

VENTURA COLLEGE

Department Chair Council-Minutes

Campus Center Conference Room

Tuesday, October 23, 2012

Present: J. Selzler, R. Lawson, A. De la Selva, S. Bricker, J. Garey, P. Wendt, M. Hagerman, C. Lange, J. Stauffer, S. Graham, A. Kolesnik, C. Mansfield, B. Moskowitz, J. Parker, M. Pauley, R. Sanchez, T. Prell, T. DeClerck, S. Melton

Guests: G. Huddleston, R. Marchioni, K. Scott, M. Carrasco-Nungaray, T. Gardner, K. Schrader, S. Royer, D. Newcomb

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome	Ramiro welcomed everyone to today's meeting.			
2. General Announcements or New Issues Needing to be Addressed – <i>Council Members</i>	No announcements were made.			
3. Discussion/Updates				
a. Textbook Affordability – <i>S. Royer</i>	Susan made a presentation on textbook affordability. She mentioned the various options students have to purchase affordable books. She talked about the buyback options. She mentioned that faculty are the gatekeepers on deciding what kind of bundles students will need to get. She said that spring 2013 adoptions are due on October 15 and that buyback is scheduled for mid-December. She mentioned that faculty can save time by entering their adoption using the online process. She said that private lessons are available upon request.			

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<p>b. Institutional SLOs – D. Newcomb/T. Gardner</p>	<p>Ty and Debbie provided the following information:</p> <ul style="list-style-type: none"> • ISLO #1, which is Communication (written, oral and visual), will be assessed during fall 2012. It was recommended to use the program mapping when selecting a Program Level SLO which will assist in creating a process that allows assessing of PSLO, ISLO, and CSLO simultaneously. • It was explained in detail by Ty and Debbie how to use the forms. They mentioned that they are both available to review the TracDat software with faculty. • The SLO schedule for fall 2012 was distributed. Items need to be entered into TracDat by November 9. • If anyone needs electronic forms sent to them please contact Rachel Marchioni. • Department Chairs have until December 19th to enter the summaries into TracDat. • Kathy Scott mentioned that a rotational plan is being proposed for Program Review. 			
<p>c. New Title V HIS Institutional Grant – K. Scott</p>	<p>Kathy provided the following information:</p> <ul style="list-style-type: none"> • Rachel Marchioni is the new Administrative Assistant that will be assisting with the grant. If you need any assistance contact her at x6468 or x6404. • The grant will start on October 1st. • A grant director and research analyst will be hired for this grant. • Grant is geared to increase the 4-year Transfer Velocity Project (TVP) transfer rates for all VC students; specifically Hispanic students. It will also decrease the gap in transfer rates between all VC students and decrease Hispanic student success differential in high risk barrier courses. It will achieve sustainable continuous quality improvement for program and institutional-level SLOs. • Planning on putting together a leadership group. If anyone is interested please contact Kathy Scott at x6468 or kscott@vccd.edu. • There is currently a need for student tutors to be SI leaders. They need to be full-time students. 			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
4. New Items				
a. SB 1456 Implementation of Student Success Task Force – <i>R. Sanchez</i>	Ramiro mentioned that change that has taken effect will take the recommendations from the statewide student success task force and put them into operation.			
b. Summary of Regional CA Academic Senate Regional Meeting on AA-T/AS-T, Repeatability & Enrollment Priority – <i>R. Sanchez</i>	Ramiro distributed a handout which summarized the major points of the meeting taken by Riley Dwyer.			
c. Research of Student Success – <i>M. Carrasco-Nungaray</i>	Marian shared her results on her doctorate research on student success.			
Next Meeting	Tuesday, November 27, 2012 – 3:00 p.m. Campus Center Conference Room			