

Minutes

Campus Center Conference Room
October 2, 2012

MEMBERS PRESENT: M. Pauley, H. Dalton, D. Newcomb, N. Fredrickson, R. Koerner, A. Bittl, M. De la Rocha, G. Arquilevich, K. Peinado, M. Bowen, A. Kolesnik, A. Gonzales, P. Sezzi

NON-VOTING MEMBERS PRESENT: R. Sanchez, M. Zavala, L. Resendiz, N. Duangpun, K. Schrader

MEETING OPENED AT 3:00 P.M. by Mark Pauley

APPROVAL OF MINUTES: September 18, 2012: Mark P. called for a motion to approve the minutes. A. Bittl moved to accept, G. Arquilevich seconded, and the motion carried unanimously

SECTION ONE: REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- **MATH V21B (D)**

-APPROVED for Fall 2013

-A motion to approve was made by A. Bittl and seconded by M. De la Rocha.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

- **HIST V18A**

-APPROVED for Fall 2013

-A motion to approve was made by A. Bittl and seconded by K. Peinado.

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- **AS/COA Business General (Delete)**
- **AS/COA Medical Assistant – Administrative (Revised)**

-APPROVED for first reading

-A motion to approve was made by H. Dalton and seconded by K. Peinado.

- **AS/COA Medical Assistant - Multi-Skilled (New)**

-APPROVED for first reading

-A motion to approve was made by P. Sezzi and seconded by M. Bowen.

7. Noncredit Courses

8. Study Abroad/International Education

SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

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B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **Approval for Deletion of Repeatability per Title 5 Regulations (See attached list)**

-APPROVED for Fall 2013

-A motion to approve was made by M. Bowen and seconded by G. Arquilevich.

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

- **HIST V01A (CC; CO)**
- **THA V02A (LC)**

-APPROVED for Fall 2013

-A motion to approve was made by P. Sezzi and seconded by H. Dalton.

D. Course Review/Update (No catalog changes)

- **ENGL V21B**
- **HIST V01A**
- **THA V02A**

-APPROVED for Fall 2013

-A motion to approve was made by P. Sezzi and seconded by H. Dalton.

E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- **ENGL V21B**

-APPROVED for Fall 2013

-A motion to approve was made by P. Sezzi and seconded by H. Dalton.

F. Distance Education (Revision/Update – No catalog changes.)

- **ENGL V21B**
- **HIST V01A**

-APPROVED for Fall 2013

-A motion to approve was made by P. Sezzi and seconded by H. Dalton.

G. Degrees, Certificates and Awards (Nonsubstantial)

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**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. Faculty training before granting access to CurricUNET (Action) – M. Pauley

Mark P. stated that the Tech Review Committee has created a procedure to grant faculty access to CurricUNET:

- 1) Have part-time faculty request access through their Department Chairs;*
- 2) The Department Chair will send an email request to Nan Duangpun for part-time and/or new full-time faculty to have access to CurricUNET;*
- 3) Nan D. will provide training and access information to the faculty as requested.*

A motion to approve the process was made by M. De la Rocha and seconded by H. Dalton.

B. Charges of District Committees (Information) – M. Pauley

Mark P. explained the charges of the DCAA and DTRW-I committees and the flow of the curriculum approval process. Ramiro S. also added that some of the same members serving on DCAA would also serve on DTRW-I.

C. TMC Degrees (Information) – M. Pauley

Mark P. presented information on the number of students who have applied to the CSU system with a transfer degree for the Spring 2013 semester.

Angelica G. also stated that students can submit their application even though they have not yet completed their transfer degree. Ventura College is ranked in the top 5 in the State as one of the community colleges with a high number of transfer degrees available.

D. Title 5 Changes – Repeatability – Revision of courses (Information) – R. Sanchez

Staff from the Office of Student Learning will be in charge of removing the repeatability on approved courses (attached list) for faculty in CurricUNET.

For lec-lab courses, faculty has to initiate the change and staff from the Office of Student Learning will help removing the repeatability, if it has not been done.

E. Title 5 compliance (Lec-Lab/Lec and Lab) (Discussion/Information) – M. Pauley

Information and documents were provided and distributed for faculty to initiate the revision of their lec-lab courses.

F. Process of Courses Family/Repeatability/Units (Discussion/Information)

– R. Sanchez/ M. Pauley

Instructions and documents pertaining to creating courses

Family/Repeatability/Units were provided. Mark P. indicated faculty can contact Gloria Arevalo to clarify and help guide faculty in the development of families.

MEETING WAS ADJOURNED AT 4:20PM

NEXT MEETING

**October 16, 2012 - 3:00 p.m.
Campus Center Conference Room**

REPEATABILITY COURSE LIST
VC CURRICULUM COMMITTEE – REQUESTING APPROVAL

The following courses will remove Repeatability per Title 5, section 55040.

COURSE ID	COURSE TITLE		
		CDL V01	Skills for Cognitively Diverse
ACT V01	ACT Evaluation	CDL V03	Finance: Cognitively Diverse
ACT V02	ACT Keyboarding Skills	CJ V11	Aikido
ACT V03	ACT Access to Computers	CJ V12A	Basic Ju Jutsu
ACT V04	ACT Special Projects	CJ V12B	Advanced Ju Jutsu
ACT V05	ACT Internet Skills	CT V30	Shop Woodworking
ACT V08	ACT Spelling Skills	CT V84	Construction Skills Training
ACT V25	ACT Writing Skills	DANC V10A	Modern Dance I
ARCH V15	Design and Model Construction	DANC V10B	Modern Dance II
ARCH V23	Introduction to Autocad	DANC V13A	Tap Dance I
ARCH V24	Advanced Operations of Autocad	DANC V13B	Tap Dance II
ARCH V33	Computer Applctns:Architecture	DANC V14	Movement for theTheatre
ARCH V40	Architectural Design I	DANC V15A	Ballet I
ARCH V41	Architectural Design II	DANC V15B	Ballet II
ART V10	Gallery Technology & Mgmt	DANC V23	Ballroom Dance
ART V20C	Portfolio Development	DANC V27	Street Dance
ART V21	Mural Painting:Histroy&Practice	DANC V29A	Jazz Dance I
ART V27	Metal Art Sculpture	DANC V29B	Jazz Dance II
ART V28C	Graphic Communications III	DANC V30	Dance Performance
ART V38	Landscape Painting	DANC V50A	Dance Composition I
ART V48	Introduction to Printmaking	DANC V50B	Dance Composition II
ART V49	Commercial Art Portfolio Dvlmt	DRFT V05A	Introduction to Autocad
ART V51A	Beginning Ceramics I	DRFT V05B	Advanced Operations of Autocad
ART V51B	Beginning Ceramics II	DRFT V18	Drafting Projects
ART V52A	Ceramic Design I	EAC V11	S.A.V.E.S. Assessment
ART V52B	Ceramic Design II	EAC V21	Weight Train/Conditn:Adaptive
ART V53C	Ceramic Glaze Theory III	EAC V25	Introduction to Dance:Adaptive
ART V54B	Raku,Saggar&PrimitiveFiring II	EAC V26	Indiv & Team Sports: Adaptive
ART V55A	Ceramic Decorating I	EAC V27	Adaptive Swimming/Aquatics
ART V55B	Ceramic Decorating II	EAC V28	Multicultural Dance: Adaptive
ART V73	Digital Imaging	ENGL V09	Individualized Reading
ART V74A	Digital Painting I	GEOG V24	Global Positioning Syst (GPS)
ART V74B	Digital Painting II	GEOG V28	GIS: Project Development
AUTO V32	ASE Certification Preparation	GIS V24	Global Positioning Syst (GPS)
BUS V11	Beginning Keyboarding	GIS V28	GIS: Project Development
BUS V12	Intermediate Keyboarding	GW V02Y	EOPS Success Academy
CD V09	Field Work: Child Development	IDS V01	CalWORKs Orientation

VC Curriculum Committee

Fall 2012

KIN V02	Swimming: Beginning	MUS V12	Community Choir
KIN V03	Swimming: Intermediate	MUS V13	Voice
KIN V04	Swimming: Advanced	MUS V14A	Beg. Orchestra: Strings
KIN V06	Swimming for Conditioning	MUS V14B	Beg. Orchestra: Winds
KIN V08	Water Aerobics	MUS V14C	Beg. Orchestra: Percussion
KIN V09	Water Polo	MUS V15	Community Orchestra
KIN V10	Aerobic & Strength Training	MUS V16	Chorale
KIN V12	Bicycle Conditioning: Spinning	MUS V17	Jazz Band
KIN V14	Step Aerobics	MUS V18	Band
KIN V16	Fitness and Self Defense	MUS V19	Choral Rehearsal/Performance
KIN V18	Cardio Machine Training	MUS V21A	Chamber Music: Woodwinds
KIN V20	Restorative Fitness	MUS V21B	Chamber Music: Brass
KIN V22	Running for Fitness	MUS V21C	Chamber Music: Strings/Keyboard
KIN V24	Life Fitness	MUS V22A	Adv Chamber Music: Woodwinds
KIN V26	Weight Training & Conditioning	MUS V22B	Adv Chamber Music: Brass
KIN V28	Conditioning for Women	MUS V22C	Adv Chamber: Strings/Keyboards
KIN V30	Off-season Condition Athletes	MUS V30	Applied Music Study
KIN V32	Power Body Building: Athletes	MUS V31A	Private Lessons: Woodwinds
KIN V34	Circuit Training for Athletes	MUS V31B	Private Lessons: Brass
KIN V36	Basketball: Adv Theory & Strat	MUS V31C	Private Lessons: Strings
KIN V40	Basketball	MUS V31D	Private Lessons: Keyboards
KIN V42	Golf	MUS V31E	Prvt Lessons: Classical Guitar
KIN V44	Tennis	MUS V31F	Private Lessons: Percussion
KIN V47	Volleyball	MUS V31G	Private Lessons: Composition
KIN V48	Soccer	MUS V31H	Private Lessons: Voice
KIN V50	Aikido	MUS V34	Symphony Orchestra
KIN V52	Self-Defense/Assault Prevntion	MUS V35	Chamber Orchestra
KIN V58	Tennis: Advanced	MUS V36	Beginning Guitar
KIN V59	Track and Field	MUS V37	Intermediate Guitar
KIN V62	Volleyball: Advanced	MUS V43	Symphonic Choir
KIN V64	Softball	MUS V44	Chamber Choir
KIN V66	Baseball	MUS V47	Adv Opera/Music Theatre Wrkshp
KIN V69	Football	MUS V55C	Advanced Recorder
KIN V70	Fundamentals of Yoga	MUS V57A	Early Music Ensemble
KIN V73	Holistic Movement	MUS V57B	Advanced Early Music Ensemble
KIN V74	Core Functional Kinesiology	MUS V61A	Recorder Choir
KIN V76	Tai Chi for Balance & Health	MUS V61B	Advanced Recorder Choir
LS V01L	Assessment/Learning Skills Lab	PHOT V01	Beginning Photography
MT V18	Projects in Manufacturing Tech	PHOT V73	Digital Imaging
MUS V04A	Music Composition I	THA V05	Stagecraft
MUS V04B	Music Composition II	THA V06	Stage Make-Up
MUS V10	College Chorus	THA V10A	Production and Performance I
MUS V11	College Singers	THA V10B	Production and Performance II

VC Curriculum Committee

Fall 2012

THA V10C	Production and Performance III
THA V12	Student One-Act Play Festival
THA V14	Movement for the Theatre
THA V21	Theatre Production Laboratory
THA V22	Fundamentals Stage Costuming
WEL V27	Metal Art Sculpture
WEL V30	Applied Metal Fabrication