2020-21 Guided Pathways Funding Request Application

Contact Information

Name and Title of Requester:	
Funding Request Title:	
Discipline/Area:	
E-Mail Address:	

Tying Your Funding Proposal to Integrated Planning

Explain how the funding request is:

1. Linked to the approved Ventura College Scale Of Adoption Assessment (SOAA)
    by tying your proposal to one (or more) of the four SOAA Cardinal Points:

    (S) - Simply the Path (create clear curricular paths to employment and further education)

    (A) - Assist Students with Entry (and choosing a path)

    (I) - Implement Support (Help Students Stay on Their Path) and/or

    (L) - Ensure Learning is Happening

    NOTE: At VC, we use the term S.A.I.L. but the state uses different terms in our approved SOAA,

    (S) = 1 (Mapping Pathways); (A) = 2 (Helping Students); (I) = 3 (Keeping Students); (L) = 4 (Ensuring…Learning).

2. Connected to one (or more) of the five goals listed in the draft 2020-2023 Ventura College Strategic Plan. Select which (one or more) of the SOAA Cardinal Points your proposal supports:

    (S)implify the Path   (A)ssist Students with Entry   (I)mplement Support   (L)Ensure Learning is Happening

    Select which (one or more) of the Strategic Plan Goals your proposal supports:

    Goal 1: Increase the success of our students while closing equity gaps.

    Goal 2: Increase our community's access to transfer, workforce preparation, and basic skills education.

    Goal 3: Strengthen local/regional partnerships and community engagement

    Goal 4: Enhance institutional effectiveness and accountability to improve innovation and student outcomes.

    Goal 5: Effectively manage campus resources to meet student and community needs.

Provide a <u>brief, clear, one paragraph summary</u> of your proposal. (Note: Details will be provided further in this document in the "Description of request" section.)

Explain how your proposal will support one (or more) of the identified Cardinal Point (S.A.I.L.)goals and one (or more) of the five goals in the Strategic Plan.

Cite any additional research / evidence that supports the need for your proposal.

Description of request

1. Provide details of your request. Specifically, describe what you plan to do. (Costs are requested in a separate section).

2. How many VC or prospective VC students does your proposal potentially serve in an academic year?

   500 or Less   501 – 1500   Over 1500

3. What is the potential impact of your proposal?   Short-term impact   Long-term impact

4. Will your proposal expenses be paid or encumbered by December 2021?   Yes   No

5. If your proposal will affect other departments at the campus or district, have the affected departments been informed of the project (Ex: DAC IT, our own IT, IE office if we need data, FMO if it affects space or resources, etc.)? Please explain. (Ex: "we have coordinated with DAC IT", "faculty salaries were estimated by VC finance", etc.)

6. Will the costs of the proposal overlap with any other campus expenditures?   If so, please explain.

7. If funded, do you have a plan when the fund has exhausted?

Intended Outcomes and Assessment

If funded, what are the intended qualitative/quantitative outcomes and how do you plan to implement? Please describe what type of Institutional Research data you will use, how you will analyze it, and/or how you will collect and analyze other data to evaluate your outcomes.

Requested Amount

Calculate estimated expenses. Please list expenses associated with your request. Please indicate if your request can be found in last year's Program Review. Please also note if your funding request has been made elsewhere.

Ex. Compensation for two adjuncts to map ECE program classes.
TOTAL: $4000. No, not requested via the Program Review process. See next page for allowable/disallowed expenses.

Signatures

Person Preparing the Request:

Name (printed)	
Signature (digital or signed/scanned)	
Date	

Guided Pathways Expenditure Guidelines

The State of California's $150 million one-time investment in the Guided Pathways Award Program will give each of our 114 colleges the opportunity to begin implementation of the Guided Pathways framework. This investment will support an intensive five-year planning and implementation process at each participating college. Using the Guided Pathways framework, colleges will rethink and redesign programs and services into cohesive, campus- wide strategies to achieve the outcomes expected by the state, our system, and our students. Guided Pathways allocations are to be used to directly support the implementation of the Guided Pathways framework.

REASONABLE and JUSTIFIABLE

All expenditures should be reasonable and justifiable. "Reasonable" means expenditures are prudent and every effort is made to utilize funds efficiently. "Justifiable" means expenditures are consistent with goals and activities related to Guided Pathways implementation. Colleges are strongly urged to develop policies and procedures to document and justify Guided Pathways expenditures. Developing written documentation prior to the time of expenditure is recommended. This documentation should clearly establish the link between a given expenditure and Guided Pathways goals and objectives.

Ultimate Responsibility

Colleges and districts are ultimately responsible for expenditure decisions. This responsibility cannot be delegated. Guided Pathways will be included in the District Audit Manual with the expectation that expenditures district-contracted auditors annually audit expenditures. Audits may also be conducted by the California Bureau of State Audits, the Chancellor's Office, or other government agencies with a lawful interest in the expenditure of funds.

NON-ALLOWABLE EXPENDITURES

The Chancellor's Office has identified the following non-allowable expenditures:
   A) Gifts -- Public funds may not be used for gifts or monetary awards of any kind. Expenditures for a public purpose are not considered a gift of public funds.
   B) Stipends for students -- funds cannot be used to pay stipends to students for participation in program or classroom activities.
   C) Political Contributions.
   D) Courses -- funds may not be used to pay for the delivery of courses that generate FTES.
   E) Supplanting – Any funds spent on these programs should supplement, not replace, general or state categorical (restricted) district funds expended on similar program activities prior to the availability of program funding. This restriction applies to categorical programs and any other federal, state, and county programs.

In general, the Chancellor's Office will not provide an exhaustive list of allowable and non-allowable expenditures, as decisions for each expenditure must be made locally according to program objectives and activities, and the "reasonable and justifiable" criteria as outlined above.