

Minutes

Campus Center Conference Room

October 4, 2011

PRESENT: M. Pauley, A. Bittl, D. Newcomb, A. Gonzales, L. Anderson, G. Arevalo, T. Suel, M. De la Rocha, R. Sanchez, H. Dalton, M. Bowen, K. Peinado, P. Sezzi, R. Koerner

NON-VOTING MEMBERS: S.Bricker, M. Zavala

GUESTS: Kevin Bortolin, Jen Chi Wu

- **APPROVAL OF MINUTES: September 20, 2011:** A motion to approve the meeting minutes from September 20, 2011 was made by Ann Bittl and seconded by Michael Bowen. The meeting minutes were unanimously approved as submitted.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

B. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

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C. Credit Courses: First Reading

1. New

- PHIL V09 – Zen Buddhism

-APPROVED to move to second reading.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

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4. 88s and 89s

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5. Distance Education

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D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- Administrative Assistant – Proficiency Award (revised)
- Bilingual Computer Skills – Proficiency Award (deleted)
- Computerized Office – Proficiency Award (deleted)
- Executive Assistant – A.S./COA (deleted)
- Microcomputers: Business Applications – Proficiency Award (deleted)

-APPROVED to move to second reading.

E. Noncredit Courses

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F. Study Abroad/International Education

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**SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

- BIS V42, V73

-APPROVED for Fall 2012.

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- ART V25A, V53ABC (D; F-now \$30.00)
- ART V44ABC, V48 (F-now \$40.00)
- ART V51A, V55A (F-now \$25.00)
- ART V54AB, V55B (F-now \$30.00)
- CJ V15 (D)

-APPROVED for Fall 2012.

C. Course Review/Update (No catalog changes)

- ART V19, V20C, V21, V43AB
- BUS V45
- CJ V25
- POLS V01
- SOC V02

-APPROVED for Fall 2012.

D. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ART V20C, V21, V43AB, V44ABC, V48, V53ABC, V54AB, V55AB
- BUS V45

-All APPROVED for Fall 2012 except for ART V44ABC. These three courses need further editing on the prerequisites and recommended preparation. Will resubmit for approval after editing has been done.

E. Distance Education (No catalog changes)

F. Degrees, Certificates and Awards (Nonsubstantial)

**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. AP/CLEP/IB (Information) – G. Arevalo

Gloria distributed VC's Advanced Placement Credit requirements. She mentioned that this document is old and should be updated. She mentioned this to the Department Chairs at the last Department Chair Council meeting. She asked them to take this document back for review and discussion with their department. She also distributed the Courses Excluded from Credit by Examination list for 2011-2012. An issue was brought up by Angelica Gonzales as to why the list kept on getting bigger. Currently, departments are asked to revise the list on a yearly basis.

B. SB 1440 AA-T/TMC (Information) – G. Arevalo

Gloria mentioned that the State Chancellor's website has the current templates that need to be used for the TMCs. She also explained that courses being proposed for any TMC that have prerequisites need to be counted as part of the total 60 unit requirement.

C. VC Curricunet Help Desk (Information) – L. Resendiz/M. Bowen

Contact Linda Resendiz or Michael Bowen for any Curricunet assistance.

D. Course Repeatability (Information) – R. Sanchez

Ramiro mentioned that this is going to be an ongoing discussion regarding the repeatability of activity courses.

E. Expired 88s/89s (Information) – M. Bowen/C. Baker

This item was removed.

NEXT MEETING

**October 18, 2011 - 3:00 p.m.
Campus Center Conference Room**