

Minutes

Campus Center Conference Room

March 19, 2013

MEMBERS PRESENT: M. Pauley, A. Bittl, G. Arquilevich, M. Bowen, A. Kolesnik, R. Chaparro, A. Gonzales, G. Arevalo, A. Gaines, M. de la Rocha

NON-VOTING MEMBERS PRESENT: R. Sanchez, S. Bricker, M. Zavala, Resendiz, L. N. Duangpun

GUESTS: Tim Harrison

MEETING OPENED AT 3:00 P.M. by Mark Pauley

APPROVAL OF MINUTES: March 5, 2013

M. Pauley called for a motion to approve the minutes. A. Bittl moved to accept, M. de la Rocha seconded, and the motion carried unanimously.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);

D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

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5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

7. Noncredit Courses

8. Study Abroad/International Education

SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol;
Non-degree; TR=Transfer

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

D. Course Review/Update (No catalog changes)

E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

F. Distance Education (Revision/Update – No catalog changes.)

G. Degrees, Certificates and Awards (Nonsubstantial)

H. VC GE Requirements

**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. DTRW-I Report (Information) – R. Sanchez/M. Pauley/G. Arevalo

-None-

B. Partitioned courses for technical review are due for collection – N. Duangpun

CORs were collected and will be forwarded to originators for edits if necessary.

C. Online Assignments for On-Ground Classes (Discussion) – R. Sanchez

Ramiro addressed the concerns if any departments have encountered issues on online assignments may not have alternative audio, video tape or large text to accommodate DSPN students. According to Accessible Disability Act, online assignments have to be ADA compliance, meaning the online sources have to meet the criteria from ADA.

Faculty was advised to contact John Elmer for assistance. It is the instructor's purview to determine if the online sources are ADA compliance. Information regarding to online assignments must be disclosed to students if it is not a distance education course. For VC, this information is placed on the course syllabus.

D. P & GE Sub-Committee meeting to follow this Curriculum meeting

- a. AP 4025
- b. Approval of VC GE courses

The Sub-Committee met, reviewed the AP, and determined courses to be placed in GE Patterns.

Meeting Adjourned at 3:30 p.m.

NEXT MEETING

April 2, 2013 - 3:00 p.m.

Campus Center Conference Room