

VENTURA COLLEGE

Health and Safety Committee - Minutes

Campus Center Conference Room

November 19, 2013

Present: Terry Cobos, Eileen Crump, Richard Forde, Mary Jones, Dave Keebler, Sandy Melton, Martin Navarro, Kelly Neel, Tom O'Connor, Mike Pallotto, Angeles Rodriguez, Dorothy Stowers, Jenchi Wu, Ron Owen, Steve Turner

Recorder: Maureen Jacobs

Handout: VCCCD Crime Bulletin, 11/14/13. Copy following minutes.

Minutes:

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
Minutes 10/15/13	The minutes were reviewed. There is one correction. Richard Forde's name was misspelled without the "e".			
<i>OLD BUSINESS</i>				
AED Update	<ul style="list-style-type: none"> • Maureen received a quote where the price was increased around \$250. Since this meeting, Terry will ask JoNell to contact the vendor to find out if we can continue to get discount pricing. • Mary has a list of AED/First Aid trained staff and has supplied this to Terry Cobos and Maureen Jacobs. • Mary has produced and placed CPR/AED Instructions at AED locations. • Richard Forde let Mary know that he has several First Aid kits that need signage of which Mary was not aware. 	Enter a purchase order.	12/15/13	Maureen Jacobs
		Install additional signage at Mr. Forde's location	12/15/13	Mary Jones
FERNO Evacuation Chairs-Training	<ul style="list-style-type: none"> • Mary reported that Martin Navarro has installed all the new FERNO Evacuation chairs on the received brackets and thanked Martin. • Mary showed a short demonstration DVD on how to use the FERNO Evacuation chair. 			
Emergency Pamphlet	The pamphlet should be printed this week and distributed, placed before the end of the semester.		12/20/13	Mary Jones and Maureen Jacobs

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Campus Police Update	<ul style="list-style-type: none"> • Great American Shake Out: Mike Pallotto reported that VCPD was dispersed throughout campus. All went smoothly. Sandy Melton said her building could hear the sirens but no voice. Sandy took pictures of students under tables. Steve Turner reported that the LRC had a drill. Mike asked that everyone keep his/her notification profile current. • Mike distributed a VCCCD Crime Bulletin, 11/14/13 on a Sexual Assault but did not add any information as this is under investigation by the Ventura Police Department • Bike thefts continue and appear to be random, locked and unlocked bikes. Security cameras have been re-focused but thieves cannot be identified due to distance. Car burglary thieves have been arrested having been found living in the locker room. There have been no burglaries since their arrest. • The north campus "wall" continues to invite smoking, drugs, and graffiti. Dave Keebler asked why it was still up and Martin replied Jay Moore had delayed it. Dave asked Martin to take it down now immediately. • Mike reported that VCPD staff will be attending a crime prevention conference. 	Take down wall immediately	11/30/13	Martin Navarro
NEMS Update	<ul style="list-style-type: none"> • The Chief is working with the committee to plan training. There is a meeting this Thursday. • Steve Turner asked if there has been any discussion on presenting the "Active Shooter" video since it was presented to 6 or 7 staff on Flex Day. Mike said he would see if it could be presented division by division. 	Ask divisions if they want to see the "Active Shooter" video.		Mike Pallotto
BICT Update	<ul style="list-style-type: none"> • Mary reported that BICT has been "really, really" busy with many students with psychological overlay, some conduct but also mental illness. Mary encouraged the committee to alert BICT early. • Terry said the Board will approve the Maxient software purchase in December. This software will allow BICT teams to share information about difficult students who are attending more than one campus. 	Board Approval	12/10/17	VCCCD Board
Workers Comp Update	Ron Owen reviewed the latest report from Keenan that indicated reductions in claims and costs. He said Keenan offers training in risk aversion. He will arrange for the staff to attend and then the faculty.	Arrange Risk Aversion training		Ron Owen

NEW BUSINESS

Golf problems	Dave gave a brief history and current use on the weekend and daily of the west field for golf. (Golf classes are held at Olivas.) The public has easy access and it is causing a big risk to coaches, students, vehicles and joggers. Everyone agreed. He ask Mike to make sure the VCPD <u>enforces</u> the “no golfing” rule. The Committee agreed.	Enforce “no golfing” rule	Mike Pallotto/ VCPD	11/20/13
Skateboarders	Dave said that the President didn’t see any enforcement of stopping skateboarders or bike riders.	VCPD enforce campus rules FOG committee discuss and redoing signage	11/20/13 12/4/13 Meeting	Mike Pallotto FOG
Hand Sanitizer	Mary reported she arranged (at Kelly Neel’s suggestion) for a company to provide, without cost, dispensers that will be wall-mounted for the LRC, computer labs and other buildings’ entrances/exits.			
CRC Lighting	Mary reported that <u>all of the lights</u> are out in front of CRC .	Repair lights	11/22/13	Sal Galaviz
Meetings	12/17 meeting is cancelled. The next meeting is 1/21/14.			
Future Meetings Dates	01/21, 02/18, 03/18, 04/15			

POLICE DEPARTMENT
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
CRIME BULLETIN

11/14/2013
SEXUAL ASSAULT

A report was recently made to the Ventura Police Department regarding a sexual assault which occurred in October on the Ventura College Campus. The victim reported to police that sometime between October 5th and 7th , she was forcibly assaulted in two different locations on campus, by a male acquaintance who attends Ventura College.

Ventura Police have since identified the suspect who is enrolled as a Ventura College student. Police have obtained a statement and charges are pending.

The college has taken steps to remove the suspect from campus pending the outcome of criminal charges.

Anyone with information is urged to contact the Ventura Police Department or Campus Police at 805-654-6486.

Campus Police would like to remind all students to be aware of their surroundings and immediately report any suspicious behavior to Campus Police.

Richard DeLaO
Chief of Police
Ventura County Community College District Police Department
805-289-6432