

Curriculum Technical Review Meeting

AGENDA – 11/30/2021

3:30 p.m. via Zoom



Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/2390480463>

Attendees: S. Ayala (Recorder), M. Bowen, M. Callahan, K. Denton, D. Farias, R. Gamboa, W. Hendricks, J. Kalfsbeek-Goetz, E. Martinsen, S. Oxford, L. Putnam, P. Sezzi, M. Werness-Rude, G. Wood

Items	Discussion/Action
<p>1. Review/Revise Curriculum Committee Agenda – 12/7/21</p> <p>Courses:</p> <p>New: AES V71/ETHS V01, AES V72/ETHS V02</p> <p>Revision: ANTH V35/CJ V35 (SP2022), ANTH V35L/CJ V35L (SP2022), ART V51A, ENGL V01A, ENGR V12, ENGR V14, ENGR V16, ENGR V16L, ENGR V18, ENGR V18L, PHOT V01, PHOT V07, SOC V02, SOC V13, SOC V90, SPAN V02, SPAN V04S</p> <p>Programs:</p> <p>COA, Pre-Allied Health Sciences</p>	<p><i>Rubisela discussed new courses. Ok to submit for all articulation. Ok to put on CC agenda.</i></p> <p><i>ENGL V01A – straightforward revision. Aligned with new state minimums (5000 words) for C-ID</i></p> <p><i>SPAN – do they want the 100% DE online? Last Sharon talked to them they said yes to 100% emergency. Peter to contact Tania for direction.</i></p> <p><i>Post meeting update: Department would like to maintain 100% "Emergency" approval for SPAN V02 to keep it similar to SPAN V01.</i></p> <p><i>COA Pre-Allied Health – increasing units for funding.</i></p> <p><i>All courses and programs OK for CC agenda</i></p>
<p>2. Standing Item – Additional items for Curriculum Committee Meeting Agenda:</p> <ul style="list-style-type: none"> ASCCC recommended 30-day assessment of pandemic emergency and modified resolution (Curriculum Committee version) – M. Werness-Rude 	<p><i>Ok to put on the agenda in December and January (first CC meeting of every month) – under Curriculum Committee Business. Must be voted on at every meeting since it has to be renewed every 30 days.</i></p>
<p>3. Tech Review for Temporary to Permanent DE Proposals – M. Bowen, M. Werness-Rude, P. Sezzi</p>	<p><i>Should courses up for 5 year review (or almost 5 years) be required to submit a full course revision?</i></p> <p><i>Discussion on how to go about this, and how to get participation in updating the courses when needed.</i></p> <p><i>How many courses do we anticipate with this issue – appears there are 68 courses from Michael Callahan's spreadsheet. Michael Callahan to send spreadsheet to the group.</i></p> <p><i>Courses can be submitted up to Banner roll – which will most likely be mid-February.</i></p>
<p>4. PHOT V12 and PHOT V22 Renumbering (see link to rationale regarding ID changes)– M. Bowen</p>	<p><i>Department wishes to renumber these courses.</i></p> <p><i>Bill Hendrix attended the meeting to discuss these courses. Dept looked how other colleges in the state have arranged their courses and are trying to align ours with them.</i></p> <p><i>Tech Review team is reluctant to change these courses for a number of reasons – one being the new state legislature for common course numbering.</i></p> <p><i>Tech Review workgroup recommendation is to "hang out" for 2 years until state renumbering. Bill agreed to wait until we know more about the state renumbering.</i></p> <p><i>Tech Reviewers will then review the courses and put the old numbering back to where it was until new numbering system takes over.</i></p>
<p>5. Update on Voting Student Representative at Curriculum Committee – P. Sezzi</p>	<p><i>This idea doesn't seem to have much traction. Not coming up with either students or Curriculum Committee members. Idea seems good but how to we achieve this in practice? Should table this until students show interest in coming regularly?</i></p> <p><i>Can we revisit the idea of adding another voting member from Distance Education or Classified? Dorothy to bring it up at Curriculum Committee.</i></p> <p><i>Item on the agenda called "Extending voting membership of the Curriculum Committee". If approved by CC, it would have to be approved by the Senate.</i></p>

Items	Discussion/Action
<p>6. Addressing G. Wood’s comment from previous CC meeting (see attachment) – M. Bowen, G. Wood, D. Farias</p>	<p>Comment at CC meeting was (as taken from the minutes): “Questions arising with respect to the curriculum process, and the requirements. The requirements at VC seem more detailed than the PCAH or other colleges. It is difficult to understand which document/process is being followed in course development and technical review. If we are following the handbook, are we following it without it being voted on? Difficult to find a streamlined “due process” and would love to have something provided which illustrates this point”.</p> <p><i>Item not discussed due to time.</i></p>
<p>7. Continuing Discussion of Transparency Comments from October CC meeting – M. Bowen, G. Wood, D. Farias, P. Sezzi</p>	<p><i>Michael Bowen and Michael Callahan are trying to prioritize the review of curriculum proposals MB and MC receiving mixed directions from Curriculum Committee chairs and Administration on which programs to review first and are requesting a collaboration between them or with the Curriculum Committee in general as to which program to review first. Also needed is a written procedure to follow. Curriculum Committee Chairs prefer “first in, first out”. Exception to that process should go to Curriculum Committee for a vote.</i></p> <p><i>Add to CC agenda as discussion item on December meeting. Including a visual like the tracking spreadsheet would be helpful for this discussion. A bigger discussion is how to move forward and delegate the process of Tech Review with Michael’s impending retirement.</i></p>
OLD BUSINESS	
<p>8. ASCCC recommended 30-day assessment of pandemic emergency and modified resolution (Curriculum Committee version) – M. Werness-Rude</p>	<p><i>Item postponed due to time from last meeting:</i></p> <p><i>This to go on next CC agenda under “Curriculum Committee Business” as “Resolution Authorizing Remote Teleconference Meetings Pursuant to Brown Act Provisions Included in Assembly Bill (AB) 361”. Current authorization expires 1/31/22</i></p> <p><i>This item was a duplicate of Item #2 above</i></p>
<p>9. Courses not recently offered and/or updated – M. Bowen</p>	<p><i>Item postponed due to time from last meeting Item not discussed due to time.</i></p>
<p>10. Pending DM Courses: DM V10, DM V12, DM V12L, DM V30, DM V30L, DM V34, DM V40, DM V40L</p>	<p><i>Courses either not ready or waiting for program updates to be moved along. Item not discussed due to time.</i></p>
OTHER STANDING ITEMS/FUTURE AGENDAS	
<p>11. Anti-racism and curriculum – J. Kalfsbeek-Goetz https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide</p> <ul style="list-style-type: none"> • C-ID Update/AO Report – M. Bowen • CAT update (use link to see spreadsheets) – S. Ayala • Course/Program approvals Update – S. Ayala • Noncredit discussion regarding ACT N102 and ICAN-JOB Program – M. Bowen, O. Long • Conditional C-ID course fixes and others with time sensitive issues. To be first in CourseLeaf (all sent emails) <p>Future Agenda Items:</p> <ul style="list-style-type: none"> • Discussion of AB 928 and AB1111 • Theatre Arts: Technical Theatre COA (New) • Discussion on AG N150/151 • Discussion of PACE-related program review 	<ul style="list-style-type: none"> • MATH V05: Conditionally approved for CID MATH 851 • CT V70: pending articulation agreement with SDSU and CSU Chico • ENGR V16: conditionally approved for CID ENGR 26 <p><i>Technical Theatre COA needs review, regional consortia minutes, and CTE Advisory Council Approval Meeting Minutes</i></p> <p><i>AG N150/151 discussion requested by D. Farias for upcoming TR meeting</i></p> <p><i>Item will be discussed reviewed in order received when all Tech Review members are present</i></p>