

# Minutes

Campus Center Conference Room  
April 30, 2013

**NOTE: ALL COURSES/PROGRAMS UP FOR APPROVAL FROM NOW ON WILL BE EFFECTIVE FALL 2014 UNLESS OTHERWISE NOTED.**

**VOTING MEMBERS PRESENT:** M. Pauley, D. Newcomb, A. Kolesnik, A. Bittl, M. Bowen, M. de la Rocha, H. Dalton, G. Arevalo, R. Chaparro, G. Arquilevich, A. Gaines

**NON-VOTING MEMBERS PRESENT:** R. Sanchez, J. Cook, N. Duangpun

**GUEST:** Peter Sezzi, Scot Rabe

**APPROVAL OF MINUTES:** April 16, 2013

M. Pauley called for a motion to approve the minutes. G. Arquilevich moved to accept, M. de la Rocha seconded, and the motion carried unanimously.

**SECTION ONE:**

**REQUIRING COMMITTEE ACTION**

**I. Curricular Proposals for Approval**

**A. Credit Courses: Second Reading**

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

- **PA Bio Medical Device - Manufacturing Technician (New)**
- Tabled for next meeting pending narratives to include in the catalog for the award.

7. Noncredit Courses

8. Study Abroad/International Education

**B. Credit Courses: First Reading**

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

7. Noncredit Courses

8. Study Abroad/International Education

**SECTION TWO:**

**COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Action**

**A. Delete (Remove from catalog)**

**B. Technical Revisions (Nonsubstantial Changes in Catalog)**

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;  
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol;  
Non-degree; TR=Transfer

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**C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.**

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

<ul style="list-style-type: none"><li>• AES V20 (CO; CC)</li><li>• CHST V01 (CO; CC)</li></ul> <p><b><i>-Approved for Fall 2014</i></b> A motion to approve was made by H. Dalton and seconded by A. Bittl.</p>
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**D. Course Review/Update (No catalog changes)**

<ul style="list-style-type: none"><li>• AES V20 (same-as CHST V01)</li><li>• CHST V01 (same-as AES V20)</li></ul> <p><b><i>-Approved for Fall 2014</i></b> A motion to approve was made by H. Dalton and seconded by A. Bittl.</p>
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**E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review**

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**F. Distance Education (Revision/Update – No catalog changes.)**

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**G. Degrees, Certificates and Awards (Nonsubstantial)**

<ul style="list-style-type: none"><li>• AA <b><i>Global and</i></b> International Studies (<b><i>revised</i></b>)</li></ul> <p><b><i>-This item was pulled for discussion. The course listing of this degree in the catalog should be separate if they are not co-requisites.</i></b></p> <p><b><i>-Approved for Fall 2014</i></b> A motion to approve was made by M. de la Rocha and seconded by A. Bittl.</p>
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**H. VC GE Approvals (Curriculum GE Sub Committee)**

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**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

**A. DTRW-I Report (Information) – R. Sanchez/M. Pauley/G. Arevalo**  
*-None-*

**B. Distance Education proposed form (Action)**

*This item was tabled.*

*Online terms and definitions were discussed. The following details of the Distance Ed proposal page will be re-visited:*

- Reformat the first paragraph of definitions into bullets form*
- “Regular instructor-generated contact” term should be discussed or changed to a correct terminology*
- Fix the language/grammar*
- Addressing courses that only some sections will be offered as online*

**C. Curricular Changes FY2012-2013 (Information)**

**a. Degrees**

**b. Courses**

*Gloria commented that the State is backlogged on approving degrees and courses. The personnel that they have at the State are limited, and they are not cross-trained to approve different types of degree programs. She also presented that this year VC has revised, proposed, and approved over 600 courses.*

**D. Election of Curriculum Faculty Co-Chair for 2013-2015 (Action)**

*Mark addressed the committee on electing the new co-chair for the next two years. Peter Sezzi was nominated as Curriculum Committee Co-Chair by G. Arquilevich, and the motion was seconded by A. Bittl. All were in favor; no abstentions.*

**Meeting adjourned at 3:40 p.m.**

**NEXT MEETING**

September 3, 2013 – 3:00 p.m.  
Campus Center Conference Room