

**Academic Senate Meeting**  
**Thursday, September 7th, 2006 (1:30)**  
**Minutes**

Present:

Members of the Executive Committee:

Kathryn Schoenrock, Becky Hull

Members of the Council:

Nancy Mitchell, Mayo de la Rocha, Tesi Low, Karen de la Pena, Paula Munoz, David Oliver, Dan Kumpf, Michal Clark, Marian Carrasco Nungaray, Peter Sezzi, Randy Ringen

Senator Emeritus: Edith Conn

Guests: Marc Cryer (AFT Executive Director), Steve Blum (Candidate for Board of Trustees election), Dan Gonzalez (visitor), Joe Selzler (rep. alternate)

- I. Meeting Called to Order at 1:35 with 12 members present
- II. Minutes approved
- III. President's Report—Accreditation Steering Committee. The president indicated a date change for the Accreditation Steering Committee and urged more people to volunteer for this committee.
  - IIIb. President's Report: Program Review Committee. The president stated that we need more faculty on the Program Review Committee. She reported that the Senate has called for volunteers but few have responded. Divisions were supposed to submit names for this committee but few have done so. It was suggested that the president put out an all faculty users email to solicit volunteers.
  - IIIc. President's Report: Administrative Council. Regarding the IELM and District priority money, the president suggested that any faculty who do not think their needs were met (or did not have an opportunity to provide input) should ask their dean to add their requests to the lists. The president noted that the deans reported at the Administrative Council that they contacted members of their divisions for input for the list; however, the list has not been prioritized and we have more money requested than money available. The lists, which were handed out, were compiled over the summer. Discussion followed regarding who had input into this process. The president reported that she does not believe the final decisions have been made regarding these one-time funding projects. Some faculty present reported that their deans and department chairs in their areas did work together on the lists.
  - IIId. President's Report: DCAS FY 2007 Budget Adoption. The president passed around the Adoption Budget.
  - IIIe. President's Report: Chancellor's Consultation. The president reported that at the Chancellor's Consultation meeting, the agenda included an item to give the Moorpark College president a ten percent raise in order to accommodate additional district duties. A discussion of this issue followed. At the same meeting, Chancellor Meznek reported that chapter five of the Board Policy Manual will have to be redone.

Finally, the president reported that she presented the State Academic Senate Technical Visiting Team's Final Report at the Chancellor's Consultation meeting and this report was discussed.

IV. Treasurer's Report. None.

V. Committee Reports: Curriculum. There was concern regarding the date for deadlines for new classes and how this would affect faculty. The president wanted more feedback regarding this issue from council members as they talk about this at their division and department meetings. A discussion regarding multi-term registration followed. The council recommended that the president discuss the issue of an evaluation of multi-term registration with the Administrative Council and with the College president.

Vb. Curriculum Committee. The president reported that Jeff Ferguson and Paulette Johnson need to get the course outlines updated soon. Suggestions were made about how to get faculty to meet this deadline, including peer pressure and emails. Another discussion occurred regarding forwarding syllabi to the Curriculum Committee. The president urged faculty to turn in their syllabi to Jeff and Paulette for their own protection against student complaints that faculty didn't communicate requirements for their courses. The final discussion regarding the curriculum committee concerned the issue of who should store course outlines. At present there is no existing policy regarding who should have these documents which is contributing to several different versions of the course outlines, often making it difficult to locate the latest versions. A discussion followed of the difficulties faculty have had with these course outlines, including the electronic versions of the outlines.

VI. New Business.

- a. The president asked for nominations for a part time representative on the Academic Senate council. Randy Rengen was interested as well as Colleen Coffey. This issue was then tabled to be address as the Senate's bylaws are re-written this semester.
- b. Student Representative. It was reported that the ASVC only has two student officers as of this time and that Richard LaPaglia is working on filling the ASVC council. He will get back to the Senate Council when all offices are full. In the meantime, the president asked council members to forward the names of any interested students.
- c. Nancy Mitchell reported that the Health Sciences Department has concerns about their place in the new organizational chart being circulated by the college president. She noted that additional accreditations require more of the dean's time and that the column (on the reorganization chart) for health sciences contains too many areas. A discussion followed regarding the respective roles of deans, faculty, supervisors, classified and their relationships to each other. Nancy Mitchell also stressed that logic should supersede other factors when thinking about reorganization. A suggestion was made that some areas don't really need a dean and might be able to function with a classified supervisor. A discussion of this issue followed.

- VII. Guest: Steve Blum. Paula Munoz introduced Steve Blum and his candidacy for the Board of Trustees. This was followed by the council introducing themselves. Steve Blum mentioned that he has a teaching, coaching, and administrative background. He said that he wants to help and serve students by keeping staff and faculty happy on the campuses. He emphasized that he would be a public servant and is running for the position currently held by MaryAnn Rooney, who is not seeking re-election. He fielded questions from council members.
- VIII. Senate Elections. Becky Hull volunteered to chair the elections committee for the upcoming Senate elections. Randy Rengen and Karen de la Pena also volunteered to serve on this committee. Becky Hull also reported that she will not be running for office in the upcoming elections.
- IX. The rest of the agenda was tabled for the next meeting.
- X. Adjournment.

Minutes taken by Becky Hull on 9-7-2006 and transcribed by Bob Porter on 9-15-2006.