

Minutes

Campus Center Conference Room
January 17, 2012

PRESENT: H. Dalton, M. De la Rocha, M. Bowen, M. Pauley, G. Arevalo, R. Sanchez, H. Kim, T. Suel, A. Gonzales, A. Bittl, R. Koerner

NON-VOTING MEMBER: M. Zavala

GUESTS: Judy Garey, Ted Prell, Bill Budke

- **APPROVAL OF MINUTES: December 13, 2011:** *Motion to approve the December 13th meeting minutes was made by Heidi Dalton and seconded by Mayo De la Rocha. Meeting minutes were approved with minor corrections.*

SECTION ONE: REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

- MATH V13A – Intermediate Algebra: First Half
- MATH V13B – Intermediate Algebra: Second Half

-Both courses were tabled pending departmental representation.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

B. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

- Associate in Arts Degree in Theatre Arts for Transfer (new)
- Associate in Science/Certificate of Achievement in Agricultural Plant Science (delete)
- Associate in Science/Certificate of Achievement in Natural Resources (delete)
- Certificate of Achievement in Landscape Management (delete)

-APPROVED for Fall 2012.

C. Credit Courses: First Reading

1. New

- ESRM V41 – Environmental Ecology

-APPROVED for first reading.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

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4. 88s and 89s

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5. Distance Education

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D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- Associate in Arts/Certificate of Achievement in Theatre Arts (delete)
- Associate in Arts Degree in Art History for Transfer (new)
- Associate in Science Degree in Administration of Justice for Transfer (new)

-APPROVED for first reading

E. Noncredit Courses

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F. **Study Abroad/International Education**

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**SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

II. **Curricular Activity: Technical Action**

A. **Delete (Remove from catalog)**

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B. **Technical Revisions (Nonsubstantial Changes in Catalog)**

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- ART V20C (T-was 'Professional Practices in Painting', now 'Portfolio Development'; P-removed; RP-add 'Two courses in the area of concentration.'; D; R-was '4 times', now '2 times'; TR-add 'UC Recommended')
- ART V52A (D; F-was '\$20.00', now '\$30.00')
- ART V52B (F-was '\$20.00', now '\$30.00')
- BUS V01A (H-was '2 lec, 4 lec/lab', now '3 lec, 3 lab'; F-removed)
- BUS V01B (H-was '2 lec, 4 lec/lab', now '3 lec, 3 lab'; D; F-removed; "FT-was 'may be required', now 'not required')
- COMM V16 (ID-was 'JOUR V01', now 'COMM V16'; D)
- ENGL V07 (Formerly-was 'READ V03/ESL V33', now 'READ V03'; Same as-was 'ESL V54', now 'ENGM V54'; RP-was 'ENGL V08A or ENGL V08B or ESL V53A or ESL V53B or placement as measured by the college assessment process', now 'ENGL V08A or ENGL V08B or ENGM V53A or ENGM V53B or placement as measured by the college assessment process.')
- KIN V20 (T-was 'Walking to Restore Fitness', now 'Restorative Cardiovascular Fitness'; D)

-APPROVED by exception for Fall 2012 with the provision that BUS V01A and V01B will be edited according to the emails Michael Bowen sent to Debbie Newcomb and Jim Carriger.

C. Course Review/Update (No catalog changes)

- AES V01 (same as ANTH V04)
- ANTH V04 (same as AES V01)
- ENGL V34
- SOC V04

-APPROVED by exception for Fall 2012.

D. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ART V20C (RP-reviewed)
- ART V52A, V52B (P-reviewed)
- BUS V01A, V01B (P-reviewed)
- ENGL V34 (RP-reviewed)

-APPROVED by exception for Fall 2012.

E. Distance Education (No catalog changes)

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F. Degrees, Certificates and Awards (Nonsubstantial)

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**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. Selection of Discipline Deadlines for Priority 1 Review (Action) –

M. Bowen

Deadlines for each division have been assigned for Priority 1 course review as follows:

March 1 – Institutional Effectiveness, English & Learning Resources (Kathy Scott) and Student Services (Victoria Lugo)

April 1 – Career & Technical Education (Jerry Mortensen/Karen Gorback)

May 1 – Distance Education, Professional Development, Social Sciences & Humanities (Gwen Huddleston)

September 1 – Math & Sciences (David Oliver)

October 1 – Athletics, Communication Studies, Foreign Language, Kinesiology, Health & Off-Campus Programs (Tim Harrison)

Divisions will be rotated each year. For distance ed courses, please be advised that faculty that are currently teaching distance ed and any faculty not teaching distance ed will need to be recertified and meet distance ed certification. A motion to approve the deadlines was made by Michael Bowen and seconded by Raeann Koerner. Motion was unanimously approved.

B. Update on UC Requirements for VC's History Course Revisions (Information) – G. Arevalo

Gloria reported that all History courses submitted for approval were approved.

C. Criteria for IGETC, CSU GE Breadth and American Institutions <http://www.calstate.edu/app/general-ed-transfer.shtml> (Information) – G. Arevalo

Gloria handed out the standards for IGETC and CSU GE Breadth. The link provided has the most current information.

D. Update from Philosophy & General Ed Subcommittee (Information) – M. Pauley/G. Arevalo

The subcommittee met for first time last semester. The group discussed some basics on where we were with General Ed requirements. The group will meet again on January 31st from 3 p.m. to 5 p.m. in the Admin Building Conference Room.

NEXT MEETING

**February 7, 2012 - 3:00 p.m.
Campus Center Conference Room**