

# Minutes

Campus Center Conference Room  
January 29, 2013

**MEMBERS PRESENT:** M. Pauley, D. Newcomb, N. Fredrickson, G. Arquilevich, A. Bittl, M. De la Rocha, M. Bowen, A. Kolesnik, A. Gaines, A. Gonzales

**NON-VOTING MEMBERS PRESENT:** R. Sanchez, M. Zavala, S. Bricker, N. Duangpun

**GUESTS:** Judy Garey, Krenly Guzman, Tim Harrison

**MEETING OPENED AT 3:00 P.M.** by Mark Pauley

**APPROVAL OF MINUTES: January 15, 2013:** M. Pauley called for a motion to approve the minutes.

## SECTION ONE:

### REQUIRING COMMITTEE ACTION

#### I. Curricular Proposals for Approval

##### A. Credit Courses: Second Reading

###### 1. New

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| <ul style="list-style-type: none"><li>• <b>ART V13D</b> Life Drawing IV</li><li>• <b>ART V50A</b> Beginning Handbuilding</li><li>• <b>AUTO V49</b> California BAR Smog License Update Course</li></ul> | <ul style="list-style-type: none"><li>3 units</li><li>3 units</li><li>1 unit</li></ul> |
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**-Approved for second reading.**

A motion to approve was made by A. Bittl and seconded by A. Gonzales.

###### 2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- |  |
|--|
| <ul style="list-style-type: none"><li>• <b>ART V53B (D; F-removed)</b></li><li>• <b>ART V73A (same-as PHOT V73A) (ID-was 'ART V73', now 'ART V73A; P-was 'ART V11A and ART V12A', now 'ART V11A or ART V69; and ART V12A'; RP-was 'computer fundamentals', now 'ART V 70A or equivalent skills; and computer fundamentals'; F-removed)</b></li><li>• <b>PHOT V73A (same-as ART V73A) (ID-was 'PHOT V73', now 'PHOT V73A; P-was 'ART V11A and ART V12A', now 'ART V11A or ART V69; and ART V12A'; RP-was 'computer fundamentals', now 'ART V 70A or equivalent skills; and computer fundamentals'; F-removed)</b></li></ul> |
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**-Approved for second reading.**

A motion to approve was made by A. Bittl and seconded by M. De la Rocha.

- **BUS V29 (D; H-**was ‘3 lecture weekly’, now ‘**2.5 lecture, 1.5 laboratory weekly**’; **RP-**was ‘BUS V11 or typing 30 wpm’, now ‘typing 30 wpm’)

**-Approved for second reading.**

A motion to approve was made by A. Kolesnik and seconded by G. Arquilevich.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- **ART V13D (P-new)**
- **ART V73A (P-revision; RP-revision)**
- **AUTO V49 (RP-new)**
- **BUS V29 (RP-revision)**
- **PHOT V73A (P-revision; RP-revision)**

**-Approved for second reading.**

A motion to approve was made by A. Bittl and seconded by A. Kolesnik.

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

**B. Credit Courses: First Reading**

1. New

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|--------------------|------------------------------|----------------|
| • <b>DANC V10C</b> | <b>Modern III</b>            | <b>2 Units</b> |
| • <b>DANC V10D</b> | <b>Modern IV</b>             | <b>2 Units</b> |
| • <b>DANC V13C</b> | <b>Tap III</b>               | <b>2 Units</b> |
| • <b>DANC V13D</b> | <b>Tap IV</b>                | <b>2 Units</b> |
| • <b>DANC V15C</b> | <b>Ballet III</b>            | <b>2 Units</b> |
| • <b>DANC V15D</b> | <b>Ballet IV</b>             | <b>2 Units</b> |
| • <b>DANC V29C</b> | <b>Jazz III</b>              | <b>2 Units</b> |
| • <b>DANC V29D</b> | <b>Jazz IV</b>               | <b>2 Units</b> |
| • <b>DANC V30B</b> | <b>Dance Performance II</b>  | <b>3 Units</b> |
| • <b>DANC V30C</b> | <b>Dance Performance III</b> | <b>3 Units</b> |
| • <b>DANC V30D</b> | <b>Dance Performance IV</b>  | <b>3 Units</b> |
| • <b>DANC V50C</b> | <b>Composition III</b>       | <b>2 Units</b> |

<ul style="list-style-type: none"> <li>• <b>DANC V50D Composition IV</b> <b>2 Units</b></li> <li>• <b>THA V10D Production and Performance IV</b> <b>3 Units</b></li> </ul> <p><b><i>-Approved for first and second reading.</i></b>  A motion to approve was made by A. Bittl and seconded by M. De la Rocha.</p>
<ul style="list-style-type: none"> <li>• <b>MATH V23 Introduction to Differential Equations</b> <b>3 Units</b></li> </ul> <p><b><i>-Approved for first reading with recommendations in changing prerequisites.</i></b>  A motion to approve was made by M. De la Rocha and seconded by A. Bittl.</p>

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);  
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

<ul style="list-style-type: none"> <li>• <b>DANC V10C (RP-New)</b></li> <li>• <b>DANC V10D (RP-New)</b></li> <li>• <b>DANC V13C (RP-New)</b></li> <li>• <b>DANC V13D (RP-New)</b></li> <li>• <b>DANC V15C (RP-New)</b></li> <li>• <b>DANC V15D (RP-New)</b></li> <li>• <b>DANC V29C (RP-New)</b></li> <li>• <b>DANC V29D (RP-New)</b></li> <li>• <b>DANC V30B (RP-New)</b></li> <li>• <b>DANC V30C (RP-New)</b></li> <li>• <b>DANC V30D (RP-New)</b></li> <li>• <b>DANC V50C (RP-New)</b></li> <li>• <b>DANC V50D (RP-New)</b></li> </ul> <p><b><i>-Approved for first and second reading.</i></b>  A motion to approve was made by A. Bittl and seconded by A. Gonzales.</p>
<ul style="list-style-type: none"> <li>• <b>MATH V23 (P-New)</b></li> </ul> <p><b><i>-Approved for first reading with recommendations in changing prerequisites.</i></b>  A motion to approve was made by A. Gaines and seconded by A. Bittl.</p>

4. 88s and 89s

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5. Distance Education (new)

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6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

<ul style="list-style-type: none"> <li>• <b>AS-T Mathematics (New)</b></li> </ul> <p><b><i>-Approved for first reading pending changes in MATH V23</i></b>  A motion to approve was made by A. Bittl and seconded by G. Arquilevich.</p>
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7. Noncredit Courses

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8. Study Abroad/International Education

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**SECTION TWO:**

**COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Action**

**A. Delete (Remove from catalog)**

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**B. Technical Revisions (Nonsubstantial Changes in Catalog)**

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **ART V53A (D; F-removed)**
- **BUS V38 (same-as CD V38) (FT-removed)**
- **CD V38 (same-as BUS V38) (FT-removed)**
- **DANC V10A (T-was 'Modern Dance I', now 'Modern I')**
- **DANC V10B (T-was 'Modern Dance II', now 'Modern II'; D)**

***-Approved for Fall 2013.***

**A motion to approve was made by A. Bittl and seconded by M. De la Rocha.**

**C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.**

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

- **ART V53A (CO; CC; LC)**
- **DANC V10A (CO; CC; LC)**
- **DANC V10B (CC; CC; LC)**

***-Approved for Fall 2013.***

**A motion to approve was made by A. Bittl and seconded by M. De la Rocha.**

**D. Course Review/Update (No catalog changes)**

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**E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review**

- **ART V53A (P-review)**
- **DANC V10B (RP-review)**

***-Approved for Fall 2013.***

**A motion to approve was made by A. Bittl and seconded by M. De la Rocha.**

**F. Distance Education (Revision/Update – No catalog changes.)**

- **BUS V07A (DE-Reinstate)**

**-Approved for Fall 2013.**

A motion to approve was made by A. Bittl and seconded by M. De la Rocha.

**G. Degrees, Certificates and Awards (Nonsubstantial)**

- **AA/COA Ceramics**
- **AS/COA Engineering**
- **AA-T Psychology**

**-AS/COA Engineering was pulled. It will be placed back at the next meeting.**

A motion to approve was made by M. De la Rocha and seconded by A. Bittl.

**-Approved for Fall 2013 for Ceramics and Psychology.**

A motion to approve was made by A. Bittl and seconded by M. De la Rocha.

**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

**A. DTRW-I Report (Information) – R. Sanchez/M. Pauley/G. Arevalo**

*Ramiro reported on the latest VC's submission. DTRW-I recommended some changes on courses and faculty had agreed to the change. They are on DCAA agenda for review prior to Board approvals. The changes are as followed.*

*ART V68 Rec Prep: ART V11A and/ or ART V12A; and computer fundamentals*

*ART V69 Rec Prep: ART V68 or equivalent; and ART V11A and/ or ART V12A; and computer fundamentals*

*ART V70A Rec Prep: ART V11A and/ or ART V12A; and computer fundamentals*

*ART V70B Rec Prep: ART V11A and/ or ART V12A; and computer fundamentals*

*ART V77 Rec Prep: ART V11A and/ or ART V12A; and computer fundamentals*

*\*ART V78 Rec Prep: ART V11A and/ or ART V12A; and computer fundamentals*

*\*The course did not go to DTRW-I, but the Rec Prep was changed accordingly.*

**B. Content Review (Action) – M. Pauley**

*Mark addressed the Committee to put a vote on using Content Review method as an alternative to determine prerequisites. If the Committee approves the use of Content Review, the written process will be adopted.*

**-Approved**

*A motion to approve was made by M. Bowen and seconded by Ann Bittl.*

**C. C-ID Approval Courses (Information) – G. Arevalo**

*Gloria explained the notation in the C-ID approval list: Approved, Conditional Approved, and In Progress. If the courses are not listed here, they may be in the queue waiting to be reviewed. If the course received “Conditional Approved”, faculty should review the course right away. Conditional Approved courses have time line of two years to submit and get approved. The approved courses that have the expiration date should be submitted again with the most updated COR, within five years. The cycle of the approved courses is five years.*

**D. Submission of GE Courses (Information) – M. Pauley/G. Arevalo**

*Mark informed the Committee that the P&GE Sub-committee group is currently reviewing GE Discrepancy list. The sub-committee will report to each Department on courses that will have some affect from this review. Mark also announced that if faculty would like their courses to be considered for GE, please forward courses to Gloria and Mark.*

**E. Syllabi Requests to faculty from Institutions (Information) – G. Arevalo**

*Gloria informed the Committee that if any faculty were contacted from any institutions requesting course syllabi, please contacts Gloria immediately. COR should be used to articulate, not the course syllabus. It is not a common practice to use syllabi to articulate courses and this could be problematic.*

**F. Priority 1 Courses Update Report (Information) – M. Bowen**

*Michael notified the Committee that currently the list is in progress. Fall 2014 Priority 1 lists are courses that have reached their five-year review cycle. This list will be distributed at the next meeting.*

**MEETING ADJOURNED AT 4:20 P.M.**

**NEXT MEETING**

**February 19, 2013 - 3:00 p.m.  
Campus Center Conference Room**