

**Ventura College Academic Senate  
Minutes  
Friday, August 14<sup>th</sup>, 2020  
11:40 am - 12:10 pm  
Meeting held via Zoom**

<b>VENTURA COLLEGE ACADEMIC SENATE MEMBERS</b>		
<b>Constituency</b>	<b>Representative</b>	<b>Attended</b>
President	Dan Clark	
Vice President	Preston Pipal	
Treasurer	Andrea Horigan	
Secretary	Colleen Coffey	
Curriculum	Michael Bowen	
Career Education: Business, Child Development, Criminal Justice, Allied Health and Nursing (3 Faculty Reps)	Deanna Hall	
	Rachel Johnson	
	Lazaro Salinas	
Career Education: Technology and Workplace Essentials (1 Faculty Rep)	***Vacant***	
English, Math, and Communication (4 Faculty Reps)	Gabe Arquilevich	
	Chris Frederick	
	Jaclyn Walker	
	***Vacant***	
Health, Kinesiology, Athletics, Visual and Performing Arts (3 Faculty Reps)	Nathan Cole	
	Bill Hendricks	
	Mary McDonough	
Library, Languages, Behavioral & Social Sciences, Visual Arts (3 Faculty Rep)	Ron Mules	
	Michael Ward	
	***Vacant***	
Sciences and Distance Education (3 Faculty Reps)	Kammy Algiers / Chloe Branciforte	
	Erin Brocker	
	Marta De Jesus	
Self-Nominated Part-Time Faculty Member	Greg Cooper	
Student Services (4 Faculty Reps)	Paula Munoz	
	Gema Espinoza Sanchez	
	Yia Vang	
	***Vacant***	

Agenda Item	Discussion Notes	Action?
<b>I. Call to Order</b>	11:41am	
<b>II. Public Comments</b> (2 min. per comment)	Not recorded.	
<b>III. Acknowledgement of Guests</b> (1 min.)	None.	
<p><b>IV. Informational Items</b> <i>(These are agenda items intended to provide the body with brief updates or reports of activities or actions from outside. If the Senate wishes to debate or discuss an item presented as information, they must request that it be placed on an agenda at future meeting as an action or discussion item.)</i></p> <ul style="list-style-type: none"> <li>a. Area representatives sought for Academic Senate Council (see above for last year’s representatives).</li> <li>b. Review meeting schedule for 2020-21 Academic Senate Council meetings.</li> <li>c. Review Academic Senate election timelines (officer reps and by-laws).</li> </ul>	<ul style="list-style-type: none"> <li>a. DC reviews area representation with the senators.</li> <li>b. DC reviews 20/21 meeting schedule with the senators.</li> <li>c. DC reviews the election info with senators.</li> </ul>	
<p><b>V. Action Items</b> <i>(These are agenda items that require a vote from the Senate):</i></p> <ul style="list-style-type: none"> <li>a. Emergency temporary authorization of electronic voting for Academic Senate.</li> </ul>	<ul style="list-style-type: none"> <li>a. DC goes over this emergency temp. authorization with senators. Motion to approve by NC; 2<sup>nd</sup> by BH. Discussion: Question: will this change be a permanent change to by-laws? Comment: We need to be mindful that meeting remotely could potentially create a Brown Act issue i.e. when the emergency declaration ends); Comment: Can we add an “or” clause? Amendment to motion to add “or”--approved by original movers. Vote: (93 participants in meeting)--52 yes--0 no—41 abstain. Motion passes as amended.</li> </ul>	
<p><b>VI. Discussion Items</b> <i>(These agenda items are a chance for the body to discuss and debate any matter related to the business of the Senate, often leading to action at a future meeting or providing the President or Chair with direction for</i></p>	<ul style="list-style-type: none"> <li>a. Comments: Given last year’s experience, suggestion that Damien not serve on this going forward.</li> </ul>	

<p><i>discussions with the Administration, State Academic Senate, or other bodies.)</i></p> <p>a. Changes to structure of and representation on Student Success committee. b. Senate Dues discussion. (AH)</p>	<p>b. AH goes over this with senators i.e. whether we should have these going forward? Some sentiment that simply serving on senate is payment enough.</p>	
<p><b>VII. President's Report</b></p>		
<p><b>VIII. Reports from Senate Subcommittees, Task Forces, and/or Work Groups</b></p> <p>a. Curriculum Committee (Michael) b. Guided Pathways c. CTE liaison report (Deanna Hall) d. Treasurer's Report (Andrea) e. OER Report (Andrea) f. DE (Preston) g. Faculty PD Committee (Colleen)</p>	<p>a. MB gives this update b. RJ gives this update c. DH gives this update</p>	
<p><b>IX. Announcements for the Good of the Order</b></p> <p>a. AFT Update (Ty Gardner) b. Upcoming ASCCC Events:</p> <p>Details can be found at <a href="https://asccc.org/calendar/list/events">https://asccc.org/calendar/list/events</a></p>	<p>a. DC reads TG's update to senators.</p>	
<p><b>X. Requests for Future Agenda Items</b></p>	<p>Faculty hiring committees.</p>	
<p><b>XI. Adjournment</b></p>	<p>Adjournment at 12:18pm</p>	

**Academic Senate's primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:**

1. Curriculum, including establishing prerequisites
2. Degree & Certificate Requirements
3. Grading Policies
4. Educational Program Development
5. Standards & Policies regarding Student Preparation and Success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process



<b>Date</b>	<b>Event</b>	<b>Deadlines</b>
8/14	All Senate Meeting (All-campus Day)	
8/20	Academic Senate Council Meeting	
9/3	Academic Senate Council Meeting	
9/17	Academic Senate Council Meeting	
10/1	Academic Senate Council Meeting	Officer nominations due.
10/15	Academic Senate Council Meeting	Officer candidates published.
11/5	Academic Senate Council Meeting	Deadline to set election date.
11/19	Academic Senate Council Meeting	
12/3	Academic Senate Council Meeting	Elections must be completed by end of Fall 2020.
1/7	All Senate Meeting (Self-assigned day)	
1/21	Academic Senate Council Meeting	
2/4	Academic Senate Council Meeting	
2/18	Academic Senate Council Meeting	
3/4	Academic Senate Council Meeting	
3/18	Academic Senate Council Meeting	
4/1	No Meeting: Spring Break	
4/15	Academic Senate Council Meeting	
4/29	Academic Senate Council Meeting	
5/6	Academic Senate Council Meeting	