

# Minutes

Curriculum Committee  
Campus Center Conference Room  
February 2, 2010

**PRESENT:** R. Sanchez, A. Bittl, H. Dalton, P. Wendt, C. Mansfield, M. De la Rocha, D. Newcomb, P. Johnson, J. Ferguson, P. Sezzi, J. Garcia, S. Pourmoghim, A. Gonzales, M. Pauley, M. Bowen, R. Koerner

**NON-VOTING MEMBER:** M. Zavala

**GUESTS:** Simon Waltzer, Jacklyn Hardy, Sumita Lall, Katherine Shoenrock

- **Approval of 1/19/10 meeting minutes.** – *The minutes for 1/19/10 were approved as submitted.*

**SECTION ONE:  
REQUIRING COMMITTEE ACTION**

**I. Curricular Proposals for Approval**

**A. Credit Courses: Second Reading**

1. New

2. Revise

(T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; D=Description; F=Fees (rqd);  
R=Repeat (added or increased))

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

**B. Degrees, Certificates and Awards (new programs, deleted, and substantial changes): Second Reading**

**C. Credit Courses: First Reading**

1. New

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2. Revise

(T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; D=Description; F=Fees (rqd); R=Repeat (added or increased))

<ul style="list-style-type: none"><li>• BUS V25 (U-was 1.5, now 3.0; H-was 1.5 lec, now 3.0 lec)</li><li>• MM V80 (D, T-now "Dreamweaver for Website Development"; R-was no repeat, now 2 times)</li><li>• MM V82 (T-now "Flash for Animation and Web Development"; R-was no repeat, now 3 times)</li></ul> <p><b><i>All APPROVED to be moved to second reading.</i></b></p>
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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

<ul style="list-style-type: none"><li>• BUS V25 (RP)</li><li>• MM V80, V82 (RP)</li></ul> <p><b><i>All APPROVED to be moved to second reading.</i></b></p>
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4. 88s and 89s

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5. Distance Education

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**D. Degrees, Certificates and Awards (new programs, deleted, and substantial changes): First Reading**

<ul style="list-style-type: none"><li>• Medical Insurance Billing – Proficiency Award (new) – <b><i>APPROVED to be moved to second reading.</i></b></li><li>• Medical Assistant – Proficiency Award (new) – <b><i>A request was made by Debbie Newcomb to remove this proficiency award per the Dean's request.</i></b></li></ul>
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**E. Noncredit Courses**

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**F. Study Abroad/International Education**

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**SECTION TWO:  
COURSE INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Business**

**A. Delete (Remove from catalog)**

- ART V75

***APPROVED for Fall 2011.***

**B. Technical Revisions (Changes in catalog—Non-substantial)**

(ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Former; Same as; RS=Record Symbol; Non-degree; TR=Transfer)

- AES V65 (D; same as ART V08)
- AES V66 (D; same as ART V09)
- ARCH V15 (D)
- ARCH V23 (D; P, RP- was prereq., now rec prep; same as DRFT V05A)
- ARCH V41 (P, RP-was prereq, now rec prep)
- ART V04, V05, V06, V07, V40A, V40B, V45A, V45B, V74A (D)
- ART V08 (D; same as AES V65)
- ART V09 (D; same as AES V66)
- ART V10 (RP-add additional art history courses; FT-now required)
- ART V39A, V39B, V49 (D; FT-now not required)
- ART V74B (D; RP-remove)
- DRFT V05A (D; P, RP-was prereq., now rec prep; same as ARCH V23)
- DRFT V41 (D)
- EDU V01 (D)
- GEOG V01L (D)
- MM V10 (D; FT- now 'not required')
- MM V20 (FT-now 'not required')
- MUS V10, V24A, V24B, V24C, V24D, V45, V46, V47 (D)
- PE V02 (D; RP-now "PE V01 or equivalent skills")
- PE V03 (D; P,RP-was prereq., now rec prep)
- PHYS V04L (D)
- PSY V29 (D)

***All APPROVED for Fall 2011.***

**C. Distance Education (No catalog changes)**

- BUS V27A (previously approved)
- PSY V15, V29 (previously approved)

***APPROVED***

**D. Prerequisite(s)/Corequisite(s)/Recommended Preparation (Nonsubstantial)**

- ARCH V23, V41 (RP)
- ART V10, V49 (RP)
- ART V39A, V39B, V40A, V40B, V45A, V45B, V74B (P)
- ART V74A (P, RP)
- DRFT V05A (RP)
- EDU V01 (RP)
- GEOG V01L (P)
- MM V10, V20 (RP)
- MUS V24B, V24C, V24D (P)
- MUS V46, V47 (RP)
- PE V02, V03 (RP)
- PHYS V04L (C)

***All APPROVED for Fall 2011.***

**E. Course Review/Update (No catalog changes)**

- BUS V27A
- MUS V03
- PSY V15, V25
- WEL V01

***All APPROVED for Fall 2011.***

**F. Degrees, Certificates and Awards (Nonsubstantial)**

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**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

**A. Sub-committee Recommendations on Degrees – Reminder – P. Johnson**

*Paulette reminded committee members to discuss the recommendations made by the subcommittee with faculty for feedback. The recommendations will be discussed at the next Curriculum Committee meeting.*

*Due to misinformation that has been circulating regarding these recommendations being final at VC, a motion was made and approved by the committee for the Chair of the English Department to send out a memo to concerned faculty at VC and OC clarifying that these recommendations were presented as information only and have not been approved or finalized by the Ventura College Curriculum Committee.*

**B. Prerequisite Changes – Discussion – P. Johnson**

*Paulette said there have been people coming to her wanting to change their prerequisites to requisites. She asked that if anyone wants to change a prerequisite on a transferable course to check with Jeff first.*

**C. Proficiency Awards – Discussion – P. Sezzi**

*There was a discussion on how the Curriculum Committee determines what course or degree should be approved and if there were any guidelines to these decisions. It was suggested to take this information back to each department and discuss. Members are to report back in a month and share any comments and findings from other campuses.*

**D. Reading Competency – Information – J. Garcia**

*In December a question was raised if reading competency should be revisited. The English Department decided they would like to revisit this. They would like that all three campuses to follow the same process as when the math and English competencies were reviewed. This issue will be on the next agenda as an action item.*

**NEXT MEETING**

**February 16, 2010  
3:00 p.m.  
Campus Center Conference Room**