

VENTURA COLLEGE

Health and Safety Committee - Minutes

Campus Center Conference Room

October 15, 2013

Present: David Bransky, Terry Cobos, Eileen Crump, Robin Douglas, Richard Ford, Greg Gillespie, Tyler Hickock, Mary Jones, Kelly Kaastad, Dave Keebler, Sandy Melton, Martin Navarro, Kelly Neel, Tom O'Connor, Mike Pallotto, Celine Park, Angeles Rodriguez, Dorothy Stowers, Jenchi Wu

Absent:

Recorder: Maureen Jacobs

Minutes:

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
Minutes 9/17/13	The minutes were reviewed and there were no corrections.			
<i>OLD BUSINESS</i>				
AED Update/CPR Training	M. Jones asked T. Cobos for an update on the AED order. The AED's have not been ordered. Terry reported that Cardiac Science has not fulfilled a previous order and that we have a new sales rep. Information will be placed beside each of the AED's about how to do CPR and how to use the AED.	Maureen will find out and order the 2 additional AED units and boxes.	11/19/13	Maureen Jacobs
	<ul style="list-style-type: none"> A request was made that instructions about basic first aid be placed near each of the first aid kits. 	Ordered and arrived- still in process of placement	Done	M. Jones
				M. Jones
FERNO Evacuation Chairs-Training	<ul style="list-style-type: none"> M. Jones reported that we received the FERNO chairs but needed to order new brackets. Training will be 10/30 at 3 PM, upper portion of the MCE/W stairs. E. Crump, D. Keebler, D. Bransky, M. Pallotto, K. Kaastad, M.Pallotto (and as many Campus Police as Mike can bring) and C. Park will attend. 	Order brackets- arrived	Done	Mary Jones
			Done	
Goal Updates	<p><u>Training:</u></p> <ul style="list-style-type: none"> Mary met with the Library staff. The purpose of the meeting was to review basic first aid and how to deal with disruptive students. Mike reported that the Campus Police can administer first aid. Mary asked Mike for a draft of what they can do. Kelly Neel offered to have First Aid classes. She will give Mary a list of CPR dates. D. Bransky asked for a first aid information card for wallets; perhaps phone numbers on one side and procedures on the other. K. Kaastad suggested a "buddy" system. M. Pallotto reminded us that the first number to call is Campus 	Done		
		Mike will speak with officers	Next Mtg	Mike Pallotto
		List of First Aid classes	Next Mtg	Kelly Neel
		Pending		

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
	<p>Police-#6486.</p> <ul style="list-style-type: none"> G. Gillsepie asked if there is a CTE requirement to have first aid training in the program and the answer is no. Student Health calls Campus Police first to alert them there is an emergency occurring and to have them guide the ambulance in. S. Melton recommended that the individuals trained on the FERNO chairs also take AED and First Aid training. <p>Safety:</p> <ul style="list-style-type: none"> M. Navarro said we were doing better on lighting. He asked that you copy him on VC Maintenance requests and report anything unsafe such as trip hazards. LRC staircase signage-No texting while on the stairs. <p>Health</p> <ul style="list-style-type: none"> S. Melton asked about stress being included in our Health and Safety concerns. Mary and Dave thought this is a good idea. Could we present "How to alleviate stress suggestions"? M. Jones spoke about the Health center survey which showed that the majority of the students who came into the Health Center their concerns were about anxiety, depression and stress. D. Bransky said we need someone(s) to champion better health on campus. Student Health has a "get fit" program. At VCSP, the Health Center visits once a month and does sugar and blood pressure testing. What are healthy snack alternatives? K. Neel recommended that we have hand sanitizers, wall or floor mounted available around the campus. 	Order signs- in process		Mary Jones M. Jones
Electronic Cigarettes/Smoking Area	<ul style="list-style-type: none"> Policy about Electronic Cigarettes is in our VC Student Code of Conduct. D. Bransky said that he intervenes and receives good cooperation. We need to include E-Cigarettes in our new signage around the campus. Adjacent to the MCW building is a smoking area and its is also a primary place to sell drugs. The smoking area should be in the North parking lot. M. Navarro stated that there used to be a trash receptacle there but it was removed because it was being used by outsiders. The benches and wall hide bad behavior. It was agreed to remove the bench and walls. 	FOG committee should review signage. This has been added to their agenda.		D. Keebler M. Navarro
Great American Shake Out Update – Campus Police	<ul style="list-style-type: none"> Campus Police will send staff into classrooms to see if the sirens were heard and who participated. They will go through campus to answer questions and listen to the speakers. We will test the Mass Notification System. Mary put up the 4 posters received from Chief De La O 			M. Pallotto

Agenda Item	Summary of Discussion	Action if Required	Completion Time	Assigned to:
	<ul style="list-style-type: none"> R. Ford commented that "Drop, Cover and Hold" may not be the latest method of safety. He mentioned the "triangle of life" and M. Navarro briefly explained it. 			
NEMS Update	There is no update as they are meeting this week.			
BICT Update	<ul style="list-style-type: none"> D. Bransky said the team is very busy, meeting weekly. There is an increase in students manifesting psychological issues. Often there is a connection with the discipline problem. The district is looking into a software program, Maxient that would allow the BICT teams to share information about difficult students who are attending more than one campus. Mary said one of the key issues is that our population is transient and includes a big surge in the number of homeless students. 			
Workers Comp Update	R. Owen did not attend. We will have a report next meeting.	Report next meeting	11/19/13	R. Owen
<i>NEW BUSINESS</i>				
Board Policy on Smoking	The Board policy needs to be clarified and updated. E-cigarette use is expanding. There has been some reports of individuals who have been burned when the e-cigarette exploded.			
Crime on Campus	<p>Mike explained that car break-ins and bike thefts are increasing on campus and throughout the city of Ventura.</p> <ul style="list-style-type: none"> Don't leave purse, phone, etc. un-attended nor in plain view in your car. Bike locks need to be stronger. <p>Terry asked if we can put up signage and Kelly suggested flyers in the mailboxes.</p>	Dave will send All User email	10/16/13, copy following minutes	Dave Keebler
New TB Procedures	The Public Health Department is developing new guidelines for individuals who have had a positive TB test or if they have received BCG. Instead of a chest x-ray, a blood test will be required every 4 years. It will be approximately \$60 for the blood test instead of the more costly chest x-ray every 10 years.			
Flu Shots	Mary said that Student Health is encouraging flu shots and they are available, walk-in basis. They have dispensed more than 135.			
HIPPA Compliance	R. Douglas asked about HIPPA compliance and M. Jones will help her with this question.	Mary Jones will assist.		Mary Jones
Next Meetings	11/19, 12/17, 01/21, 02/18, 03/18, 04/15			

[Reply](#) [Reply All](#) [Forward](#)

Increased Car Break-Ins and Bicycle Thefts

David Keebler

To: [AllUsersWC](#)

Wednesday, October 16, 2013 3:52 PM

All,



There has been an increase in the number of car break-ins and bicycle thefts.

Please take appropriate precautions to reduce your exposure to a theft by:

- removing valuable items from the front and back seats, and,
- using quality bicycle locks.

Faculty, please inform your students of this increase in thefts.

Thank you.