

Ventura College Academic Senate

Minutes

Thursday, August 22, 2013 MCW-312

- I. This meeting was called to order at 1:33 p.m. The following Senators were present:

Carrasco-Nungaray, Marian—Student Services (Transfer Center)
Coffey, Colleen—Senate Secretary
Diaz, Rosie—ASVC Student Senator for External Affairs
Enfield-Martin, Amanda—English and Learning Resources
Forde, Richard—Career and Technical Education
Hendricks, Bill—Photography
Horigan, Andrea—Social Sciences, Arts, and Humanities
Kim, Henny—English and Learning Resources
Kolesnik, Alex—Mathematics and Sciences
Mules, Ron—Behavioral Sciences
Sandford, Art—Senate President
Sezzi, Peter—Senate Vice President
Wendt, Patty—Student Services
Zacharias, Mary—Career and Technical Education

The following guests were present:

Gillespie, Greg—President, Ventura College
Muñoz, Paula—Student Services

- II. Public Comments

Dr. Gillespie welcomed the Senators to the new school year and thanked them for their service. He expressed his interest in periodically attending the Senate meetings. He expressed that he would make himself available to the Senate at any time on their request.

Muñoz spoke to the Senators regarding action item VI(a) [“Selection of faculty to be recommended to President for permanent EVP hiring committee.”] She asked that the Senators consider selecting a representative for that committee from the student services sector, as well as to consider a person of diversity.

- III. Acknowledgement of Guests

No notes

- IV. Approval of minutes, May 2, 2013

Horigan motioned to approve, Forde seconded. Minutes approved 11–0–3 with Carrasco-Nungaray, Wendt and Zacharias abstaining.

- V. Study Sessions

- a. Introduction of members

Sandford asked those in attendance to introduce themselves for benefit of new members.

- b. Senate norms and procedures

Sandford reviewed Senate norms/procedures. Senators discussed divisions that do not have representation on the Senate and the need to follow up with these divisions to send representatives. Sandford said he will post in Administration Building and send agendas and meeting minutes out 3 days before Senate meetings per Brown Act. He requested that Senators bring iPads, laptops or similar devices as the Senate will be paperless to the greatest extent possible. Sezzi said that the Senate meetings will begin as soon as quorum (9 members) is met but that if Senators were late that was okay and understandable—that they should still come.

c. VC Academic Senate Goal Setting for 2013-2014

Sandford proposed that in advance of the September 5, 2013 meeting he will send out last year's Senate goals for Senators to review. At the September 5th meeting the Senators will break out in groups to develop new goals. Sezzi added that all standing committees must set and assess goals each year as part of the accreditation standards. Sandford then reviewed the 11 policy and development matters in the purview of Academic Senates as set forth in Title V Section 53200. The "10+1" will serve as stimulus for formulating goals for the academic year.

VCCCD Educational Master Plan

Sandford informed Senators about how to access this document online. A 2nd reading of this document will be an action item at the September 5, 2013 meeting.

VI. Action Items

a. Selection of faculty to be recommended to President for permanent EVP hiring committee

At this point, Sandford passed leadership of the meeting to Senate secretary, Colleen Coffey, as he and vice president Sezzi had both put forth their names to be considered for this committee. Senators reviewed the faculty self-nomination statements. When review was complete, ballots were distributed. The ballots allowed Senators to vote for a maximum of 3 faculty. Hendricks and Coffey counted the ballots and posted results on the white board in the Senate meeting room. The results of the first ballot were as follows:

Art Sandford—11 votes

Peter Sezzi—10 votes

Alex Kolesnik—6 votes

Tim Suel—6 votes

Will Cowen—4 votes

Claudia Peter—3 votes

Yia Vang—3 votes

A second ballot was then distributed by Coffey to run-off Alex Kolesnik and Tim Suel. Hendricks and Coffey counted the second ballots in the same manner as the first. The results were tied (7 votes for each).

Zacharias motioned that Sandford send 4 names (Sandford, Sezzi, Kolesnik and Suel) to President Gillespie with the results of the two ballots and that Gillespie be asked to choose between Kolesnik and Suel for the 3rd faculty member of the hiring committee. Carrasco-Nungaray seconded. Motion approved 14–0–0.

b. Nomination of faculty to serve on Senate subcommittees

Sandford informed the Senators of the need to nominate faculty to the College Planning Council, the first meeting of which will take place Wednesday, August 28, 2013 at 3pm. Sandford reviewed the parameters of faculty selection (eg. One faculty from basic skills, two student services faculty, etc.). The following individuals were nominated to serve: Will Cowen, Ron Mules, Marian Carrasco-Nungaray, Patty Wendt, Mark Pauley, Jay Varela, Bob Moskowitz, Richard Forde, Eric Martinsen, Colleen Coffey, Art Sandford, Peter Sezzi. The Senators discussed the need to nominate another member from CTE faculty. Zacharias will check with the nursing department to see who might be available to serve. Kolesnik will similarly check with the math department for an additional member. Carrasco-Nungaray motioned to approve the committee nominations, Hendricks seconded. Motion approved 14-0-0.

c. Nomination of faculty to serve on VC Foundation Board

Sandford informed that Senators that the Senate had been asked by the VC Foundation (Norbert) to nominate faculty to serve on their board. Sandford nominated Ann Bittl to serve; Sezzi nominated Bill Hendricks. Sezzi moved to approve the board nominations, Zacharias seconded. Motion approved 14-0-0. Sezzi requested that Sandford report back to the Senators regarding who is ultimately selected to serve on the board.

VII. President's Report

Sandford presented briefly the executive summary of the FY14 VCCCD budget as prepared by (retired) CBO Sue Johnson. He told Senators that productivity at VC was down (i.e. we had spent more money but had fewer FTES). Carrasco-Nungaray asked to be recognized to speak to this and stated that a number of students had received letters regarding "academic probation" status. Other students were impacted by the 75 unit registration protocol which moved them to the back of the registration line unless they consulted with a counselor to waive this. (Many students were unaware of this option and simply did not enroll.) The district also has the "3-strikes" rule regarding course repeatability. These factors, she said, all impact student enrollments. Sandford asked Carrasco-Nungaray to inform the Senators about the "3SP" law (i.e. Student Services Act). Carrasco-Nungaray gave details of this legislation and the new mandated services for students and concluded that compliance with the law will require many more person hours (i.e. more \$) to implement.

Sandford continued his report with discussions of the book store. The district has hired a consultant to assess its operations after witnessing a 40% drop in sales over 5 years. He also informed the Senators about concerns the district has with food service operations on campus and the fiscal health of the child care center.

Sandford briefly mentioned some upcoming events including: Program Review training on August 27, the first CPC (College Planning Council) meeting of the year on August 28, the release of the Accreditation MidTerm Report, the Equity Scorecard Leadership Team, the eventual formation of a Santa Paula site task force and the opening, some day, of the Senate Office.

VIII. Senate Subcommittee reports

a. Curriculum
No notes

b. One Book, One Campus Committee
This event now runs spring/fall so the book is the same as it was in spring 2013, *Packing for Mars* by Mary Roach. Sezzi has many, many free copies for instructors who want them for their classes.

c. Other Senate Committees
There was nothing to report.

IX. Campus Committee reports
No notes

X. Announcements for the good of the order

Carrasco-Nungaray informed the Senators about a number of transfer events for students coming up. These workshops are posted on the transfer center's website.

Wendt informed the Senators about the possibility of reinstating learning disability testing in the EAC. She said that LD testing was “non-mandated” so when deep cuts were made to the EAC several years ago, this was lost. She said she had met with President Gillespie about this issue and that their discussion was to continue. She said the President believes this to be an important issue. Sezzi asked Wendt to keep Senators informed in this regard.

XI. Adjournment

This meeting adjourned at 3:07 p.m.