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
		None											

NEW DISTANCE EDUCATION APPROVALS

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE			
		None											

MINIMUM QUALIFICATIONS

APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications	SOURCE		EFFECTIVE			
		None										