

Minutes

Campus Center Conference Room
November 17, 2009

PRESENT: A. Bittl, M. Pauley, P. Johnson, J. Ferguson, D. Newcomb, R. Sanchez, P. Wendt, H. Dalton, A. Gonzales, M. De la Rocha, P. Sezzi, M. Bowen

NON VOTING MEMBER : M. Zavala

GUEST : Jamie Whiteford

- Approval of 11-3-09 meeting minutes. *The meeting minutes for 11/3/09 were reviewed and approved.*

All course changes will be effective 2011-2012 unless otherwise noted.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

(T=Title; U=Units; H=Hours; D=Description)

3. 88s and 89s

4. Distance Education

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation

B. Degrees, Certificates and Awards (new programs, deleted, and substantial changes): Second Reading

C. Credit Courses: First Reading

1. New

- IDS V02 Introduction to STEM Disciplines

APPROVED for 1st and 2nd reading effective Fall 2010.

2. Revise

(T=Title; U=Units; H=Hours; D=Description)

3. 88s and 89s

4. Distance Education

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation

D. Degrees, Certificates and Awards (new programs, deleted, and substantial changes): First Reading

- Foundations of Spirituality Proficiency Award

APPROVED for 1st and 2nd reading effective Fall 2010.

E. Noncredit Courses

F. Study Abroad/International Education

**SECTION TWO:
COURSE INFORMATION ONLY—CONSENT AGENDA**

II. Curricular Activity: Technical Business

A. Delete (Remove from catalog)

- CHEM V10, V10L
- POLS V60C (now POLS V30)

APPROVED for Fall 2010.

B. Technical Revisions (Changes in catalog—Non-substantive)
(ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formally; Same as; RS=Record Symbol; Non-degree; TR=Transfer)

- BUS V11, V12 (U-was 1-3, now 1; H-was 2-6 lec/lab, now 2 lec/lab) - Variable unit change required for Fall 2010.
- IDS N100 (H-was 1-40, now 1-10; C-add 'current enrollment in Ventura College')
- MUS V11 (FT-was 'may be required, now 'will be required') - Effective Fall 2010, correction of COR approved 10-20-09
- POLS V08 (D, RP-delete POLS V01)
- POLS V15 (D)
- POLS V30 (ID-was POLS V60C)
- THA V10A (ID-was THA V10; T; U-was 1-3, now 1; H-was 2-6 lec/lab, now 2 lec/lab; D) - Effective Fall 2010; correction of agenda/minutes 9-1-09.

APPROVED for Fall 2010.

C. Distance Education (No catalog changes)

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D. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- BUS V12 (P)
- IDS N100 (C-add "current enrollment in Ventura College")
- MUS V11 (RP)
- POLS V08 (delete RP)
- POLS V15 , V16 (RP)

APPROVED for Fall 2010.

E. Course Review/Update (No catalog changes)

- POLS V16

APPROVED for Fall 2010.

F. Degrees, Certificates and Awards (Nonsubstantial)

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**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. Curriculum Update: Priority List, Incomplete Courses (Information) – P. Johnson

Paulette distributed a list of courses with similar titles and content. Of those courses approximately 2/3 were found to have differences in units, applicability and/or requisites, as well as other problems that affect comparability. She mentioned that of the 235 courses on the 2009-2010 priority list 92 were not submitted. Of the 294 courses submitted for review only 137 were from the priority list and 143 were not on the list.

B. Curricunet: Conference, reviewing approval process (Information) – P. Johnson

Paulette said that it was a great conference. She mentioned that the approval process needs to be revised.

C. Proficiency Awards (Discussion) – R. Sanchez

Ramiro distributed a page taken from page 41 in catalog which contains all the proficiency awards offered by Ventura College. There are a total of 28 proficiency awards. He said that the variance in awards go from a low 4 units to a high of 17 units. The main point is how can we do a better job serving our students and at the same time show the public we are following our mission;

D. GE and Graduation Sub-committee Report (Information) – P. Johnson

Paulette mentioned that the subcommittee is looking as to why so few students are graduating. She said that the subcommittee met and put together a short student survey. All the subcommittee members will be giving the survey to their students.

NEXT MEETING

**Tuesday, December 1, 2009
3:00 p.m.
Campus Center Conference Room**