

Minutes – VC Department Chair & Coordinator Council
March 22, 2011 – Campus Center Conference Room - 3:00 p.m.

Present: B. Herrera, D. Kumpf, J. Stauffer, J. Garcia, J. Selzler, K. Harrison, L. Hall, G. Fiumerodo, M. De la Rocha, P. Wendt, P. Muñoz, R. Sanchez, S. Bricker, T. DeClerck, T. Prell

Guests: Sandy Hajas, Ty Gardner, Victoria Lugo, Scott Corbett, Kathy Scott, David Oliver, Peter Sezzi

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome	Ramiro welcomed everyone to today's meeting.			
2. Training Session on SLO Program Summary Forms and Program Mapping to Courses – S. Corbett, T. Gardner, K. Scott, D. Oliver, S. Hajas	Kathy Scott, Scott Corbett, Ty Gardner, Dave Oliver and Sandy Hajas presented a training session on the SLO program summary forms and program mapping of courses. Dave also did a quick demo on SharePoint.			
3. Proficiency Awards – P. Sezzi	Peter mentioned that new criteria for Proficiency Awards were developed to update or create a new proficiency award. This new criteria will be presented at Academic Senate for possible implementation in the fall.			
4. Updates				
a. Spring 2011 Enrollments & Projected FTES	Ramiro sent two weeks ago a projected FTEs from John Clooney. It is projected the district will have 1,200 unfunded FTEs.			
b. SB 1440 – Psychology, Communication Studies, Kinesiology	Ramiro said the Psychology transfer degree is going to DTRW for review. The Communication Studies transfer degree will be reviewed tomorrow at Curriculum Committee. Kinesiology is still being worked on. The Sociology Department will be submitting a transfer degree for tech review.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>c. Budget Reductions for 2011-2012</p>	<p>Ramiro announced that at this Friday's forum, Dave Keebler will give an update on the budget reductions for 2011-2012. In summary, VC's efficiency targets for fall 2011 and spring 2012 are 545. For summer 2011, it is anticipated that the 7% reduction from the state will be approximately \$100,000. For fall 2011, if a 7% reduction occurs, then the hourly budget will need to be reduced beyond the \$165,000 per semester amount.</p>			
<p>d. Regional Curriculum Training (Content review & prerequisites)</p>	<p>Ramiro mentioned that this has been approved by board of governors. The state senate will be holding training for 4 staff members from each college. It is anticipated that a Co-Chair, Counselor, Staff, and Faculty Member will attend. Our college is scheduled for training on April 25th from 10a-4p at Coast Community College District.</p>			
<p>5. General Announcements</p>	<p>Bea Herrera – She mentioned that there's an issue when putting a program together some of the courses listed have not been offered and probably will not be offered. If a petition of variance is done degree can be awarded internally. But once it is sent over to a Cal State it can be denied.</p> <p>Kathy Scott – There will be an art auction on Friday.</p>			
<p>NEXT MEETING</p>	<p>Thursday, April 26 – 3:00 p.m. Campus Center Conference Room</p>			