

Minutes

Campus Center Conference Room
March 6, 2012

NOTE: PER THE LAST MEETING, ALL COURSES/PROGRAMS UP FOR APPROVAL FROM NOW ON WILL BE EFFECTIVE FALL 2013 UNLESS OTHERWISE NOTED.

PRESENT: G. Arevalo, H. Dalton, A. Bittl, L. Anderson, D. Newcomb, A. Enfield, K. Peinado, A. Gonzales, M. Pauley, R. Sanchez, M. Bowen, N. Fredrickson

NON-VOTING MEMBER: M. Zavala

- **APPROVAL OF MINUTES: February 21, 2012:** Motion to approved the February 21st minutes was made by Ann Bittl and seconded by Heidi Dalton. Meeting minutes were unanimously approved.

SECTION ONE: REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

B. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

C. Credit Courses: First Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

E. Noncredit Courses

F. Study Abroad/International Education

SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

- PHOT V30

-APPROVED for Fall 2012.

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record
Symbol; Non-degree; TR=Transfer

C. Course Review/Update (No catalog changes)

- AES V11 (same as SOC V03)
- ANTH V06
- POLS V05
- SOC V03 (same as AES V11)

APPROVED for Fall 2013.

D. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ANTH V06 (RP-reviewed)

-APPROVED for Fall 2013.

E. Distance Education (No catalog changes)

- PHYS V02A, V02B, V03A, V03B (revision) (Note: These courses were approved as updates at the last meeting for Fall 2012. The DE revision was left out. Approval for Fall 2012 is being requested.)

-APPROVED for Fall 2012.

F. Degrees, Certificates and Awards (Nonsubstantial)

**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. Instructional Materials Fee (Update) – R. Sanchez

Currently, campuses are not charging for instructional materials fees due to direction from the district office. All departments that were impacted were told to purchase the materials and the EVP office would cover the costs with the intent of a resolution. Since then, the State Chancellor's Office sent out a Title V update. It delineates the parameters on what districts can do. Marianne McNeil from the district office will be attending the March 21st Admin Council meeting to provide for information.

B. Statewide Student Success Task Force (Information) – R. Sanchez

Ramiro told the members to check out the PDF files on the State Chancellor's website under statewide task force to be up-to-date on the current changes.

C. Regional Curriculum Meetings (Information) – M. Pauley
Mark mentioned that a few people are sent to these regional meetings. They are currently trying to decide if they should have them or not. On the attachment that was provided, there's a small survey link that members can take. Mark asked for members to let him or Ramiro know if they are interested in attending one of these regional meetings. They are usually scheduled on a Saturday.

D. Other:

- a. **Standardizing College Catalogs:** *Ramiro mentioned that an idea came forth for all 3 colleges to standardize all catalogs to make them more consistent. Ramiro will be meeting with his counterpart and Admin Council to share the work done by the Articulation Officers. The reason behind this change is efficiency and cost savings.*

NEXT MEETING

**March 20, 2012 - 3:00 p.m.
Campus Center Conference Room**