

# Minutes

Campus Center Conference Room  
January 18, 2011

**PRESENT:** *M. Bowen, D. Newcomb, J. Whiteford, P. Wendt, R. Sanchez, H. Dalton, R. Koerner, M. Pauley, P. Sezzi, M. De la Rocha, A. Bittl, A. Gonzales, A. Reynolds*

**NON-VOTING MEMBERS:** *S. Bricker, M. Zavala*

**NOTE: ALL COURSES WILL BE EFFECTIVE FALL 2012 UNLESS OTHERWISE NOTED.**

- **APPROVAL OF MINUTES: November 30, 2010:** *Motion to approve meeting minutes from November 30, 2010 was made by Mayo De la Rocha and seconded by Raeann Koerner. Motion was unanimously approved.*

**SECTION ONE:  
REQUIRING COMMITTEE ACTION**

**I. Curricular Proposals for Approval**

**A. Credit Courses: Second Reading**

1. New

- CT V44 – Green Electrical Systems

**-APPROVED for Fall 2012.**

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

**B. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading**

**C. Credit Courses: First Reading**

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

**D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading**

**E. Noncredit Courses**

**F. Study Abroad/International Education**

**SECTION TWO:**

**COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Action**

**A. Delete (Remove from catalog)**

- BUS V71, V72, V73, V74 (*Request to add V74 to this list was APPROVED by the committee.*)
- ESL V04A, V04B, V04C, V06A, V06B, V06C
- PE V14, V57, V63, V68
- PE Discipline

*-All courses were APPROVED for deletion by exception for Fall 2011.*

**B. Technical Revisions (Nonsubstantial Changes in Catalog)**

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;  
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record  
Symbol; Non-degree; TR=Transfer

Effective Fall 2012

- MM V76/MUS V42 (F-now not required)
- PSY V07 (P-add MATH V44)

**-Courses were APPROVED effective Fall 2012.**

Fix-its for 2011 catalog:

- BIOL V03, V04 (fix-it: change MATH V46A in requisites to MATH V46)
- CJ V11 (Same as KIN V50: U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab; Same as-change PE V32 to new ID KIN V50)
- MM V70, V72 (previously approved 11/30/10; fix-it: RP change; F-now not required)
- PHYS V03A (fix-it: change MATH V46A in requisites to MATH V46)

**-Fix-its were APPROVED for 2011 catalog.**

**C. Course Review/Update (No catalog changes)**

- MM V68, V78

**-APPROVED for Fall 2012.**

**D. Prerequisite(s)/Corequisite(s)/Recommended Preparation**

- MM V68 (P)
- MM V76/MUS V42 (RP)
- MM V78 (RP)
- PSY V07 (P, C, RP)

**-APPROVED for Fall 2012**

**E. Distance Education (No catalog changes)**

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**F. Degrees, Certificates and Awards (Nonsubstantial)**

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**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

- A. Recommended Courses: Degrees, Certificates, Awards – Discussion **(NOTE: Please bring your VC 2010-2011 catalog to the meeting.)**  
*It was discussed that the majority of degrees listed in the catalog have a list of recommended courses. It was suggested if the recommended courses should be left as is or removed or change the narrative to something else. It was discussed that should the recommended course lists be retained in the catalog, a paragraph would appear following the description of the major so that it would be as far as possible from the “Required Courses” and “Required Additional Courses” lists. It was noted that most majors do not yet have a description; however, the Holistic Studies degree has one that might be used as a model for other programs, after moving the “recommended courses” paragraph from the top to the bottom of the description. It was also suggested that the recommended course list be limited to a manageable number of truly relevant courses, approximately a dozen or less.*

*Michael Bowen suggested the following wording: “Recommended courses: In addition to the required courses listed above, it is recommended that students who seek to obtain additional insight into this field of study consider taking one or more of the following courses: (list of recommended courses). Although these supplemental courses may be of value to the student, please note that they do *not* satisfy the requirements for this degree/certificate/proficiency award.”*

**NEXT MEETING**

February 1, 2011 - 3:00 p.m.  
Campus Center Conference Room