



Curriculum Committee Agenda

VIA ZOOM / MCW 301

Call information:

Join from PC, Mac, Linux, iOS or Android:

[Curriculum Committee Meeting Link](#)

Tuesday, September 20, 2022 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2023 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 9 out of 16 voting members)

VOTING MEMBERS		
Faculty Co-Chair	<input type="checkbox"/> Peter Sezzi (PS)	
Faculty Co-Chair	<input type="checkbox"/> Maline Werness-Rude (MWR)	
Articulation Officer	<input type="checkbox"/> (Vacant)	
Technical Review Chair	<input type="checkbox"/> Michael Callahan (MC)	
Academic Senate President	<input type="checkbox"/> Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	<input type="checkbox"/> Nicole Falco (NF)	<input type="checkbox"/> Kafui Okosun (KO)
Career Education II Division	<input type="checkbox"/> Dorothy Farias (DF)	<input type="checkbox"/> John Clark (JC)
College Outcome Group Representative	<input type="checkbox"/> Asher Sund (AS)/ Aurora Meadows (AM)	
English & Math Division	<input type="checkbox"/> Amanda Martin (AM)	<input type="checkbox"/> Vacant
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Krenly Guzman Gonzalez (KG)	<input type="checkbox"/> Vacant
Librarian	<input type="checkbox"/> Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	<input type="checkbox"/> Rubisela Gamboa (RG)	<input type="checkbox"/> (Vacant)
Sciences Division	<input type="checkbox"/> Chloe Branciforte (CB)	<input type="checkbox"/> (Vacant)
Student Services Division	<input type="checkbox"/> Maria Reyes-Sanchez (MRS)	<input type="checkbox"/> Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	<input type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of External Affairs)	<input type="checkbox"/> Rona Williams	
Dean	<input type="checkbox"/> Bernard Gibson (Health/Kin/Athletics/PA)	<input type="checkbox"/> Aaron Jones (SCI)
Dean	<input type="checkbox"/> Lisa Putnam (Lib/Lang/S&B Sci/ Vis Art)	<input type="checkbox"/> Felicia Dueñas (CEII)
Dean	<input type="checkbox"/> Boglarka Kiss (Engl/Math/Comm)	<input type="checkbox"/> Phil Briggs (IE)
Dean	<input type="checkbox"/> Debbie Newcomb (CEI)	<input type="checkbox"/> Leticia Canales (Stud Serv)
Dean	<input type="checkbox"/> Jesus Vega (Stud Serv)	
Academic Data Specialist	<input type="checkbox"/> Olivia Long	
Academic Data Specialist	<input type="checkbox"/> Kelly Denton	
Recorder/Curriculum Technician	<input type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input type="checkbox"/> Sharon Oxford	
Registrar	<input type="checkbox"/> Gaby Asamsama-Acuña	

- II. **ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 min)**
- III. **INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)**
 - A. **Public Comments (limited to 5 min per person) ¹**
 - B. **CAT: Check Location of Courses and Programs – M. Werness-Rude**
- IV. **APPROVAL OF MINUTES: [September 6, 2022](#) (Discussion/Action – 2 min)**
- V. **OLD BUSINESS (Discussion/Action)**
 - A. **None**
- VI. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**
 - A. **New: CT V76, CT V77, CT V79**
 - B. **Revised or Review: ARCH V31, ARCH V32, BUS V45, CS V11, CS V19, CS V40, CT V12/ARCH V12, CT V76, CT V77, DRFT V14, DRFT V43, DRFT V50**
- VII. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**
 - A. **New: CT V63**
 - B. **Revised or Review: AG V11, AG V13, ARCH V11/CT V20/DRFT V02B, ARCH V31, ARCH V32, ARCH V58/CT V58, ARCH V60/CT V60, ARCH V64/CT V64, BUS V31, BUS V38/CD V38, BUS V45, BUS V49, BUS V50, CS V11, CS V19, CS V40, CT V12/ARCHV12, CT V59/ARCH V59, CT V63, CT V75/ARCH V75, CT V76, CT V77, CT V79, DRFT V03, DRFT V14, DRFT V41, DRFT V43, DRFT V50, HED V73**
- VIII. **MINIMUM QUALIFICATIONS (Discussion/Action)**
 - A. **None**

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

- IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**
- A. Inactivation: BUS V53, DRFT V14B, ENGM V31A/ESL V31A, ENGM V31B/ESL V31B, ENGM V32A/ESL V32A, ENGM V32B/ESL V32B, ENGM V41A/ESL V41A, ENGM V41B/ESL V41B, ENGM V42A/ESL V42A, ENGM V42B/ESL V42B, ENGM V51A, ENGM V51B, ENGM V52A/ESL V52A, ENGM V52B/ESL V52B, ESL V04G, ESL V05G, ESL V06G, MUS V02H**
 - B. Update: AG V11, ARCH V11/CT V20/DRFT V02B, ARCH V31, ARCH V60/CT V60, BUS V31, BUS V45, BUS V49, BUS V50, CS V11, CS V19, CS V40, CT V12/ARCH V12, CT V30, CT V64, CT V75/ARCH V75, DRFT V50**
- X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
- A. None**
- XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
- A. None**
- XII. FIRST READING PROPOSALS:**
- A. COURSE PROPOSALS REQUIRING SECOND READING (Discussion/Action; see attachment)**
 - 1. Revision: ARCH V32, ARCH V64, CT V76**
 - B. COURSE PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment – 2 min)**
 - 1. Revision: AG V13, ARCH V58/CT V58, BUS V38/CD V38, CT V59/ARCH V59, CT V63, CT V77, CT V79, DRFT V03, DRFT V14, DRFT V41, DRFT V43, HED V73**
 - C. PROGRAMS: (Discussion/Action; see attachment – 5 min)**
 - 1. Revision: AA-T Economics, AS Medical Assistant – Administrative, COA Medical Assistant - Administrative**
- XIII. ADMINISTRATIVE CHANGES (Discussion/Action)**
- A. None**
- XIV. POLICY AND PROCESS (Information or Discussion/Action)**
- A. None**
- XV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)**
- A. None**
- XVI. CURRICULUM COMMITTEE BUSINESS**
- A. Requisites in V90 courses (Information; 5 minutes) – M. Werness-Rude**

XVII. REPORTS & STANDING ITEMS (Information)

- A. Co-Chairs – M. Werness Rude, P. Sezzi
- B. Technical Review Chair – M. Callahan
 - 1. Program Status Spreadsheet (see [attachment](#) in share folder - 10 min)
 - 2. [Curriculum Summary Report](#)
- C. Articulation
- D. Board of Trustees/ DCCI (formerly DTRW-I)
- E. Subcommittees/Workgroups
 - 1. CCT Task Force Workgroup Updates – D. Farias
 - a. Link to the canvas course: <https://vcccd.instructure.com/enroll/L6JLJF>
- F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

XVIII. DISCUSSION/INFORMATION (Information or Discussion/Action)

- A. None

XIX. REQUESTS FOR FUTURE AGENDA ITEMS

NEXT MEETING
October 4, 2022
Location: via Zoom

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at
4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:
Dr. Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road, Ventura, CA 93003 - (805) 289-6464

Curriculum Committee 2021-2022 Goals:

- Provide additional training(s) to the Curriculum Committee on curricular and program proposals in order to promote a culture of participation at Curriculum Committee meetings
 - a) Brown Act/Meeting Procedures training
 - b) Viewing courses in CourseLeaf; things to look for in the Curriculum Review process
 - c) How to enter a course in CourseLeaf
- Committee collaboration with faculty and students to ensure maximum equity and anti-racism
 - a) See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"
- Complete the Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.
- Help Curriculum Committee members work with discipline faculty to have curricular and program proposals ready for Curriculum Committee approval
- Especially with regard to the order in which courses and programs are reviewed by Technical Review / Curriculum Committee—develop, publish and have Curriculum Committee approval for transparent prioritization lists regarding how and when curricular and programmatic proposals are reviewed
- Establish the Curriculum submission deadlines for next academic year no later than Spring of the current academic year

[Curriculum Canvas Page Link](#)

Ventura College Curriculum Committee
Curricular Proposals for 9/20/2022

CONSENT AGENDA: COURSES														NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT								
Inactivation	BUS V53	Legal Environment of Business		CR	3	Inactivate	Remove from catalog			Fall 2023			No								
	DRFT V14B	Technical Illustration II		CR	3	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V31A/ ESL V31A	Intermediate Reading, Writing, and Vocabulary I	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V31B/ ESL V31B	Intermediate Reading, Writing, and Vocabulary II	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V32A/ ESL V32A	High-Intermediate Reading, Writing, and Vocabulary I	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V32B/ ESL V32B	High-Intermediate Reading, Writing, and Vocabulary II	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V41A/ ESL V41A	Intermediate Reading, Writing, and Grammar I	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V41B/ ESL V41B	Intermediate Reading, Writing, and Grammar II	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V42A/ ESL V42A	High-Intermediate Reading, Writing, and Grammar I	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V42B/ ESL V42B	High-Intermediate Reading, Writing, and Grammar II	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
	ENGM V51A	Academic Writing and Grammar I		CR	3	Inactivate	Remove from catalog			Fall 2023			No								
	ENGM V51B	Academic Writing and Grammar II		CR	3	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V52A/ ESL V52A	Advanced Reading, Writing, and Critical Thinking I	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
CO-LISTED	ENGM V52B/ ESL V52B	Advanced Reading, Writing, and Critical Thinking II	x	CR	2	Inactivate	Remove from catalog			Fall 2023			No								
	ESL V04G	Applied Grammar and Editing III		CR	4	Inactivate	Remove from catalog			Fall 2023			No								
	ESL V05G	Applied Grammar and Editing II		CR	4	Inactivate	Remove from catalog			Fall 2023			No								
	ESL V06G	Applied Grammar and Editing I		CR	4	Inactivate	Remove from catalog			Fall 2023			No								
	MUS V02H	Music Theory VIII: Jazz Harmony and Practice		CR	3	Inactivate	Remove from catalog			Fall 2023			No								
Update	AG V11	Agricultural Sales and Communication		CR	3	Update	None	OBJ	Agriculture	Fall 2023		x	No								
CO-LISTED	ARCH V11/ CT V20/ DRFT V02B	Blueprint Reading: Architectural/Construction	x	CR	3	Update (all)	None (all)	None (all)	Architecture (all)	Fall 2023		x	No								
	ARCH V31	Revit Practice I		CR	3	Update	None	None	Architecture	Fall 2023	x	x	No								
CO-LISTED	ARCH V60/ CT V60	Simplified Engineering for Building Construction	x	CR	3	Update (all)	None (all)	None (all)	Architecture Construction Technology <i>(both - MQ order flipped)</i>	Fall 2023		x	No								
	BUS V31	Organization and Management		CR	3	Update	None	None	Business	Fall 2023		x	No								
	BUS V45	Business Communications		CR	3	Update	None	None	Business	Fall 2023	x	x	No								
	BUS V49	Introduction to Social Media Marketing		CR	3	Update	None	None	Business	Fall 2023		x	No								
	BUS V50	Public Relations		CR	3	Update	None	None	Business	Fall 2023		x	No								

	CS V11	Programming Fundamentals		CR	3	Update	None	None	Computer Science	SPR 2023	x	x	No
	CS V19	Computer Architecture and Organization		CR	3	Update	None	None	Computer Science	SPR 2023	x	x	No
	CS V40	Beginning Java		CR	3	Update	None	None	Computer Science	SPR 2023	x	x	No
CO-LISTED	CT V12/ ARCH V12	Advanced Blueprint Reading: Commercial/Industrial	x	CR	3	Update (all)	None (all)	None (all)	Construction Technology (all)	Fall 2023	x	x	No
	CT V30	Shop Woodworking		CR	3	Update	None	None	Construction Technology	Fall 2023			No
CO-LISTED	CT V64	Building Construction: Materials and Methods	ARCH V64	CR	3	Update	None	OBJ	Architecture Construction Technology MQ order flipped)	Fall 2023		x	No
CO-LISTED	CT V75/ ARCH V75	Introduction to Electrical, Plumbing, and Mechanical Systems	x	CR	3	Update	None	OBJ	Architecture Construction Technology MQ order flipped)	Fall 2023		x	No
	DRFT V50	Flexible Manufacturing Applications: Computer Assisted Drafting CAD/Computer Assisted Machining CAM		CR	3	Update	None	CC	Drafting/CADD	Fall 2023	x	x	No
SECOND READING: COURSES SUBSTANTIAL CHANGES TO CATALOG ARTIC CHANGES													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT
	None												
SECOND READING: PROGRAMS SUBSTANTIAL CHANGES TO CATALOG ARTIC CHANGES													
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR	NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE			BOT
	None												
FIRST READING: COURSES REQUIRING SECOND READING SUBSTANTIAL CHANGES TO CATALOG ARTIC CHANGES													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
	ARCH V32	Revit Practice II		CR	3	Revision	SAM	CC	Architecture	Fall 2023	x	x	Yes
CO-LISTED	ARCH V64	Building Construction: Materials and Methods	CT V64	CR	3	Revision	TOP	OBJ	Architecture Construction Technology MQ order flipped)	Fall 2023		x	Yes
	CT V76	Construction Job Site Management		CR	3	Revision	SAM, D, Addl catalog notes, RP	CC	Construction Technology	Fall 2023	x	x	Yes
FIRST READING: COURSES NOT REQUIRING SECOND READING SUBSTANTIAL CHANGES TO CATALOG ARTIC CHANGES													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
	AG V13	Agricultural and Industrial Computer Applications		CR	3	Revision	T	OBJ, CC	Business Agriculture	Fall 2023		x	No
CO-LISTED	ARCH V58/ CT V58	International Residential Code	x	CR	3	Revision (both)	Addl catalog notes	None (both)	Architecture Construction Technology (both - MQ order flipped)	Fall 2023		x	No
CO-LISTED	BUS V38/ CD V38	Small Business Management	x	CR	3	Revision (both)	D	None (both)	Business	Fall 2023		x	No
CO-LISTED	CT V59/ ARCH V59	International Building Code	x	CR	3	Revision (both)	Addl catalog notes	None (both)	Construction Technology (both)	Fall 2023		x	No
	CT V63	Concrete and Masonry Construction		CR	3	Revision	T	None	Architecture Construction Technology (MQ order flipped)	Fall 2023		x	No
	CT V77	Construction Business Management		CR	3	Revision	D, Addl catalog notes, RP	OBJ, CC	Construction Technology	Fall 2023	x	x	No
	CT V79	Construction Estimating		CR	3	Revision	Addl catalog notes, RP	OBJ, CC	Construction Technology	Fall 2023	x	x	No
	DRFT V03	Drafting Fundamentals		CR	3	Revision	Formerly added	CC	Drafting/CADD	Fall 2023		x	No

	DRFT V14A	Technical Illustration I		CR	3	Revision	ID, T, D, Was,		OBJ, CC	Drafting/CADD	Fall 2023	x	x	No
	DRFT V14	Technical Illustration		CR	3	Revision	D		CC	Drafting/CADD	Fall 2023	x	x	No
	DRFT V41	Introduction to Industrial Design Graphics		CR	3	Revision	D		CC	Drafting/CADD	Fall 2023	x	x	No
	DRFT V43	Introduction to Solidworks		CR	3	Revision	D		CC	Drafting/CADD	Fall 2023	x	x	No
	HED V73	Introduction to Holistic Health and Healing		CR	3	Revision	D		OBJ, CC	Health	Fall 2023		x	No
FIRST READING: PROGRAMS														
CHANGES TO CATALOG														
ARTIC CHANGES														
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS				EFFECTIVE			BOT
	AA-T	Economics		CR	20-25	Revision	Courses added/removed/ID changes				Fall 2023			No
	AS	Medical Assistant - Administrative		CR	60	Revision	Inputting lost data. Adding BUS V17 to requirements				Fall 2023			No
	COA	Medical Assistant - Administrative		CR	21	Revision	Inputting lost data. Adding BUS V17 to requirements				Fall 2023			No
ADMINISTRATIVE CHANGES														
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS		CHANGE				EFFECTIVE			
		None												
NEW REQUISITE APPROVALS														
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT		SOURCE		EFFECTIVE			
	CT V76	Construction Job Site Management		CR	3	New	Recommended Preparation: CT V64 and CT V75		First Reading: Courses		Fall 2023			
	CT V77	Construction Business Management		CR	3	New	Recommended Preparation: CT V64 and CT V75		First Reading: Courses		Fall 2023			
	CT V79	Construction Estimating		CR	3	New	Recommended Preparation: CT V64 and CT V75		First Reading: Courses		Fall 2023			
NEW DISTANCE EDUCATION APPROVALS														
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	DE TYPE			SOURCE		EFFECTIVE			
	CT V63	Concrete and Masonry Construction Construction		CR	New	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses		Fall 2023				
MINIMUM QUALIFICATIONS														
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV		"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE		EFFECTIVE			
		None												
** END OF LIST **														