Curriculum Committee Agenda
VIA ZOOM / MCW 301
Call information:
Join from PC, Mac, Linux, iOS or Android:
[Curriculum Committee Meeting Link](#)

Tuesday, February 1, 2022 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2022 UNLESS OTHERWISE NOTED.

I.   ROLL CALL (Quorum is 10 out of 18 voting members)

VOTING MEMBERS		
Faculty Co-Chair	☐Peter Sezzi (PS)	
Faculty Co-Chair	☐Maline Werness-Rude (MWR)	
Articulation Officer	☐Michael Bowen (Interim)	
Technical Review Chair	☐Michael Callahan (MC)	
Academic Senate President	☐Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	☐Nicole Falco (NF)	☐ (Vacant)
Career Education II Division	☐Dorothy Farias (DF)	☐John Clark (JC)
College Outcome Group Representative	☐Asher Sund (AS)/ Aurora Meadows (AM)	
English & Math Division	☐Peter Yi (PY)	☐Amanda Martin (AM)
Health, KIN, ICA, Performing & Visual Arts Division	☐Jeff Fischer (JF)	☐Krenly Guzman Gonzalez (KG)
Librarian	☐Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	☐Rubisela Gamboa (RG)	☐ (Vacant)
Sciences Division	☐Gabi Wood (GW)	☐ (Vacant)
Student Services Division	☐Maria Reyes-Sanchez (MRS)	☐Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	☐Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of Equity and Inclusion)	☐ (Vacant)	
Dean	☐Bernard Gibson	☐Dan Kumpf
Dean	☐Lisa Putnam	☐Felicia Dueñas
Dean	☐Boglarka Kiss	☐Phil Briggs
Dean	☐Debbie Newcomb	☐Leticia Canales
Dean	☐Jesus Vega	
Academic Data Specialist	☐Olivia Long	
Academic Data Specialist	☐Kelly Denton	
Recorder/Curriculum Technician	☐Sarah Ayala	
Distance Education Liaison	☐Sharon Oxford	
Registrar	☐Gaby Asamsama-Acuña	

II.   ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 minutes)

III.   INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)

    A.   Public Comments (limited to 5 minutes per person) [1]

    B.   Articulation Officer and Technical Review – M. Werness-Rude, P. Sezzi

IV.   CURRICULUM COMMITTEE BUSINESS

    A.   Updated Curriculum Deadline: April 30, 2022 for _all_ submissions for AY 2023-2024 – M. Werness-Rude, P. Sezzi

    B.   Priority 1 Courses (see link for list) – M. Bowen

V.   APPROVAL OF MINUTES: December 7, 2021 and January 18, 2022 (Discussion/Action – 2 minutes)

VI.   OLD BUSINESS (Discussion/Action)

    A.   Proposed Distance Education Resolution (Discussion/Action – 5 minutes) – M. Werness-Rude, P. Sezzi

        1.   *Resolution text: "As there is no longer any meaningful distinction between the 0-50%, 51-99% and 100% DE modalities at the state level, any course at Ventura College that has any of the three permanent DE modalities selected will henceforth be considered available to offer in all DE modalities. As courses move through Curriculum from this moment on, DE availability in any modality will be indicated by simply selecting _all three DE modality boxes_ (to facilitate this process and ensure consistency across curricula moving forward, if any DE modality box is selected, technical reviewers will check _all three boxes_ and add the requisite DE boilerplate statements to _those sections_)."*

VII.   REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 minutes)

    A.   New: AG N150, AG N151

    B.   Revision: CHEM V01B

VIII.   DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 minutes)

    A.   Review: AG N150, AG N151, CHEM V01B

IX.   MINIMUM QUALIFICATIONS (Discussion/Action)

    A.   None

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

X. **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**

    A. **Resolution Authorizing Remote Teleconference Meetings Pursuant To Brown Act Provisions Included in Assembly Bill (AB) 361 (Rivas) (Discussion/Action- 5 minutes; see [document here](#)) – M. Werness-Rude, P. Sezzi**

    B. **Course Updates: None**

XI. **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A. **None**

XII. **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A. **None**

XIII. **FIRST READING PROPOSALS:**

    A. **COURSE PROPOSALS REQUIRING SECOND READING* (Discussion/Action; see attachment)**

        *Courses/Programs presented for simultaneous First and Second Reading

        1. **None**

    B. **COURSE PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment – 2 minutes)**

        1. **Revision: AG N150, AG N151, CHEM V01B**

    C. **PROGRAMS: (Discussion/Action; see attachment - 5 minutes)**

        1. **New: Certificate of Competency: Mathematics Readiness***

        2. **Revision: Agriculture Field Supervisor***

XIV. **ADMINISTRATIVE CHANGES (Discussion/Action)**

    A. **KIN V16 (start term change)**

XV. **POLICY AND PROCESS (Information or Discussion/Action)**

    A. **How to Prioritize Programs at the AO Step (Discussion/Action; see [link to programs in AO queue](#)) – M. Werness-Rude, P. Sezzi, M. Bowen**

XVI. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)**

    A. **None**

XVII. **REPORTS & STANDING ITEMS (Information)**

    A. **Co-Chairs – M. Werness Rude, P. Sezzi**

    B. **Technical Review Chair – M. Callahan, M. Bowen**

        1. Program Status Spreadsheet (see [attachment](#) in share folder – 10 minutes)

    C. **Articulation – M. Bowen**

D. **Board of Trustees/ DCCI (formerly DTRW-I)**

E. **Subcommittees/Workgroups**

    1. **CCT Task Force Workgroup Updates – G. Wood, D. Farias**

        a. **Link to the canvas course: https://vcccd.instructure.com/enroll/L6JJLF**

    2. **American Ethnic Studies Workgroup – R. Gamboa**

F. **Recent Curriculum Approvals at the State (CCCCO) – S. Ayala**

G. **Anti-racism in [Curriculum](#) – J. Kalfsbeek-Goetz**

H. **Best Practices/Streamlining Curriculum Processes**

XVIII. DISCUSSION/INFORMATION (Information or Discussion/Action)

    A. **None**

XIX. REQUESTS FOR FUTURE AGENDA ITEMS

> **NEXT MEETING**
> **Tuesday, February 15, 2022**
> **Location: via Zoom**

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at
4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:
Dr. Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road, Ventura, CA 93003 - (805) 289-6464

Curriculum Committee 2021-2022 Goals:

- Provide additional training(s) to the Curriculum Committee on curricular and program proposals in order to promote a culture of participation at Curriculum Committee meetings
  - a) Brown Act/Meeting Procedures training
  - b) Viewing courses in CourseLeaf; things to look for in the Curriculum Review process
  - c) How to enter a course in CourseLeaf
- Committee collaboration with faculty and students to ensure maximum equity and anti-racism
  - a) See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"
- Complete the Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.
- Help Curriculum Committee members work with discipline faculty to have curricular and program proposals ready for Curriculum Committee approval
- Especially with regard to the order in which courses and programs are reviewed by Technical Review / Curriculum Committee—develop, publish and have Curriculum Committee approval for transparent prioritization lists regarding how and when curricular and programmatic proposals are reviewed
- Establish the Curriculum submission deadlines for next academic year no later than Spring of the current academic year

	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT

CONSENT AGENDA: COURSES — NONSUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED

None

SECOND READING: COURSES — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED

None

SECOND READING: PROGRAMS — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED

None

FIRST READING: COURSES REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED

None

FIRST READING: COURSES NOT REQUIRING SECOND READING — SUBSTANTIAL CHANGES TO CATALOG — ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	(changes)	OBJ	Discipline	EFFECTIVE	REQ	DE	BoT
	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	0	Revision	T (adding "NC"), D, C	OBJ	Agricultural Business and Related Services	Fall 2022	x	x	No
	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	0	Revision	T (adding "NC"), D, C	OBJ	Agricultural Business and Related Services	Fall 2022	x	x	No
	CHEM V01B	General Chemistry II	CR	3	Revision	Revised wording in Prerequisite	OBJ	Chemistry	Fall 2022			No

*ALL First Reading proposals presented for simultaneous First/Second reading unless otherwise noted. REQ=requisites / DE=distance education / BOT=Board of Trustees

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				FIRST READING: PROGRAMS				CHANGES TO CATALOG		ARTIC CHANGES					
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS					EFFECTIVE			BOT	
	COCY	Mathematics Readiness (Noncredit)	NC	0	New	Add to catalog					Fall 2022			Yes	
	COCN	Agriculture Field Supervisor (Noncredit)	NC	0	Revision	Updating course requirements to include corequisites of ESL course options: ESL N100A, N100B, N100C, or N100D					Fall 2022			No	
		ADMINISTRATIVE CHANGES													
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE					EFFECTIVE				
	KIN V16	Aerobic Kickboxing	CR	1	Update	Change effective date to Spring 2022	None		Physical Education		SP 2022				
		REQUISITE APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE				EFFECTIVE				
	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	0	New	Corequisite: ESL N100A, ESL N100B, or ESL N100C	First Reading: Courses				Fall 2022				
	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	0	New	Corequisite: ESL N100B, ESL N100C, or ESL N100D	First Reading: Courses				Fall 2022				
	CHEM V01B	General Chemistry II	CR	3	Revision	Prerequisite: CHEM V01A ~~with a grade C or better~~	First Reading: Courses				Fall 2022				
		DISTANCE EDUCATION APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		SOURCE				EFFECTIVE				
	AG N150	Human Resource Management for Agriculture Field Supervisors *(NC)*	NC	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses				Fall 2022				
	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors *(NC)*	NC	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - permanent		First Reading: Courses				Fall 2022				
	CHEM V01B	General Chemistry II	CR	Review	Hybrid (1-50% online) - permanent Hybrid (51-99% online) - permanent Fully Online (100% online) - temporary		First Reading: Courses				Fall 2022				
		MINIMUM QUALIFICATIONS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE				EFFECTIVE				
		None													
		** END OF LIST **													

*ALL First Reading proposals presented for simultaneous First/Second reading unless otherwise noted. REQ=requisites / DE=distance education / BOT=Board of Trustees

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