

Draft - Minutes

Campus Center Conference Room

November 13, 2012

MEMBERS PRESENT: M. Pauley, D. Newcomb, R. Koerner, N. Fredrickson, A. Bittl, M. De la Rocha, G. Arquilevish, K. Peinado, M. Bowen, A. Kolesnik, R. Chaparro, A. Gonzales, P. Sezzi, G. Arevalo

NON-VOTING MEMBERS PRESENT: R. Sanchez, S. Bricker, M. Zavala, N. Duangpun

GUESTS: Bob Moskowitz, Bill Hendricks, JenChi Wu, David Young, Judy Garey

MEETING OPENED AT 3:00 P.M. by Mark Pauley

APPROVAL OF MINUTES: October 30, 2012: M. Pauley called for a motion to approve the minutes. A. Bittl moved to accept, M. De la Rocha seconded, and the motion carried unanimously.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

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8. Study Abroad/International Education

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B. Credit Courses: First Reading

1. New

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2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- **Approval for Units/Hours Revision per Title 5 Regulations for lec-lab courses (U-increased; and/or H-increased)(See Attached List)**

-This item was tabled to the next meeting.

A motion to approve was made by G. Arquilevish and seconded by A. Gonzales.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

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4. 88s and 89s

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5. Distance Education (new)

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6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- **AS/COA Commercial Art (Delete)**
- **AA/COA Fine Art (Revised)**

-APPROVED for First Reading

A motion to approve was made by A. Bittl and seconded by M. De la Rocha.

7. Noncredit Courses

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8. Study Abroad/International Education

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SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

- **BUS V88H**
-APPROVED for Fall 2013
A motion to approve was made by M. Bowen and seconded by A. Bittl.

- **Deletion of courses (see attached list)**
-This item was tabled to the next meeting.
A motion to approve was made by M. Bowen and seconded by A. Bittl.

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **ENGL V22A (D; FT-removed)**
-APPROVED for Fall 2013
A motion to approve was made by M. Bowen and seconded by A. Bittl.

- **Approval for Units/Hours Revision per Title 5 Regulations for lec-lab courses (See Attached List)** (no changes in units/hours or reduced in units/hours)
-This item was tabled to the next meeting
A motion to approve was made by M. Bowen and seconded by A. Bittl.

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

- **ENGL V22A (CC; CO)**
-APPROVED for Fall 2013
A motion to approve was made by M. Bowen and seconded by A. Bittl.

D. Course Review/Update (No catalog changes)

- **AES V42B (same-as HIST V14B)**
 - **HIST V14B (same-as AES V42B)**
- APPROVED for Fall 2013**
A motion to approve was made by M. Bowen and seconded by A. Bittl.

E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- **ENGL V22A (PR-review)**
-APPROVED for Fall 2013
A motion to approve was made by M. Bowen and seconded by A. Bittl.

F. Distance Education (Revision/Update – No catalog changes.)

- ENGL V22A (update)

-APPROVED for Fall 2013

A motion to approve was made by M. Bowen and seconded by A. Bittl.

G. Degrees, Certificates and Awards (Nonsubstantial)

- AA-T Art History

-It was pulled for discussion. ART V73 should be listed same-as PHOT V73. ART V73 is proposing as ART V73A in CurricUNET.

-The degree was pulled until ART V73A is ready for its readings.

SECTION THREE:

DISCUSSION (CONSENT and/or ACTION)

III. Action/Information/Discussion

A. Carnegie Unit Override (Discussion) – Raeann Koerner

Units to Hours Calculations were discussed. Raeann presented the Title 5 section 55002.5 to the Committee; it permits courses to be proposed with flexibility in the hours to units calculations. Ramiro stated that we are proposing a norm of normal hours to units calculations. Most activity courses throughout the State are a one unit course, with three hours lab. Although variations can be seen throughout the State, but we would like to create a norm for our college. Mark also commented that the straight Carnegie Units calculations will ensure us that our courses are in compliance and are safe for any changes in the future. The proposal should best serve our students. Tech Review Committee reviewed these technical issues to safeguard proper alignment with rules and regulations and looking upon the wider perspective of what is going to happen in the future if we approve such a proposal. We would rather be conservative than get a rejection from the State.

Mayo commented that maintaining the anatomy of the course is within the purview of the faculty. There should be flexibility for hours to units calculations as permitted. Alex stated that faculty should be able to present their courses and justify why they are proposing such calculations. Bob identified that the lec-lab hours were the right combination for the courses that ART is providing for students. When the Art Department have to make this change, we made sure that our proposal has the right amount of hours even though it is not a straight Carnegie unit calculation.

Michael stated that he had done research on many editions of PCAH. The problem is there needs to be an interpretation. One unit equals to three hours of experience for an integrated lab course, in which two hours are dedicated to the lab and one hour dedicated to outside work. There is no evidence prohibiting the hours that we use for lec-lab calculation. Gloria said that we have not documented on how we dedicated hours to lecture, lab content and outside class assignments for our lec-lab courses, and that makes our

courses out of compliance. She also pointed out that Integrated lab is only for lab courses. Michael further said that currently as he reviews courses that are submitted in CurricUNET, he is documenting hours devoted to lecture, lab, and outside class assignments. Regardless, all departments must insert the lab content, and the hours when revising the CORs.

The Action was to get counsel from the State, Tech Review will have a discussion with certain Departments on revising the units/hours, and come back to vote on the next Curriculum Committee meeting, December 4, 2012.

B. DTRW-I Report (Information) – R. Sanchez/M. Pauley/G. Arevalo

Ramiro stated that at the last DTRW-I meeting, Oxnard College presented the largest numbers of new and revised courses and degrees. There were some recommendations to our degrees that were submitted. He also mentioned that our courses and degrees were pulled from DCCC due to that it did not get on DCAA agenda. We are awaiting a special one-time permission to submit our courses and degrees to BOT, bypassing DCAA in order to get them approve in December.

C. Family Proposal (Action)

- DANCE (see attachment)
- THEATRE ARTS (see attachment)

-APPROVED

A motion to approve was made by R. Koerner and seconded by A. Bittl.

D. Degrees/COA/PA Submission when courses are in approval process (Information) – M. Pauley

Mark reminded everyone that new or revised degrees/programs can be placed on the agenda for approval when courses already had been approved or are being reviewed on the agenda together.

E. CurricUNET Update (Information) – L. Resendiz/ N. Duangpun

Nan informed everyone that CurricUNET has a new upgrade version. It is called CurricUNET META. Governet will send out the letter of intent to CIOs pertaining to the upgrade of CurricUNET.

MEETING ADJOURNED AT 4:45 P.M.

NEXT MEETING

**December 4, 2012 - 3:00 p.m.
Campus Center Conference Room**

**Changes to Repeatability
FAMILY PROPOSALS
(Title 5, section 58161)
VC Curriculum Committee**

Department Name: DANCE

Department Members (List all faculty involved): Krenly Guzman, Judy Garey

Date of Family Development: 10/29/12

Department Chair Name: Judy Garey

Justification/Need: Please provide a brief explanation below.

Creation of families within the Dance curriculum is to satisfy Title V Regulation changes regarding repeatability and to align curriculum with CSU and UC lower division major prep courses for transfer.

Complete this Table. If more than one Family, please include all Families here by department. In some cases, you may have more than four courses that make up a family. Student will only be able to take four courses within a family.

FAMILY NAME	POSSIBLE LEVEL NAMES OR DISTINCT BUT RELATED COURSES			
Modern	DANC V10A Modern I	DANC V10B Modern II	DANC V10C Modern III (NEW)	DANC V10D Modern IV (NEW)
Tap	DANC V13A Tap I	DANC V13B Tap II	DANC V13C Tap III (NEW)	DANC V13D Tap IV (NEW)
Ballet	DANC V15A Ballet I	DANC V15B Ballet II	DANC V15C Ballet III (NEW)	DANC V15D Ballet IV (NEW)
Jazz	DANC V29A Jazz I	DANC V29B Jazz II	DANC V29C Jazz III (NEW)	DANC V29D Jazz IV (NEW)

VC Curriculum Committee

Fall 2012

Composition	DANC V50A Composition I	DANC V50B Composition II	DANC V50C Composition III (NEW)	DANC V50D Composition IV (NEW)
Dance Performance	DANC V30A Dance Performance I	DANC V30B Dance Performance II (NEW)	DANC V30C Dance Performance III (NEW)	DANC C30D Dance Performance IV (NEW)

Curriculum Committee Approval Date: _____

**Changes to Repeatability
FAMILY PROPOSALS
(Title 5, section 58161)
VC Curriculum Committee**

Department Name: THEATRE ARTS

Department Members (List all faculty involved): Judy Garey, Jay Varela, Abra Flores, Willy Eck

Date of Family Development: 10/24/12

Department Chair Name: Judy Garey

Justification/Need: Please provide a brief explanation below.

Creation of families within the Theatre Arts curriculum is to satisfy Title V Regulation changes regarding repeatability and to align curriculum with CSU and UC lower division major prep courses for transfer.

Complete this Table. If more than one Family, please include all Families here by department. In some cases, you may have more than four courses that make up a family. Student will only be able to take four courses within a family.

FAMILY NAME	POSSIBLE LEVEL NAMES OR DISTINCT BUT RELATED COURSES			
THEATRE PRODUCTION	THA V 10A Production and Performance I	THA V10B Production and Performance II	THA V10C Production and Performance III	THA V10D Production and Performance IV (NEW)
ACTING	THA V02A Fundamentals of Acting I	THA V02B Advanced Acting	THA V31A Acting for Film and Television I	THA V31B Acting for Film and Television II (NEW)

Curriculum Committee Approval Date: _____