

**Ventura College Academic Senate
Minutes
Thursday, October 3, 2013
1:30 – 3:30 p.m. MCW – 312**

I. Call to Order

Meeting called to order at 1:31p.m.

The following senators were present:

Anglin, Gary—Kinesiology
Carrasco-Nungaray, Marian—Student Services—joined meeting at 1:54p.m.
Coffey, Colleen—Senate Secretary
Enfield-Martin, Amanda—English and Learning Resources
Forde, Richard—Career and Technical Education—joined meeting at 2:51p.m.
Hendricks, Bill--Photography
Horigan, Andrea—Social Sciences, Arts, and Humanities
Kim, Henny—English and Learning Resources
Kolesnik, Alex—Mathematics and Sciences
Lange, Cari—Mathematics and Sciences
Mules, Ron—Behavioral Sciences
Sandford, Art—Senate President
Sha, Saliha—Mathematics and Sciences
Wendt, Patty—Student Services
Zacharias, Mary—Career and Technical Education

Guests present:

Dr. Greg Gillespie

II. Public Comments

None.

III. Acknowledgement of Guests

Dr. Gillespie spoke to the senators about meeting the new interim EVP. The permanent EVP will begin in January 2014. Dr. Gillespie recently attended an accreditation meeting. He said there are new standards re: institutions timely meeting/acting on recommendations made by accreditation teams. He spoke about the open house at the Santa Paula campus he attended the evening of 10/2/2013.

IV. Approval of minutes

a. September 19, 2013: Motion to approve made by Hendricks; seconded by Lange. Vote was 13-0-0.

V. Action Items

a. Finalize Senate Goals for 2013-2014: Motion to approve goals made by Horigan; seconded by Mules. Proposed goals were as follows:

Communication

1. Continue to improve campus-wide and campus-to-district communications, particularly with respect to the new VC President and EVP, as well as with faculty and committee leadership.
2. Create and sponsor social and open forum events to engage and inform faculty.
3. Implement periodic small group discussions in Senate meetings.

Success

1. Foster a productive transition for new faculty and leadership.

College-Level Operations

1. Continually evaluate and improve the program review process.
2. Open district communication with MC and OC Senates re: implementation of a plus/minus grading system.
3. Open dialogue with MC and OC Senates and AFT re: developing a contiguous finals week schedule.
4. Form a committee to explore opportunities for more faculty participation in middle and high school recruitment efforts.

Discussion: Coffey raised that point that we need to have concrete ways of measuring/assessing success on the goals we set for the senate. Mules made the suggestion to consolidate #1 under "Success" (i.e. "Foster a productive transition for new faculty and leadership.") in #1 under "Communication" (i.e. "Continue to improve campus-wide and campus-district communications, particularly with respect to the new VC President and EVP, as well as with faculty and committee leadership.") Wendt made the suggestion to reword #4 under "College Level Operations" to read: "Explore opportunities for more faculty participation in middle and high school recruitment/outreach efforts." Vote on goals as amended: 13-0-0.

b. Finalize names of faculty serving on Staffing Priorities Committee: Senators confirmed the service of Corey Wendt, Mary Zacharias, and Bill Hendricks. Still need to identify and confirm the service of a past senate president. Sandford will approach past presidents re: this. Motion to approve 3 confirmed names (Wendt, Zacharias, and Hendricks) made by Horigan; seconded by Coffey. Vote on nominations: 13-0-0.

c. Set date & place for new faculty welcoming / Senate social: This will take place on 12/12/2013 at Hendricks' home from 4pm – 6pm. Sandford will invite new faculty. Motion to approve this event made by Coffey; seconded by Mules. Vote was 14-0-0.

VI. Study Sessions

a. Copyright and Fair Use: Horigan spoke to the senators briefly about this issue from the perspective of the Distance Education committee, particularly about the questions of what constitutes fair use and who owns content created for distance ed. courses—college or faculty? Sezzi will present more on this topic at next senate meeting 10/17/2013.

VII. President's Report: Sandford updated senators about facilities projects pending (i.e. building construction/rehab projects). He updated the senators about BP/AP 5020 re: tuition and the proposal to align resident and non-resident student refund dates. Some students have received double refunds so aligning these dates should alleviate a lot of confusion for students and staff. He updated the senators about BP/AP 5055 re: enrollment priorities. The VCCCD has historically used 75 units as its cap (i.e. after that many units students move to back of the registration line). State policy has always used 100 units as its cap. At last DTRW-SS decision made to move cap in VCCCD to 90 units. This will be timesaving inasmuch as it aligns with financial aid and cuts down on the number of students who seek waivers on the 75 unit cap.

VIII. Senate Subcommittee Reports: Kolesnik reported on the Curriculum Committee's efforts to get one full time person to do tech review of new courses/degrees. In the interim, committee members are pairing up to accomplish this time-intensive task. Kolesnik also reported on the Budget Allocation Council. Dave Keebler recently updated them on budget, particularly with respect to the cafeteria, bookstore, and child care centers which are in the red.

Discussion of cafeteria then shifted to more generalized discussion among the senators about the lack of food and beverage service on campus and the necessity of a child care center (both as a resource for student-parents and as a curriculum resource for child development). Consensus reached to draft a resolution re: lack of food service on campus and in favor of maintaining the integrity of the child development center where it overlaps with curriculum.

IX. Campus Committee Reports

None.

X. Information Items

a. Making Decisions at Ventura College 2013: Sandford said he will send this document and a second circulated by the President's office to all senators for review. To wit: there is conflicting information between this document and the President's office document with respect to the sabbatical leave committee membership. First reading of this document will be an action item at 10/17/2013 meeting.

b. Instructional Calendar Survey: Fill out AFT survey on Instructional Calendar.

c. Basic Skills Initiative: Sandford reported on this. Expenditures being addressed and this document was recently revised. Sandford can send out latest draft to anyone who wishes to see it. Carrasco-Nungaray spoke about using Title 5 grant money to create sustainable opportunities & resources for marginal students (i.e. to institutionalize best practices).

- X. Announcements for the Good of the Order: Carrasco-Nungaray reported to senators on the number of winter & spring admissions to CSU. Transfer day is coming up on 11/7/2013 from 9-1. Coffey brought up Clothesline Project sponsored by Psychology Club. Horigan provided date for this event: 11/6/2013. Sandford shared that VC's FTES numbers were looking good now. VC Hockey Club has a west coast showcase at the Oxnard ice rink on Oct 11-13.
- XI. Adjournment at 3:02p.m.