

Operational Committee or Advisory Group Recommendation to College Planning Committee
Committee/Advisory Group Recommendation

At the 11/4/2020 meeting of the Ventura College Student Success Committee, the committee/advisory group approved a motion to recommend the following to the College Planning Committee (CPC):

The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data and effective sharing of information campus-wide. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

Process Requirements

All boxes below must be checked.

- Recommendation was approved as an action item by a majority of voting members in the committee/advisory group (with quorum, as appropriate)
- Minutes documenting the recommendation vote are attached
- Recommendation aligns with the charge of the recommending committee/advisory group

Please Explain: Update of charge to include equity

Committee Tri-Chair Signature	Date
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Committee Tri-Chair Signature	Date
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Committee Tri-Chair Signature	Date

CPC Review

CPC Recommendation

Support as written =
Support with considerations =
Concerns with process =

CPC Considerations and/or Concerns

Does this recommendation align with VC’s Educational Master Plan? If yes, which Goal(s)/Objective(s)?
Have all relevant processes and procedures been followed?

Additional CPC comments and considerations for College President.



Student Success Committee (SSC) Agenda

November 4, 2020 @ 2:00-3:30 pm Zoom Meeting

Charge: *The Student Success Committee (SSC) is the operational committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

ADMINISTRATOR CO-CHAIRS (Non-Voting): Jennifer Kalfsbeek-Goetz and Damien Peña

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough		Classified	Jordana Ybarra-Telias	X
2	Career Education I	Heather Aguilar	X	Classified Co-Chair	Veronica Allen	X
3	Career Education II	Ralph Fernandez		Classified	Victoria Nielsen	X
4	English, Math and Learning Resources	Eric Martinsen	X	Classified	Jamie Birkett	X
5	Sciences	Hafez Alawdi & Daniel Clark	X X	ASVC (Director of Equity and Inclusion)	Vacant	
6	Student Services	Bea Herrera	X	Administrator	Jennifer Kalfsbeek-Goetz	X
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Damien Peña	X
8	Faculty	David Young		Supervisor	Alma Rodriguez	X
9	Faculty Co-Chair	Paula Muñoz	X	Supervisor	Gabriella Asamsama-Acuna	X
GUESTS						
	Kim Hoffmans					
	Robert Preston					

Recorder: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Meeting called to order at 2:05 p.m.			
	B. Herrera motioned and E. Martinsen 2nd motion that the Charge of the SSC be approved as follows: The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-	Vote	11/4/2020	

	<p>going evaluation of data and effective sharing of information campus-wide. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.</p> <p>The Charge was voted on and passed unanimously by committee members. AYES 9 NAY 0 ABSTAIN 0</p>			
2. Public Comments	NONE			
3. Discuss Integrating the Program Review Process into our Activities	Discussion/Notes in process of being completed.			
4. Review of the 2019-2020 Equity Plan	Discussion/Notes in process of being completed.			
5. Review of the SEA Budget (with line items) and the status of AY 19-20 Funded Projects	Discussion/Notes in process of being completed.			
6. Closing Comments	Discussion/Notes in process of being completed			
7. Adjournment	Meeting adjourned at 3:38 p.m.			