

Minutes

Campus Center Conference Room
September 4, 2012

PRESENT: *H. Dalton, M. De la Rocha, M. Bowen, R. Sanchez, M. Pauley, P. Sezzi, N. Fredrickson, D. Newcomb, K. Peinado, A. Gonzales, G. Arevalo, A. Bittl, R. Koerner, G. Arquilevich*

NON-VOTING MEMBERS: *S. Bricker, M. Zavala, L. Resendiz, N. Duangpun*

GUESTS: *Alex Kolesnik, Sandy Melton, Celine Park*

- **APPROVAL OF MINUTES: May 1, 2012:** *Meeting minutes for May 1, 2012 were reviewed and approved with minor corrections.*

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

- **MATH V13A – Intermediate Algebra: First Half (3 Units)**
- **MATH V13B – Intermediate Algebra: Second Half (3 Units)**

-APPROVED for Fall 2013.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- **AES V40B (same-as HIST V03B) (D)**
- **HIST V03B (same-as AES V40B) (D)**

-APPROVED for first reading.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

- **NS V88G – Success Strategies for NS V30 (2 units)**
- **NS V88H – Success Strategies for NS V40 (1.5 units)**

-APPROVED for 1st and 2nd reading for Fall 2012.

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

7. Noncredit Courses

8. Study Abroad/International Education

**SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

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B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

<ul style="list-style-type: none">• HIST V01B (D) <p><i>-APPROVED for Fall 2013.</i></p>

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CC=Course Content (substantial); LC=Lab Content; CO=Course Objectives (substantial)

<ul style="list-style-type: none">• AES V40B (same-as HIST V03B) (CC; CO)• BIOL V29L (LC)• CD V02 (CC; CO)• HIST V01B, V18B (CC; CO)• HIST V03B (same-as AES V40B) (CC; CO)• SOC V04 (CC) <p><i>-APPROVED for Fall 2013.</i></p>

D. Course Review/Update (No catalog changes)

<ul style="list-style-type: none">• AES V21A (same-as HIST V10A)• AES V23 (same-as CHST V02)• AES V63 (same-as HIST V17)• BIOL V29• CHST V02 (same-as AES V23)• ENGL V05, V06A, V10, V16• GEOG V06• HIST V02A, V02B, V04B, V07A, V07B, V16, V21• HIST V10A (same-as AES V21A)• HIST V17 (same-as AES V63)• SOC V01SL, V02SL, V04 <p><i>-APPROVED for Fall 2013.</i></p>
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E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

<ul style="list-style-type: none">• BIOL V29L (PR-review)• ENGL V10 (PR-review) <p><i>-APPROVED for Fall 2013.</i></p>

F. Distance Education (Revision/Update – No catalog changes.)

- HIST V01B (review)
- SOC V04 (review)

-APPROVED for Fall 2013.

G. Degrees, Certificates and Awards (Nonsubstantial)

**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

A. Committee Survey Results (Information) – P. Sezzi

Peter asked the Committee to review the results of the survey. He asked if there were any questions. Raeann Koerner asked for clarification on question #4 dealing with specifically a response dealing with courses being submitted for approval and then not being approved to be offered.

B. KIN Program Changes for Fall 2012 (Information) – G. Arevalo

During the summer a state mandate was received indicating that program codes for KIN courses that are part of the KIN degree be changed effective Fall 2012. All KIN courses were submitted to the state with the new TOPS code and have been approved. Due to this change, we are hoping to now submit our KIN transfer degree. TOPS code stands for Taxonomy of Programs.

C. Title 5 Changes – Repeatability (Information) – G. Arevalo

There are new regulations on repeatability that will require us to change various courses with repeatability. There are currently 131 courses that will be affected by this change. The areas affected are: Art, Arch, ACT, Bus, CD Cog, CT, CJ, Drft, EAC, Engl (1 course), GIS, GEOG, GW, IDS, KIN, LS, MT, Mus, Photo, THA and WEL. All this changes have to be in place by Fall 2013. A decision needs to be made on how to approach the revision of all these courses. Ramiro participated in a webinar regarding this change. He mentioned that it was said that the approach of creating families for these courses should be taken very conservatively.

D. TMC and C-ID Update (Information) – G. Arevalo

VC is 2nd in the state with approved transfer degrees. Advising sheets for the new transfer degrees were distributed and list information for these transfer degrees. The following transfer degrees have been vetted and may want to consider: Education, English, Geography, Geology, Mathematics, Music, and Physics. The vetting has been closed for the following: Anthropology, Chemistry, Biology, Philosophy, and Spanish. Vetting is being considered for the following: Radio, TV and Film, and Social Work. Email Gloria to obtain the link where all this information can be found. Angelica Gonzales asked if CID numbers will be added to CORs. Gloria said that currently there's no physical spot where we can include this information. We will need to work with Governet on this. She mentioned that once we have a course approved through CID it is considered state approved.

E. 2012-2013 Catalog Addendum (Information) – G. Arevalo

Gloria is working on an addendum to the 2012-2013 catalog. She advised everyone to look at their own sections and forward any mistakes to her.

F. Update on VC Transfer Courses – Priority 1 (Information) – N. Duangpun/L. Resendiz

An updated list on priority 1 courses was provided. It was reminded to disregard any courses listed on the list that have already been submitted.

G. 2012-2013 Curriculum Deadlines (Information) – N. Duangpun/L. Resendiz

The Curriculum Deadlines were provided for information.

H. Curricunet Update (Information) – N. Duangpun/L. Resendiz

Nan will send a request to Governet to have the CORs to include the CC approval date and effective term/year on the COR made available to the public. The public will be able to identify the COR by the implementation date. Angelica Gonzales also suggested to put up the link to Curricunet on the website for public access; possibly on the catalog page.

I. **Stand Alone Courses Training**

<http://www.cccco.edu/ChancellorsOffice/Divisions/AcademicAffairs/CreditProgramandCourseApproval/WhatsNew/CertificationTrainingforStandaloneCreditCour/tabid/781/Default.> (Information) – R. Sanchez

Everyone was asked to read the documentation on the website to refresh their memories on what stand alone courses means and what should be associated with COR. He asked for everyone to do this individually and send Nan or Linda a short email confirming that they've read the material. After these confirmations are received, Ramiro will move forward on the certification. He asked that everyone complete this by next Tuesday, September 11 as the deadline to submit the certification is September 30th. If anyone has any questions please ask them at the next meeting.

NEXT MEETING

**September 18, 2012 - 3:00 p.m.
Campus Center Conference Room**