Curriculum Committee Agenda
VIA ZOOM / MCW 301
Call information:
Join from PC, Mac, Linux, iOS or Android:
Curriculum Committee Meeting Link

Tuesday, February 15, 2022 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2022 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 10 out of 18 voting members)

VOTING MEMBERS		
Faculty Co-Chair	☐Peter Sezzi (PS)	
Faculty Co-Chair	☐Maline Werness-Rude (MWR)	
Articulation Officer	☐Michael Bowen (Interim)	
Technical Review Chair	☐Michael Callahan (MC)	
Academic Senate President	☐Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	☐Nicole Falco (NF)	☐ (Vacant)
Career Education II Division	☐Dorothy Farias (DF)	☐John Clark (JC)
College Outcome Group Representative	☐Asher Sund (AS)/ Aurora Meadows (AM)	
English & Math Division	☐Peter Yi (PY)	☐Amanda Martin (AM)
Health, KIN, ICA, Performing & Visual Arts Division	☐Jeff Fischer (JF)	☐Krenly Guzman Gonzalez (KG)
Librarian	☐Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	☐Rubisela Gamboa (RG)	☐ (Vacant)
Sciences Division	☐Gabi Wood (GW)	☐ (Vacant)
Student Services Division	☐Maria Reyes-Sanchez (MRS)	☐Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	☐Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of Equity and Inclusion)	☐ (Vacant)	
Dean	☐Bernard Gibson	☐Dan Kumpf
Dean	☐Lisa Putnam	☐Felicia Dueñas
Dean	☐Boglarka Kiss	☐Phil Briggs
Dean	☐Debbie Newcomb	☐Leticia Canales
Dean	☐Jesus Vega	
Academic Data Specialist	☐Olivia Long	
Academic Data Specialist	☐Kelly Denton	
Recorder/Curriculum Technician	☐Sarah Ayala	
Distance Education Liaison	☐Sharon Oxford	
Registrar	☐Gaby Asamsama-Acuña	

II.   **ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 min)**

III. **INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)**

    A.   **Public Comments (limited to 5 min per person) [1]**

IV.   **CURRICULUM COMMITTEE BUSINESS**

    A.   **Advanced Placement Chart (Informational Item; see link for document) (Discussion – 2 min) - M. Bowen**

    B.   **Training for Technical Review (Discussion; 30+ min) – M. Bowen, M. Werness-Rude, P. Sezzi**

    C.   **2022-2023 Catalog Discussion (Discussion; 10 min) – M. Werness-Rude, P. Sezzi, S. Ayala**

V.   **APPROVAL OF MINUTES: February 1, 2022 (Discussion/Action – 2 min)**

VI.   **OLD BUSINESS (Discussion/Action)**

    A.   **None**

VII. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**

    A.   **None**

VIII. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**

    A.   **Review: COUN V04, IDS N100**

IX.   **MINIMUM QUALIFICATIONS (Discussion/Action)**

    A.   **None**

X.   **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**

    A.   **None**

XI.   **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A.   **None**

XII. **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A.   **None**

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

XIII. *FIRST READING* PROPOSALS:

    A. COURSE PROPOSALS REQUIRING SECOND READING*
    (Discussion/Action; see attachment)

        *Courses/Programs presented for simultaneous First and Second Reading

        1. None

    B. COURSE PROPOSALS NOT REQUIRING SECOND READING
    (Discussion/Action; see attachment – 2 min)

        1. Revision: COUN V04, IDS N100

    C. PROGRAMS: (Discussion/Action; see attachment - 5 min)

        1. New: Associate in Arts, Chicana/o Studies*

XIV. **ADMINISTRATIVE CHANGES (Discussion/Action)**

    A. Course: CD V61

    B. Program: Certificate of Competency: Mathematics Readiness ([see link](#) for proposed narrative language)

XV. **POLICY AND PROCESS (Information or Discussion/Action)**

    A. Drafts of [BP/AP 4020,](#) [BP/AP 4102](#) or DTRW-I meeting (Discussion/Action; 5 min)

XVI. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)**

    A. None

XVII. **REPORTS & STANDING ITEMS (Information)**

    A. Co-Chairs – M. Werness Rude, P. Sezzi

    B. Technical Review Chair – M. Callahan, M. Bowen

        1. Program Status Spreadsheet (see [attachment](#) in share folder - 10 min)

    C. Articulation – M. Bowen

    D. Board of Trustees/ DCCI (formerly DTRW-I)

    E. Subcommittees/Workgroups

        1. CCT Task Force Workgroup Updates – G. Wood, D. Farias

           a. Link to the canvas course: *https://vcccd.instructure.com/enroll/L6JJLF*

    F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

XVIII. **DISCUSSION/INFORMATION (Information or Discussion/Action)**

    A. None

XIX. **REQUESTS FOR FUTURE AGENDA ITEMS**

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│              NEXT MEETING                │
│        Tuesday, March 1, 2022            │
│          Location: via Zoom              │
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Curriculum Committee 2021-2022 Goals:

- **Provide additional training(s) to the Curriculum Committee on curricular and program proposals in order to promote a culture of participation at Curriculum Committee meetings**
    a) **Brown Act/Meeting Procedures training**
    b) **Viewing courses in CourseLeaf; things to look for in the Curriculum Review process**
    c) **How to enter a course in CourseLeaf**
- **Committee collaboration with faculty and students to ensure maximum equity and anti-racism**
    a) **See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"**
- **Complete the Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.**
- **Help Curriculum Committee members work with discipline faculty to have curricular and program proposals ready for Curriculum Committee approval**
- **Especially with regard to the order in which courses and programs are reviewed by Technical Review / Curriculum Committee—develop, publish and have Curriculum Committee approval for transparent prioritization lists regarding how and when curricular and programmatic proposals are reviewed**
- **Establish the Curriculum submission deadlines for next academic year no later than Spring of the current academic year**

Curriculum Committee Minutes DRAFT
VIA ZOOM / MCW 301

Tuesday, February 1, 2022 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2022 UNLESS OTHERWISE NOTED.

Meeting called to order: 3:31 p.m.

I. ROLL CALL (Quorum is 10 out of 18 voting members)

VOTING MEMBERS		
Faculty Co-Chair	☒Peter Sezzi (PS)	
Faculty Co-Chair	☒Maline Werness-Rude (MWR)	
Articulation Officer	☒Michael Bowen (Interim)	
Technical Review Chair	☐Michael Callahan (MC)	
Academic Senate President	☒Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	☒Nicole Falco (NF)	☐ (Vacant)
Career Education II Division	☒Dorothy Farias (DF)	☒John Clark (JC)
College Outcome Group Representative	☐Asher Sund (AS)/ Aurora Meadows (AM)	
English & Math Division	☐Peter Yi (PY)	☒Amanda Martin (AM)
Health, KIN, ICA, Performing & Visual Arts Division	☐Jeff Fischer (JF)	☒Krenly Guzman Gonzalez (KG)
Librarian	☐Kaela Casey (KC)	
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Sciences Division	☒Gabi Wood (GW)	☐ (Vacant)
Student Services Division	☒Maria Reyes-Sanchez (MRS)	☒Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	☒Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of Equity and Inclusion)	☐ (Vacant)	
Dean	☐Bernard Gibson	☐Dan Kumpf
Dean	☒Lisa Putnam	☐Felicia Dueñas
Dean	☐Boglarka Kiss	☐Phil Briggs
Dean	☒Debbie Newcomb	☐Leticia Canales
Dean	☐Jesus Vega	
Academic Data Specialist	☐Olivia Long	
Academic Data Specialist	☐Kelly Denton	
Recorder/Curriculum Technician	☒Sarah Ayala	
Distance Education Liaison	☒Sharon Oxford	
Registrar	☐Gaby Asamsama-Acuña	

Guests: Michelle Beard (MATH), Ryan Petitfils (MATH)

II.   ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 minutes)

P. Sezzi called for a motion to approve the agenda

Motion by:	M Bowen moved to approve with a note that Michelle Beard and Ryan Petitfils will be joining the meeting between 3:45 p.m. and 4:00 p.m. to discuss the new MATH program.
Seconded by:	D. Clark
Discussion:	None
Final resolution:	Agenda approved as presented.
Yes: All	M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez
No:	None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes		yes			yes	yes		yes		yes			yes

Recorder's Note: G. Wood arrived after the agenda vote.

III.   INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)

A.   Public Comments (limited to 5 minutes per person) [1]

R. Gamboa: There is an Academic Senate meeting this Thursday. The Ethnic Studies faculty is encouraging Curriculum Committee members to attend and support the prioritization of hiring full time ETHS faculty to teach these new courses.

B.   Articulation Officer and Technical Review – M. Werness-Rude, P. Sezzi

Our new Articulation Officer, Marc, has resigned. We will have Michael Bowen as interim AO for the rest of the semester. Another AO recruitment will be started soon. We are sorry to see him go, and this can be used as a moment for self-reflection as a committee. We should be thinking about how we are going to be handling Tech Review in the fall without Michael Bowen after his retirement.

IV.   CURRICULUM COMMITTEE BUSINESS

A.   Updated Curriculum Deadline: April 30, 2022 for *all* submissions for AY 2023-2024 – M. Werness-Rude, P. Sezzi

Chairs would like the deadline to be earlier so we can utilize the technical reviewers we have now. Deadline is for implementation for Fall 2023 and 2023-2024 catalog.

If something is submitted after April 30th the current Tech Review team may not be able to review this in time for upcoming agendas, especially due to M. Bowen's retirement.

Comment made that we need to have a plan for the committee to take the TR responsibilities onto ourselves. Items in the queue may end up on our plates anyway due to Michael's departure. Conversations should start happening now to find replacements within the committee.

Suggestion made to revisit state senate having a visit to share best practices.

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

B.   Priority 1 Courses ([see link for list](#)) – M. Bowen

Thank you, Michael for preparing this list. Please share this with your divisions. Email Michael if you need this separated for just your division. This list will be distributed to Deans and Department Chairs as well.

V.   APPROVAL OF MINUTES: [December 7, 2021](#) and [January 18, 2022](#) (Discussion/Action – 2 minutes)

P. Sezzi called for a motion to approve the minutes from both meetings
Motion by:	M. Bowen
Seconded by:	G. Wood
Discussion:	None
Final resolution:	Minutes from both meetings approved as presented
Yes: All	M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood
No:	None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

VI.   OLD BUSINESS (Discussion/Action)

A.   Proposed Distance Education Resolution (Discussion/Action – 5 minutes) – M. Werness-Rude, P. Sezzi

1. *Resolution text: "As there is no longer any meaningful distinction between the 0-50%, 51-99% and 100% DE modalities at the state level, any course at Ventura College that has any of the three permanent DE modalities selected will henceforth be considered available to offer in all DE modalities. As courses move through Curriculum from this moment on, DE availability in any modality will be indicated by simply selecting <u>all three DE modality boxes</u> (to facilitate this process and ensure consistency across curricula moving forward, if any DE modality box is selected, technical reviewers will check <u>all three boxes</u> and add the requisite DE boilerplate statements to <u>those sections</u>)."*

P. Sezzi called for a motion to approve the Distance Education Resolution
Motion by:	A. Martin
Seconded by:	K. Guzman-Gonzalez
Discussion:	Items revised from last meeting's discussion are underlined in the resolution text above. Peter has spoken to the other Curriculum Chairs about this resolutions and Moorpark College already does this.
Final resolution:	Resolution approved.
Yes:	M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood
No:	None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

VII. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 minutes)

A. New: AG N150, AG N151

B. Revision: CHEM V01B

P. Sezzi called for a motion to approve the Requisite proposals

Motion by:	M. Bowen
Seconded by:	R. Gamboa
Discussion:	CHEM V01B: what is the intent of removing "with a C or better"?
	Passing grade by definition is a C or better or a P. Trying to avoid redundancy.
	Counseling is bombarded in the summer with requests and students will argue to pass the course if it is not specifically stated in the COR.
	Suggestion to add the note back regarding "C" notation
	Should we make this a policy to add in "C or better during Tech Review?
	We can add a note to state that at VC when a prereq is listed, we require a C or better"
	Amend motion to restore original prereq language on CHEM V01B.
	M. Amended and R seconded
Motion Amended:	M. Bowen amended the motion to approve the requite proposals and add back in "C or better" language in CHM V01B.
Seconded by:	R. Gamboa
Final resolution:	Requisite approvals approved with change as notated above
Yes:	M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood
No:	None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

VIII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 minutes)

A. Review: AG N150, AG N131, CHEM V01B

P. Sezzi called for a motion to approve the Distance Education proposals

Motion by:	D. Farias
Seconded by:	N. Falco
Discussion:	None
Final resolution:	Distance Education proposals approved
Yes:	M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood
No:	None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

IX.   **MINIMUM QUALIFICATIONS (Discussion/Action)**

      A.   **None**

X.   **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**

      A.   **Resolution Authorizing Remote Teleconference Meetings Pursuant To Brown Act Provisions Included in Assembly Bill (AB) 361 (Rivas) (Discussion/Action- 5 minutes; see document here) – M. Werness-Rude, P. Sezzi**

      B.   **Course Updates: None**

P. Sezzi called for a motion to approve the Remote Teleconference Meetings Resolution
Motion by: *M. Bowen*
Seconded by: *R. Gamboa*
Discussion: *None – This will be on the agenda at the first CC meeting of each month.*
Final resolution: *Resolution approved*
Yes: *M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa,*
                                 K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood

No: *None*

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

XI.   **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

      A.   **None**

XII.   **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

      A.   **None**

XIII.   **FIRST READING PROPOSALS:**

      A.   **COURSE PROPOSALS REQUIRING SECOND READING* (Discussion/Action; see attachment)**

          *Courses/Programs presented for simultaneous First and Second Reading

          1.   **None**

      B.   **COURSE PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment – 2 minutes)**

          1.   **Revision: AG N150, AG N151, CHEM V01B**

      C.   **PROGRAMS: (Discussion/Action; see attachment - 5 minutes)***

          1.   **New: Certificate of Competency: Mathematics Readiness**

          2.   **Revision: Certificate of Competency: Agriculture Field Supervisor (Noncredit)**

P. Sezzi called for a motion to approve the First Reading Courses proposals (XIII.B.1)
Motion by: G. Wood
Seconded by: D. Farias
Discussion: None
Final resolution: First Reading Course proposals (XIII.B.1) approved
Yes: M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa,
     K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood

No: None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

P. Sezzi called for a motion to approve the First Reading Program proposal (XIII.C.1)
Motion by: M. Bowen
Seconded by: N. Falco
Discussion: Math Readiness certificate was created to pair the new noncredit course (MATH N113) with tutoring.

     Who is the target for this program? College Algebra STEM students who are planning to go into STEM and don't have the math readiness skills yet for even College Algebra with support. Alongside of that, nursing students who can no longer take Beginning Algebra can take this as well to brush up on their skills, but these courses are open to all.

     Possibility of offering these courses in the summer sessions too.

Final resolution: First Reading Program proposal (XIII.C.1) approved
Yes: M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa,
     K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood

No: None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

P. Sezzi called for a motion to approve the First Reading Program proposal (XIII.C.2)
Motion by: M. Bowen
Seconded by: D. Farias
Discussion: This is a noncredit program that we piloted this year. It's bilingual and taught primarily in Spanish. Target students are front line agriculture employees with ESL component added in to reach further career opportunities and advancement in the career. Some employers pay their employees to further their education with this program.

Final resolution: First Reading Program proposal (XIII.C.2) approved
Yes: M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa,
     K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood

No: None

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

XIV. ADMINISTRATIVE CHANGES (Discussion/Action)

A. KIN V16 (effective date changed)

P. Sezzi called for a motion to approve the Administrative Change proposal

Motion by:	*M. Bowen*
Seconded by:	*D. Farias*
Discussion:	*This course was approved at the 1/18/22 Curriculum Committee meeting with a Fall 2022 effective date, but revising to Spring 2022 as course is scheduled to be taught starting on Monday.*
Final resolution:	*Administrative Change proposal approved*
Yes:	*M. Bowen, D. Clark, J. Clark, G. Espinoza-Sanchez, N. Falco, D. Farias, R. Gamboa, K. Guzman Gonzalez, A. Martin, M. Reyes-Sanchez, G. Wood*
No:	*None*

Voting Tally:

AS/AM	AM	DC	DF	GES	GW	JC	JF	KC	KGG	MB	MC	MRS	MWR	NF	PS	PY	RG
	yes	yes	yes	yes	yes	yes			yes	yes		yes		yes			yes

XV. POLICY AND PROCESS (Information or Discussion/Action)

A. How to Prioritize Programs at the AO Step (Discussion/Action; see [link to programs in AO queue](#)) – M. Werness-Rude, P. Sezzi, M. Bowen

The list of programs in AO queue was shared. Question was asked: What is the pleasure of the committee was in regards to the order of review? Should we review them in order, or new vs. revision? Easier review vs more detailed review?

Idea presented for committee members try Tech Review with the "easier" reviews. Harder reviews (new programs) should be reviewed by M. Bowen.

Can we fast track programs that will be automatically approved at the State?

Decision reached that M. Bowen will review new programs and transfer degrees. #405 (Chicano Studies), #550 (Community Health and Health Education COA), #409 (Agriculture Business), and ADTs: #237 (Biology), #313 (English), #318(Geography), and #393 (Health Sciences)

For the remainder of the programs, Maline, Peter, and Michael to discuss at meeting offline and come up with a plan. Committee members encouraged to attend Friday's curriculum drop in session for program review instructions.

No vote taken on this item.

XVI. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)

A. None

XVII. REPORTS & STANDING ITEMS (Information)

A. Co-Chairs – M. Werness Rude, P. Sezzi

Peter would like to give kudos to VC's MATH Department especially and also the English Department for their efforts to be active and progressive in getting our curriculum in compliance with AB705. They really stepped up to the challenge and should be commended!

B. Technical Review Chair – M. Callahan, M. Bowen

1. Program Status Spreadsheet (see [attachment](#) in share folder – 10 minutes)

M. Callahan is currently out on leave. Michael Bowen is covering Technical Review.

C. Articulation – M. Bowen

D. Board of Trustees/ DCCI (formerly DTRW-I)

E. Subcommittees/Workgroups

    1. CCT Task Force Workgroup Updates – G. Wood, D. Farias

        a. Link to the canvas course: https://vcccd.instructure.com/enroll/L6JJLF

Suggestion to record the zoom drop in session that gives instructions on Tech Review and Gabi and Dorothy can work with is in the Canvas course. Everyone is encouraged to subscribe to this canvas course. To subscribe, you have to both view and enroll.

    2. American Ethnic Studies Workgroup – R. Gamboa

Workgroup was created to keep the curriculum in the hands of those that teach it and have the MQs in the subject. This item can be removed this as a standing item from the agenda.

F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

All Fall 2022 or Spring 2022 courses approved through Curriculum Committee have been submitted and approved. Awaiting 3 outstanding program approvals.

G. Anti-racism in Curriculum – J. Kalfsbeek-Goetz

Must not forget that we've committed to equity and anti-racism. State academic senate passed a resolution this fall noting that they're implementing language to go in the CORs regarding this issue. Something we should be thinking about. Is this ok to be removed as a standing item and added when new information is available? Yes – and Perhaps an idea of a mission statement for the agenda in the future.

H. Best Practices/Streamlining Curriculum Processes

Item can be removed from the agenda

XVIII. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. None

XIX. REQUESTS FOR FUTURE AGENDA ITEMS

Potential vote on program review and having committee members assist in this process. Tech Review workgroup to discuss first before item is placed on a future agenda.

Meeting adjourned: 5:08 p.m.

NEXT MEETING
Tuesday, February 15, 2022
Location: via Zoom

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	

CONSENT AGENDA: COURSES — NONSUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

| | | None | | | | | | | | | | | |

SECOND READING: COURSES — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

| | | None | | | | | | | | | | | |

SECOND READING: PROGRAMS — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

| | | None | | | | | | | | | | | |

FIRST READING: COURSES REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

| | | None | | | | | | | | | | | |

FIRST READING: COURSES NOT REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	Change	OBJ	Discipline	EFFECTIVE	REQ	DE	BoT	
√	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	0	Revision	T (adding "NC"), D, C	OBJ	Agricultural Business and Related Services	Fall 2022	x	x	No	
√	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	0	Revision	T (adding "NC"), D, C	OBJ	Agricultural Business and Related Services	Fall 2022	x	x	No	
√	CHEM V01B	General Chemistry II	CR	3	Revision	Revised wording in Prerequsiste	OBJ	Chemistry	Fall 2022			No	

		FIRST READING: PROGRAMS				CHANGES TO CATALOG	ARTIC CHANGES				
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE		BOT
√	COCY	Mathematics Readiness (Noncredit)	NC	0	New	Add to catalog			Fall 2022		Yes
√	COCN	Agriculture Field Supervisor (Noncredit)	NC	0	Revision	Updating course requirements to include corequisites of ESL course options: ESL N100A, N100B, N100C, or N100D			Fall 2022		No
		ADMINISTRATIVE CHANGES									
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE		
√	KIN V16	Aerobic Kickboxing	CR	1	Update	Change effective date to Spring 2022	None	Physical Education	SP 2022		
		REQUISITE APPROVALS									
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE		
√	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	0	New	Corequisite: ESL N100A, ESL N100B, or ESL N100C	First Reading: Courses		Fall 2022		
√	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	0	New	Corequisite: ESL N100B, ESL N100C, or ESL N100D	First Reading: Courses		Fall 2022		
	CHEM V01B	General Chemistry II	CR	3	Revision	Prerequisite: CHEM V01A ~~with a grade C or better~~	First Reading: Courses		Fall 2022		
		DISTANCE EDUCATION APPROVALS									
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE		
√	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses		Fall 2022		
√	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses		Fall 2022		
√	CHEM V01B	General Chemistry II	CR	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - temporary		First Reading: Courses		Fall 2022		
		MINIMUM QUALIFICATIONS									
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE		EFFECTIVE		
		None									
		**** END OF LIST ****									

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT

CONSENT AGENDA: COURSES — NONSUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT
	None											

SECOND READING: COURSES — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT
	None											

SECOND READING: PROGRAMS — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
	None											

FIRST READING: COURSES REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
	None											

FIRST READING: COURSES NOT REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
	COUN V04	Strategies for Academic Success	CR	1	Revision	D, CB codes in COCI	None	Counseling	Fall 2022		x	No
	IDS N100	Supervised Tutoring	NC	0	Revision	D, CB codes in COCI	None	Interdisciplinary Basic Skills	Fall 2022		x	No

		FIRST READING: PROGRAMS					CHANGES TO CATALOG		ARTIC CHANGES				
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS				EFFECTIVE		BOT	
	AA	Chicana/o Studies	CR	21-28	New	Add to catalog				Fall 2022		Yes	
		ADMINISTRATIVE CHANGES											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE				EFFECTIVE			
	CD V61	Child, Family, and Community	CR	3		Oxford comma added to the title. COR replaced				Fall 2019		No	
	COCY	Mathematics Readiness (Noncredit)	NC	0		Revisions to narrative based on DTRW-I discussion: The Mathematics Readiness Certificate of Competency is designed to facilitate learning in critical thinking and fundamental math skills, offering students a noncredit option to learn fundamental mathematical ~~and algebraic~~ skills, including operations on integers or algebraic expressions, ~~graphicing~~ lines, factoring polynomials, and solving systems of linear equations. Students will work through individualized learning pathways that will focus on supporting building mathematics skills for their specific career and educational needs and interests. The program is designed to be completed in a single semester and can be taken simultaneously with other **credit-based** and non-credit courses at the College.				Fall 2022		Yes	
		REQUISITE APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE			EFFECTIVE			
		None											
		DISTANCE EDUCATION APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		SOURCE			EFFECTIVE			
	COUN V04	Strategies for Academic Success	CR	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses			Fall 2022			
	IDS N100	Supervised Tutoring	NC	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses			Fall 2022			
		MINIMUM QUALIFICATIONS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE			EFFECTIVE			
		None											
		** END OF LIST **											

*ALL First Reading proposals presented for simultaneous First/Second reading unless otherwise noted. REQ=requisites / DE=distance education / BOT=Board of Trustees

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