

# Minutes

Campus Center Conference Room

April 20, 2010

**PRESENT:** *P. Wendt, A. Bittl, J. Ferguson, D. Newcomb, R. Sanchez, J. Garcia, M. Pauley, P. Sezzi, M. De la Rocha, A. Gonzales*

**NON-VOTING MEMBERS:** *S. Bricker, M. Zavala*

**GUEST:** *Peggy Castor*

- **APPROVAL OF MINUTES: March 16, 2010:** *The minutes for 3/16/10 were approved with minor changes.*

## SECTION ONE: REQUIRING COMMITTEE ACTION

### I. Curricular Proposals for Approval

#### A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

**B. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading**

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**C. Credit Courses: First Reading**

1. New

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2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

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4. 88s and 89s

- ANTH V89 – Introduction to Forensic Science Laboratory
- CJ V89 – Introduction to Forensic Science Laboratory

***-The originator of these courses requested that these courses be removed from the agenda. The courses will be submitted again for approval in the fall.***

5. Distance Education

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**D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading**

- Computer Office Assistant Proficiency Award (new)

***-APPROVED for first reading. Move to second reading in the fall.***

**E. Noncredit Courses**

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**F. Study Abroad/International Education**

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**SECTION TWO:  
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Action**

**A. Delete (Remove from catalog)**

- HEC V14A, V14B, V14C, V19, V20

**-APPROVED for Fall 2010.**

**B. Technical Revisions (Nonsubstantial Changes in Catalog)**

(ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer)

**C. Course Review/Update (No catalog changes)**

**D. Prerequisite(s)/Corequisite(s)/Recommended Preparation**

**E. Distance Education (No catalog changes)**

**F. Degrees, Certificates and Awards (Nonsubstantial)**

- AA General Studies Liberal Studies AOE

**-APPROVED for Fall 2010.**

**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

**A. Board of Trustees Meeting Report (Information) – P. Sezzi**

*Peter informed the committee that no action on curriculum was taken by the BOT at the April 13<sup>th</sup> meeting due to the Chancellor's request at Consultation Council to remove all curriculum from the BOT agenda. Peter has requested that all the curriculum that was supposed to have been on the April agenda be forwarded to the May BOT meeting agenda for approval.*

**B. New Curriculum Co-Chair for 2010-2011 (Information) – P. Sezzi**

*Peter introduced Mark Pauley as the new Curriculum Co-Chair for the 2010 2011 academic year. He will be replacing Peter.*

**C. Update on VC Non-Transferable Classes Needing Review (Information) – L. Resendiz**

*Linda updated the Committee on the status of the non-transferable classes that need to be updated. The following courses will not be offered during the fall 2011 semester because they did not meet the deadline for updating the courses:*

- *Art V27/WEL V27*
- *DRFT V99*
- *IDS V88C*

**D. Recent Curricunet Issues (Information) – L. Resendiz**

*Linda informed the Committee about the recent issues going on with Curricunet. Apparently since the update during the first week of April, messages indicating that courses needing to be reviewed have been sent to all Deans. These messages include all the courses going through the approval process and not specifically courses pertaining to a certain division. Linda has contacted Curricunet and has informed them about this issue. They are currently working on resolving this and will inform her once this has been fixed.*

**NEXT MEETING**

**No Meeting Scheduled**