

CTE Program Review 2012-2013

1. Automotive Technology
2. Business
3. Certified Nursing Assistant
4. Child Development Center & Program
5. Construction Technology
6. Criminal Justice
7. Drafting
8. Emergency Medical Technology
9. Manufacturing
10. Medical Assistant
11. Nursing
12. Paramedic Studies
13. Water Science
14. Welding

Program Review Presentation

- I. Process Overview
- II. Initiatives Not Requiring Additional Resources
- III. Findings, Initiatives, and Requests for Resources
- IV. Program Discontinuance
- V. Minority opinions on other resource requests
- VI. Appeals
- VII. Additional Information

I. Process Overview

- Each department appointed a lead faculty member - collecting information, and drafting document.
- Meetings were scheduled in October to discuss and gather information and to formulate initiatives.
- A collaborative effort was apparent.

I. Process Overview - continued

- The division met for two hours on 10-8-2012
 - Kathy Scott facilitated meeting process
 - Dean played the role of moderator, collecting information, clarifying issues and refocus group after each discussion
 - Brief informal overviews were given by each department's chair or lead instructor
 - Focused on primary resource needs
 - Division membership prioritized initiatives
 - Meeting concluding with final consensus on initiative priorities
- Overall a positive meeting & discussions on initiatives.
- Constructive comments for future Program Reviews
 - College needs to:
 - Address total cost of ownership especially for high ticket items
 - Develop maintenance and replacement plan

II. Initiatives Not Requiring Additional Resources - Highlights

- All require resources

II. Initiatives Not Requiring Additional Resources - continued

- Foreign Languages – Explore the potential reduction of their district 525 WSCH.
- Health & Holistic Health Studies - Evaluate course scheduling procedures
- American Sign Language – Keep the current program in tact.

III. Findings, Initiatives, and Requests for Resources

1. Personnel – Faculty
2. Personnel - Other
3. Facilities
4. Equipment – Computer
5. Equipment - Other
6. Grants
7. Operating Budget
8. Other

III. CTE Findings, Initiatives, and Requests for Resources - continued

Classified – REQUIRED PRIORITY

- Paramedic/EMT - Clerical Worker (60%)

Finding: Regulatory requirement per CA Statute .

Rationale presented: Currently no clerical support provided. 60% clerical position eliminated summer 2012

Resources Requested: \$40,000 (salary and benefits)

- Welding - Laboratory Assistant (50%)

Finding: Health & Safety requirement

Rationale presented: Currently shares lab assistant with Manufacturing. Increase in FTES has resulted in 30 students in lab with hazardous materials (i.e. blow torches) that need close supervision. Instructor unable to provide constant oversight. Conflict of class schedules prevents sharing of technician's time.

Resources Requested: \$40,000 (salary and benefits)

III. CTE Findings, Initiatives, and Requests for Resources - continued

Classified – HIGH PRIORITY

- Child Development - Laboratory Assistant (50%)

Finding: In order to meet Calif. CD requirements for instruction by a Master Instructor over 5,000 hours of practicum work are completed at Child Development Center/year by 140 practicum students in multiple classrooms

Rationale presented: Provide support for students teaching in Child Development Center when Master Instructor is occupied in other classrooms

Resources Requested: \$40,000 (salary and benefits)

III. CTE Findings, Initiatives, and Requests for Resources - continued

Faculty – HIGH PRIORITY

- Child Development – Instructor (100%)

Finding: Currently have one full-time instructor, additional instructor needed

Rationale presented: Program WSCH has grown by 32% at a WSCH/Faculty level of 528, well above the district goal of 500. The Hiring Priority Subcommittee of Academic Senate ranked Child Development 3rd in priority in hiring a full time faculty member in Spring of 2012.

Resources Requested: \$108,000 (salary and benefits)

III. Findings, Initiatives, and Requests for Resources - continued

4. Equipment – HIGH PRIORITY

Initiative: Equipment Replacement

- Ranked #1 - High
- Finding: Need to upgrade/replace Fitness Center and Weight Room equipment.
- Rationale Presented: 60+ pieces - 10-20 yrs old
- Resources Requested: approx. \$250,000

III. Findings, Initiatives, and Requests for Resources - continued

5. Facilities

Initiative: Facilities Improvements – Health Kinesiology, and Athletics

- Ranked #1 - High
- Finding: Need for facilities upgrade to support three departments. AEC and C buildings.
- Rationale Presented: 1955 buildings, upgrade classrooms, FY2012 in trailers, HVAC for both buildings (\$400k)
- Resources Requested: \$1.0 – 1.3 million

III. Findings, Initiatives, and Requests for Resources - continued

5. Facilities - continued

Initiative: Dedicated Classroom - Health

- Ranked #1 - High

- Finding: Need for classroom upgrade to support Health department (Also support KIN & ICA)

- Rationale Presented: Fall 2011 18 sections in trailers. 55-60 seat classroom centrally located AEC / C buildings.

- Resources Requested: approx. \$275k

III. Findings, Initiatives, and Requests for Resources - continued

6. Grants

* None

III. Findings, Initiatives, and Requests for Resources - continued

7. Operating Budget

* None

III. Findings, Initiatives, and Requests for Resources - continued

8. Other

Initiative: Placement Exam

- Ranked #1 - High
- Finding: Explore and implement a Spanish placement exam to provide a suggested level placement for students.
- Rationale Presented: Important tool to place students in correct classes.
- Resources Requested: \$2,000 - \$4,000

IV. Program Discontinuance

1. American Sign Language

- * It was reported out to the division that a smaller version of the program will continue for FY13 (approx. 5 sections) per information received by Dr. Calote in September, 2011.

V. Minority opinions on other resource requests

- * The dean received a minority opinion from a part-time employee who could not attend the division meeting.
Requested need for clear rationale of any potential full-time coaching position in the future.

VI. Appeals

* None received to date.

VII. Additional Information

- Potential discussion about a program review for the Dean's offices in the future.
- Validation of programs – Fact Sheets – see Athletics sample
 - 18 intercollegiate athletic teams at Ventura College
 - 385 full-time student athletes
 - \$278,208 generated through in-state resident tuition
 - \$302,400 generated through out-of-state and international tuition
 - 110 second-year student athletes
 - 76 transferred to four-year schools = 69% transfer rate
 - 42 received athletic scholarships
 - \$1,155,500 annual scholarship value
 - 3.05 average team GPA
 - 13th consecutive Western State Conference Athletic Supremacy Award
 - 5 Western State Conference Championships won by VC teams



Thank you