

Curriculum Technical Review Meeting

AGENDA – 1/11/2022

3:30 p.m. via Zoom



Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/2390480463>

Meeting Attendees: Sarah Ayala (recorder), Maline Werness-Rude, Michael Bowen, Marc Roaquin, Jennifer Kalfsbeek-Goetz, Peter Sezzi, Gabi Wood, Sharon Oxford, Debbie Newcomb, Dan Kumpf, Dorothy Farias, Gema Espinoza Sanchez

Items	Discussion/Action
<p>1. Review/Revise Curriculum Committee Agenda – 1/18/22</p> <p><b>Courses:</b> Revision: <a href="#">ACE V21</a>, <a href="#">ACE V22</a>, <a href="#">ACE V23</a>, <a href="#">ACE V33</a>, <a href="#">ACE V41</a>, <a href="#">ACE V42</a>, <a href="#">ART V05</a>, <a href="#">CHEM V21</a>, <a href="#">CHEM V21L</a>, <a href="#">COMM V01</a>, <a href="#">COMM V02</a>, <a href="#">COMM V03</a>, <a href="#">COMM V10</a>, <a href="#">COMM V12</a>, <a href="#">COMM V16</a>, <a href="#">COMM V90</a>, <a href="#">PHOT V02</a>, <a href="#">PHOT V08</a></p> <p><b>Programs:</b> Revision: <a href="#">Veterinary Assistant</a>, <a href="#">COA</a></p>	<p><i>EAC V01, KIN V16 - add to CC agenda spreadsheet All courses listed ok for agenda Program ok for agenda</i></p> <p><i>*Send reminder to all faculty about MB's curriculum workshops. Fridays from 1-3pm via zoom. <a href="https://vcccd-edu.zoom.us/j/6631981863">https://vcccd-edu.zoom.us/j/6631981863</a> Meeting ID: 663 198 1863</i></p>
<p>2. Standing Item – Additional items for Curriculum Committee Meeting Agenda:</p> <ul style="list-style-type: none"> <li>ASCCC recommended 30-day assessment of pandemic emergency and <a href="#">modified resolution</a> (Curriculum Committee version) – M. Werness-Rude</li> </ul>	<p><i>Put on first CC meeting of every month) – under Curriculum Committee Business. Must be voted on at every meeting since it has to be renewed every 30 days.</i></p>
<p>3. DE – for 100% modality classes, add hybrids? – M. Werness-Rude</p>	<p><i>Some DE courses are being offered in other modalities than their approvals. Proposal: If a course has 100% DE approval/modality as part of the COR, then it also simultaneously should be approved for the other modalities. Decisions on instruction made within the departments. Courseleaf can't be changed without affecting the other campuses. Our Tech Review procedure would just have to be changed. As far as the State is concerned, it's either DE or no DE. Percentages don't matter. Possibility of a change request from CIM with an auto-populated "if/then" option and prepopulated with the DE boilerplate language. But that would have to be agreed on at DTRW-I. Maline to draft a resolution for CC. Add agenda item under CC Business</i></p>
<p>4. Next Steps for CPL (see attachments)– M. Bowen</p>	<p><i>Debbie Newcomb and Dan Kumpf discussed program: Goal is to have 10 faculty champions for their departments. Announcement about the opportunity was put out in November. Reposting opportunity – deadline to apply is January 28<sup>th</sup> – can send it to Dan and/or Debbie. Additional goals: One person to be CPL Coordinator CPL Workgroup out of Guided Pathways Coordinate efforts with Curriculum Committee Identify a CPL Counselor</i></p> <p><i>Asking for assistance from Curriculum Committee to round up CPL Champions Discussion on fees vs no fees and wording of AP 4235 This topic should be put on the DTRW-I agenda for discussion</i></p> <p><i>Put "CPL Discussion and Presentation" on the next CC agenda and invite Debbie, Dan and Gema. Time certain 3:35pm (10 min) Attachment of short presentation for the meeting</i></p>
<p>5. Curriculum Committee Meeting Location – P. Sezzi</p>	<p><i>Peter and Maline will not be in MCW 312 for the Curriculum Committee meetings anymore. Instead, they will use one of their offices as the "public space" requirement. MCW 301 – use on the agenda Keep reservation for MCW 312</i></p>

Items	Discussion/Action
6. Former Course ID data – M. Bowen	Formerly information that is in the catalog but not in CIM will be lost in the migration to the new digital catalog. Good idea for the last hard copy of the catalog to be kept so that information can be added to CIM, and therefore, Banner. Otherwise, if it isn't in CIM and Banner, the information will disappear from CAT.
7. Curriculum Committee Meeting Agenda and Notes moving to BoardDocs and Organization (draft will be via screen share) - S. Ayala	Sarah, Peter and Maline to discuss offline
<b>OLD BUSINESS: (Items postponed due to time from previous meetings)</b>	
8. Addressing G. Wood's comment from previous CC meeting (see <a href="#">attachment</a> ) – M. Bowen. G. Wood, D. Farias	<p>Comment at CC meeting was (as taken from the minutes): "Questions arising with respect to the curriculum process, and the requirements. The requirements at VC seem more detailed than the PCAH or other colleges. It is difficult to understand which document/process is being followed in course development and technical review. If we are following the handbook, are we following it without it being voted on? Difficult to find a streamlined "due process" and would love to have something provided which illustrates this point".</p> <p>General agenda item for end of CC agenda "Best Practices"</p>
9. Courses not recently offered and/or updated – M. Bowen	<p>Item postponed due to time from last meeting</p> <p>New Priority 1 list should be out in late January/early February. Awaiting final approvals from the 1/18/22 CC meeting.</p>
10. Pending DM Courses: DM V10, DM V12, DM V12L, DM V30, DM V30L, DM V34, DM V40, DM V40L	Courses either not ready or waiting for program updates to be moved along.
<b>OTHER STANDING ITEMS/FUTURE AGENDAS</b>	
<p>11. Anti-racism and curriculum – J. Kalfsbeek-Goetz  <a href="https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide">https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide</a></p> <ul style="list-style-type: none"> <li>• C-ID Update/AO Report – M. Roaquin</li> <li>• CAT update (<a href="#">use link</a> to see spreadsheets) – S. Ayala</li> <li>• Course/Program approvals Update – S. Ayala</li> <li>• Noncredit discussion regarding ACT N102 and ICAN-JOB Program – M. Bowen, O. Long</li> <li>• Conditional C-ID course fixes and others with time sensitive issues. To be first in CourseLeaf (all sent emails)</li> </ul> <p><b>Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• Discussion of AB 928 and AB1111</li> <li>• Theatre Arts: Technical Theatre COA (New)</li> <li>• Discussion on AG N150/151</li> <li>• Discussion of PACE-related program review</li> </ul>	<ul style="list-style-type: none"> <li>• MATH V05: Conditionally approved for CID MATH 851</li> <li>• CT V70: pending articulation agreement with SDSU and CSU Chico</li> <li>• ENGR V16: conditionally approved for CID ENGR 26</li> </ul> <p>Technical Theatre COA needs review, regional consortia minutes, and CTE Advisory Council Approval Meeting Minutes</p> <p>AG N150/151 discussion requested by D. Farias for upcoming TR meeting</p> <p>Item will be discussed reviewed in order received when all Tech Review members are present</p>
12. <b>Future Agenda Item</b>	Deadlines for AY F22-23 – would like to have this on the Feb CC meeting agenda.